

Subject:	Flood Liaison Group Action Plan for Meeting on 23 rd April 2026
Responsible officer(s):	Ben Crampin – Principal Flood Risk Manager
Date:	16 th April 2026

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SUMMARY

This document provides the Action Plan of issues raised by Parish Council, with new actions added for each new meeting. Actions will have verbal responses at meetings with written responses provided in the minutes of the meeting. Actions that are finalised will be marked closed.

The Action Plan for the Flood Liaison Group presents actions that have been suggested by Parish Councils, in collaboration with Ward Members, to be discussed and actioned with officers from Risk Management Authorities (RMAs). Those authorities are:

- Royal Borough of Windsor and Maidenhead
 - Flood Risk Management Team (FRM)
 - Joint Emergency Planning Unit (JEPU)
- Environment Agency
- Thames Water

These actions are provided in advance of meetings to allow officers from the attending RMAs to form responses ahead of meetings. In many cases this will involve engagement with officers from other teams which do not attend these meetings.

If multiple Parishes raise the same, or similar, actions, officers will consider whether it is more appropriate for these to be responded to by a presentation in order to prevent duplication of conversation.

Parish Councils are asked to ensure that issues raised have gone through business-as-usual routes first with relevant reference numbers. This is to aid officer research ahead of meetings.

Responses to actions will be recorded with the date of the meeting the response was given noted. Once an action is completed, it will be marked closed, and no further discussion will be required.

Closed actions will remain on the Action Plan as a permanent record to prevent future duplication.

Any questions about the Action Plan of the Flood Liaison Group should be directed to the Flood Risk Management Team via flooding.enquiries@rbwm.gov.uk

Flood Liaison Group Action Plan – April 2026

Reference	Date of first meeting	Parish/Area	Ward	Easting, Northing	Action Point	Type of action requested.	Directed to?	Response Tracker	Open/Closed?	Date Closed
RBWM-FLG-25-0001	22/04/2025	Bray	Bray	488834, 175596	See Videos below. This is outside Blackbird Cottage on Blackbird Lane, Forest Green Road. The cesspit is directly flowing into the ditch which flows directly into the Bourne. EA have been made aware. The house is empty atm but you can see the water is tainted the colour of paint as they're painting inside and obviously washing brushes.	Investigation	Environment Agency	22/04/2025 - From the information provided it appears this is a pollution incident rather than a flooding concern, so this is outside of the Partnership & Strategic Overview team's remit. We have been in discussion with our Land & Water team about this issue, and they have confirmed that based on the information provided a cesspit cannot have a surface water discharge; it must be a sealed unit and be emptied on a regular basis by the owner/occupier of the cesspit. We do not consent such discharges as the effluent wouldn't have achieved appropriate treatment to allow it to be discharged to a surface waterbody. We have been unable to find any reported incidents relating to this site on the National Incident Reporting System (NIRS) going back to 1 January 2024. We do not believe there have been any recent visits to this site, as initial contact from the Land & Water team is usually via letter containing advice and guidance to owners/occupiers and offering further discussion of any issues. We have also been unable to find any general enquiries relating to this incident/site in the Land & Water email inbox, nor in the water quality enquiries email inbox. If you would like us to try and find out more, please could you provide specific location details (e.g., confirmed address, national grid reference, or XY coordinates) and when/how this incident was reported to us. If it has not been done already, please do log this issue with the Environment Agency 24hr Hotline on 0800 80 70 60. Please also use this hotline for any future pollution related issues at this site or elsewhere.	Closed	25/02/2026

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								<p>01/07/2025 Land and Water team have checked for reports and could not find any reports. With information held at this time the issue would be deemed to be minimal and not investigated further. If this issue persists, the team encourage that it is reported again in the future. Incidents can be reported online and the link shared in the chat.</p> <p>21/10/2025 The most recent update was received from the Land & Water team (who manage and respond to pollution incidents) in January 2026. They had written twice to the property but had no response. Following that, their team leader had spoken to Councillor Cross and were also trying to organise a joint visit to the property with the local Police Community Support Officer. A further update has been requested from the Land & Water team but we are yet to hear back.</p> <p>25/02/2026 Land & Water team (who manage and respond to pollution incidents) in January 2026. They had written twice to the property but had no response. Following that, their team leader had spoken to Councillor Cross and were also trying to organise a joint visit to the property with the local Police Community Support Officer. Following this a visit to the site was undertaken at the start of February. This determined that Blackbird cottage does seem to have a sewage treatment system that is appropriate for the property and discharge location. It is a package treatment plant rather than septic tanks as we'd previously thought. I think what has happened is that the system hasn't been switched on or adequately maintained during property</p>		

