

Steering Group Check-In

Wednesday 8 July 2026, 4pm-4.30pm

Venue: Microsoft Teams

Action Notes

Attendance:

- Donna Stimson, (DS), Green Skills Library
- Jeremy Smith (JS), Resident, retired from working in the Commercial Energy & Sustainability sector
- Ling Xiao (LX), Royal Holloway, University of London
- Maria Evans (ME), RBWM Climate Emergency Coalition
- Matt Dickerson (MD), Abri

Apologies:

- Councillor Karen Davies, Chair of the Steering Group (KD)
- Councillor Simon Werner (SW)
- Graham Owens (GO), ECO Action for Windsor & Maidenhead
- Martin Fry (MS), Resident with experience from the energy sector
- Youth Council

Council Officers:

- Anne Mikkelsen, Net Zero Partnerships Coordinator
- Hayley George, Net Zero Energy Manager

1. Introduction to new Steering Group member(s) and new Net Zero Partnerships Coordinator

Notes / Actions	Initials
Announcement of Donna Stimson as interim chair while Chair Cllr Karen Davies is on parental leave. The new steering group member Ling Xiao, Associate Professor in Finance, Royal Holloway Business School, was introduced and welcomed. Matt Dickerson, Energy Ecosystem Manager, Abri, was introduced and welcomed as he attended his first Steering Group meeting representing Abri's rotating seat. The new Net Zero Partnerships Coordinator, Anne Mikkelsen, was introduced and welcomed.	(No actions)

2. Update on RBWM Environment & Climate Strategy 2026 – 2035 and the Climate Action Plan

Notes / Actions	Initials
HG provided an update on the RBWM Environment & Climate Strategy 2026-2035: • The Climate Partnership has provided valuable input and feedback during the development of the Strategy this past year. • On July 13th, the Strategy is set up to adopted by the Council. • A public facing Climate Action Plan will be published. • Going forwards, the Climate Partnership's role in relation to the Strategy will be the enablement of achievement of the strategy through community projects. • The monitoring and reporting on the Strategy will be held by the RBWM Energy and Decarbonisation team.	(No actions)

3. AOB

Notes / Actions	Initials
Climate Conference 2026 It was announced that the Climate Partnership is working on hosting a Climate Conference in November 2026 and AM welcomed ideas for topics, speakers, and venues. More time will be dedicated towards this topic in future meetings.	
National Emergency Briefing The National Emergency Briefing will be shown on Thursday 30th July at Braywick as part of the Braywick Nature Festival. AM to share the details with the Steering Group. The idea of showing the National Emergency Briefing followed by a panel discussion at the Climate Conference was raised.	AM
Purpose of the Steering Group & Business Representation The group raised that now is an important time to assess the purpose of the Steering Group as well as how local businesses can be represented in the Steering Group. AM, HG and DS are working on an update of the Steering Group Terms of Reference, which includes the Steering Group's purpose, as well as developing an approach to recruitment of more Steering Group members to better represent the community. These items will be covered at a future meeting.	AM, HG, DS