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								<p>development which is has led to the issue. The owner has been made aware of the regulations and requirement to maintain the treatment system.</p> <p>There was no visual evidence of pollution at the time of our visit, however there had been a lot of rain and so a lot of dilution in the ditch. We may attend again later in Spring to check on the function of the treatment plant, especially if we receive further reports to our pollution line.</p>		
RBWM-FLG-25-0002	45769	Bray	Bray	489096, 177029	The field opposite Moneyrow Cottages has a cracked pipe. So the water isn't flowing into the pipe to be taken away. Ben has assured residents that he's enforcing it to be fixed but not sure if that's RBWM or the landowner.	Investigation	RBWM - Flood Risk Management	<p>22/04/2025 - The Council is picking this up in two stages. We are firstly undertaking a clean of the downstream pipework to ensure that this is functional and able to allow water to flow away. We are then set to contact the landowner to request reinstatement of the pipe inlet and the damaged section of pipework. We will continue to update the FLG.</p> <p>01/07/2025 The clean to the highway drainage downstream has been completed. We are now progressing to contact the landowner to request a repair to the pipe is completed.</p> <p>21/10/2025</p>	Closed	25/02/2026

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								<p>Meeting undertaken with landowner to clarify the works required. We confirmed the pipe needed replacing to restore flow. The landowner has confirmed that the works will be undertaken within the next 4 weeks and we will confirm suitability of the works following completion. If we have not heard anything from the landowner we will be back in touch in 4 weeks. Officer will update Parish Council following completion and checks of the work.</p> <p>25/02/2026 Works have been completed following correspondence with landowner</p>		
RBWM-FLG-25-0003	45769	Bray	Bray	490847, 177054	Manor Grove, Culvert has been cleared. March 2025 Advised "The primary cause of restricted flow in the area is due to downstream sections of the watercourse requiring maintenance. RBWM will be reviewing the area in the coming months when the appropriate staff are available. Following this review, we will confirm the next steps to the Parish Council, whether that involves maintenance, enforcement action, or a combination of both."	Response	RBWM - Flood Risk Management	<p>22/04/2025 - The culvert at Manor Grove was not collapsed as previously thought and instead was heavily silted. This is in part due to the condition of the watercourses downstream. We will be contacting those landowners responsible for maintenance to undertake this work and any further cleans needed under the bridge can be undertaken as necessary.</p> <p>01/07/2025 The investigations have unfortunately been delayed due to staff illness and will be taken forward in the coming weeks.</p> <p>21/10/2025 Investigations undertaken however due to lack of rainfall the issues have been difficult to identify downstream of Manor Grove. Flood Risk Officer will be in touch to arrange a visit with the Parish Council.</p> <p>25/02/2026 Investigations have been completed and checked details with Parish Council and residents. No issues have been found or are being reported so</p>	Closed	25/02/2026

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								no further action will be taken at this time. We would encourage residents to report concerns through the website or via flooding.enquiries@rbwm.gov.uk if issues reoccur.		

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RBWM-FLG-25-0004	22/04/2025	Wraysbury	Datchet, Horton and Wraysbury	N/A	Reinstating flow within the Wraysbury Drain.	Update	RBWM - Flood Risk Management	<p>22/04/2025 - The project aiming to reinstate flow to the Wraysbury Drain are progressing. We have received legal advice and are now looking to progress the diversion solution with the landowner in Hythe End. These works require various permissions which have been communicated to them however this process could take a few months to complete.</p> <p>The upstream section at Feathers Lane will also be looked at in the next month. We are looking to confirm whether there is a pipe connecting the watercourse from the lakes to the west to the open section of channel to the east. This work is planned for May so further updates will follow at the next meeting.</p> <p>01/07/2025 Further meetings have taken place with the landowners at Hythe End with work being undertaken to compile information required for a planning application to be submitted.</p> <p>The CCTV survey at Feathers Lane was completed in May and found that the culverted section moving upstream from the open sections adjacent to the Fowles site only run for a short distance. As such, options are currently being considered for reinstating the route through this area.</p> <p>21/10/2025 Conversations are continuing with landowners at Hythe End to re-establish a flow of water in the Wraysbury Drain. The landowners have confirmed that they now have a consultant to undertake the work necessary to apply for Planning Permission and Ordinary Watercourse Consent with the latter expected to come by around the end of the year. Investigations have continued at</p>	Open	

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								<p>Feathers Lane. An access chamber has been located within private land and the team has contacted the landowner to request access to undertake a CCTV survey of the suspected pipe through the area.</p> <p>25/02/2026 The Council has escalated with the landowner and is expecting the ordinary watercourse consent application in the next week or so. If this is not received the Council will prepare notices to require works in a certain timescale however this is not likely to increase the speed of the works massively as the works still require planning permission. Contact with landowner in Feathers Lane still also being attempted to move the upstream survey forward.</p>		
RBWM-FLG-25-0005	45769	Wraysbury	Datchet, Horton and Wraysbury	N/A	Creating an inspection and subsequent action plan for the watercourses in the parish and establish who has responsibilities for maintenance.	Other	RBWM - Flood Risk Management	<p>22/04/2025 - Email sent to Parish Council on 16th April suggesting a meeting (or online call) to discuss this issue and create action plan for watercourses in Wraysbury.</p> <p>Generally though, the Council has guidance on its website for maintenance of watercourses which can be found on - https://www.rbwm.gov.uk/environment-and-waste/flood-risk-management/watercourse-responsibility</p> <p>01/07/2025 Meeting held with Cllr Spillane in June. We are compiling the notes from this meeting this week to provide feedback</p>	Closed	21/10/2025

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								<p>to the Parish Council and next steps will be discussed in the coming months.</p> <p>21/10/2025 During meeting earlier in the year, a few areas around King John's Close were inspected and RBWM wrote to some residents to request maintenance of an ordinary watercourse. No further actions were taken away from the meeting with further enforcement being reactive. As such, work on this issue is now in business as usual.</p>		
RBWM-FLG-25-0006	22/04/2025	Wraysbury	Datchet, Horton and Wraysbury	501206, 174383	Investigate and establish process for adjusting the radial weir on the Wraysbury Drain based on water levels within the channel	Investigation	RBWM - Flood Risk Management	<p>22/04/2025 - We have been working with contractors to locate the key for the radial weir. We will look to pick this up with the Environment Agency first and would then encourage a conversation with the Parish Council to discuss this further.</p> <p>01/07/2025 RBWM still working with Volkens to locate the key for the weir however the view is unchanged that the weir would not be adjusted.</p> <p>21/10/2025 Visit undertaken on 20/10/2025 to inspect the weir and found it to be in a lower position. We will be contacting specialist companies to inspect and provide a new key for alterations to bring the weir up to the previously set level.</p> <p>25/02/2026 No progress since last meeting as this work will be picked back up in the spring.</p>	Open	

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RBWM-FLG-25-0007	22/04/2025	Hurley	Hurley and Walthams	482491, 179598	Surface water flooding is occurring outside of St Peters Church in Knowl Hill	Response	RBWM - Flood Risk Management	<p>22/04/2025 - Works are booked to happen over April or May by our contractors to undertake cleans of the highway drainage assets around this part of Knowl Hill .</p> <p>01/07/2025 These works were completed in May 2025. If there are any further issues please report these to us via the Report it function on the website.</p>	Closed	01/07/2025
RBWM-FLG-25-0008	22/04/2025	Hurley	Hurley and Walthams	482178, 179374	Surface Water flooding is occurring at the bottom of Star Lane in Knowl Hill	Response	RBWM - Flood Risk Management	<p>22/04/2025 - As above, works to undertake a clean of highway drainage are booked in with those around the church and are expected to take place in April or May. We will also be looking at the fall between the gully to the watercourse water is discharged to in case any further improvement works are required.</p> <p>01/07/2025 Work has been completed to clear the gully on the corner of Star Lane and the connecting pipework to the watercourse to the west. Due to the silt level in the watercourse, water cannot at this time flow away. Contact will be made with Wokingham Borough Council to request that letters are sent to the responsible landowners as most of the watercourse sits outside of the Borough.</p>	Closed	21/10/2025
RBWM-FLG-25-0009	22/04/2025	Hurley	Hurley and Walthams	482648, 183551	The area surrounding High Street and Shepherds Lane in Hurley, surface flooding, including potential blockages to the rear of the hotel and the rear of certain properties in Shepherds Lane.	Investigation	RBWM - Flood Risk Management	<p>22/04/2025 - Clarity was sought on this item with the Parish Council. Further investigation is going to be required with this issue also partially linking into Section 19 recommendation H1. A site meeting will be offered to the parish council as part of this investigation.</p> <p>01/07/2025 Site visit offered to flood warden to discuss this in more detail.</p>	Closed	21/10/2025

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RBWM-FLG-25-0010	22/04/2025	Datchet	Datchet, Horton and Wraysbury	498170, 177665 499738, 176027	Please provide some information about the Infilling of railway tunnel at Eton Road and culvert at Horton Road. To achieve this in the immediate future we would ask for mass gravel/ concrete/ clay core with earth cover in both locations be considered	Response	Environment Agency	<p>22/04/2025 - This issue is being looked into as part of Datchet to Hythe End Flood Improvement Measures (DHEFIM). Although there are talks about formalising these temporary barriers, there are yet to be any confirmed agreements or details on how this would be done. However, this feedback about the suggested materials/infilling method suggested has been passed on to the DHEFIM team. The proposed approach is that we defer discussion until late June when we will have more clarity on what is proposed for DHEFIM going forward. At that time, we can discuss what works could be progressed as part of the DHEFIM scheme and what could be done as short-term measures that would complement the DHEFIM proposals. Review of short-term measures will include assessing who has responsibility for actions, which will include riparian responsibilities that fall to Crown Estate as landowner.</p> <p>01/07/2025 Environment Agency still looking at this as part of DHEFIM. Work expected to finish by the end of June is taking a bit longer than planned so the project is still investigating options. Project team will be looking to provide a combination of shorter term and longer term options so would hope to provide more detail at the next meeting.</p> <p>25/02/2026 Currently no update to provide on this as work to determine the preferred options for DHEFIM continue</p>	Open	

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RBWM-FLG-25-0011	22/04/2025	Datchet	Datchet, Horton and Wraysbury	499840, 176829	When will the Datchet Common Brook be maintained?	Response	Thames Water	<p>22/04/2025 - This has been escalated to Chris Weston, the TW CEO.</p> <p>01/07/2025 No further update as sat with the Reservoir team, passed down from the CEO.</p> <p>25/02/2026 No updates provided.</p>	Open	
RBWM-FLG-25-0012	22/04/2025	Datchet	Datchet, Horton and Wraysbury	498276, 177328	When will the maintenance of the Crown Land Flood Plain System be carried out?	Response	Environment Agency	<p>22/04/2025 - As Crown Land is maintained by the Crown Estate (as the riparian owner) we advise councillors to contact the Crown Estate office directly to get this information. However, if there is a problem with getting this information or any concerns with the maintenance programme then please do contact us.</p> <p>01/07/2025 Again something being considered as part of DHEFIM. EA have met with the Crown Estate to talk to them about the project related aspects on their land and aware DPC have also met with the Crown Estate also.</p> <p>25/02/2026 Currently no update to provide on this as work to determine the preferred options for DHEFIM continue</p>	Open	
RBWM-FLG-25-0013	22/04/2025	Cookham	Bisham and Cookham	488692, 184515	The electrical controls at this pumping station were put out of action by flooding in Jan 2014. Despite requests from Cookham Parish Council and the Cookham Society, TW refused to modify the electrical equipment to put it all above flood level. The pumping station flooded again in Jan 2024 and was again put out of action due to failure of	Response	Thames Water	<p>22/04/2025 - Due to be completed by end of May, it was delayed by requirements to replace other elements of the electrical panel.</p> <p>01/07/2025 Offer to find a drawing of the completed works to be provided in between meetings..=</p> <p>EIR Requests have been made but no response to date.</p>	Open	

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					<p>the electrical equipment in the flood water. (see picture)</p> <p>Have TW now moved all sensitive electrical equipment above flood level? If not yet, please detail the programme for the necessary work to be carried out.</p> <p>EIR request made but no response has been received. Please can a response be provided?</p>			<p>25/02/2026 No updates provided.</p>		
RBWM-FLG-25-0014	22/04/2025	Cookham	Bisham and Cookham	N/A	<p>The response dated 10 February 2025 from David Wilson of Thames Water to the Regulation 16 Consultation on Cookham's draft Neighbourhood Plan includes the statement:-</p> <p>With regard to surface water drainage, Thames Water request that the following paragraph should be included in the Neighbourhood Plan "It is the responsibility of a developer to make proper provision for surface water drainage to ground, water courses or surface water sewer. It must not be allowed to drain to the foul sewer, as this is the major contributor to sewer flooding."</p> <p>Firstly, could TW advise whether this is a proposed requirement just for Cookham or</p>	Response	Thames Water	<p>22/04/2025 - This is set out in National Planning Policy Guidance so applies nationally.</p> <p>22/00343 – we have sought planning conditions for both foul water and surface water. We have not been informed of the decision to date or confirmation that our conditions will be attached to any permissions.</p> <p>23/02019 – we responded as follows: As the intention is for surface water to be discharged to the foul water sewer, we could expect to see evidence that the LLFA has fully assessed the drainage strategy and are happy in their conclusion that there is no alternative other than to discharge SW to the FW sewer. The area also suffers from groundwater infiltration which is known to cause issues in this vicinity. We have not received any confirmation that the LLFA have carried out that assessment.</p> <p>23/02022 – We responded as above: As the intention is for surface water to be discharged to the foul water sewer, we could expect to see evidence that the LLFA has fully assessed the</p>	Open	

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					<p>whether it will cover all other Local or Neighbourhood Plans either nationally or just in in the Thames Water area.</p> <p>Secondly, we have three housing developments in Cookham (22/00343, 23/02019 and 23/02022) which have been approved by Panel subject to finalisation of Conditions, etc. All three applications at present have drainage of surface water into the foul sewer. As TW appears now to be trying to prevent new developments having discharge of surface water into the foul sewer will this affect the detail of TW's conditions on these developments?</p> <p>The Thames Water response says this requirement is set out in National Planning Policy Guidance. The Parish Council have been unable to find this and have asked for details of where this can be found (Scarff/Harding 25/4) . Could the parish please have a reply.</p>			<p>drainage strategy and are happy in their conclusion that there is no alternative other than to discharge SW to the FW sewer. The area also suffers from groundwater infiltration and river inundation which is known to cause issues in this vicinity. We have not received any confirmation that the LLFA have carried out that assessment.</p> <p>01/07/2025 Ben Crampin to send around the new guidance for Sustainable Drainage assessments within planning developments.</p> <p>25/02/2026 This item has been reopened as Thames Water have confirmed that the system in this area is being remodelled. Further information and clarification is required due to the complications related to the nearby developments.</p>		

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RBWM-FLG-25-0015	22/04/2025	Cookham	Bisham and Cookham	N/A	<p>It has been identified by TW that the sewer network in Cookham will need to be upgraded because of the expected three housing developments(22/00343, 23/02019 and 23/02022) approved by Panel. In order to alleviate local concern that these upgrades may not be adequate, please can the scope of these proposed upgrades be shared with the community before any final decisions are taken.</p> <p>The primary question was whether the proposed upgrades would be shared with the community prior to any final decision being taken.(We would like the opportunity for our own independent specialists to be able to check the proposals before any work is actually carried out.) Can the Parish please have an answer to this specific question</p>	Response	Thames Water	<p>22/04/2025 - To fully understand any upgrade requirements, modelling will need to be undertaken. Hydraulic modelling enables us to assess the impact of any additional development included in the modelling; that might be an individual development or a cluster of developments if we have confidence they will be progressing in the near future. To give us this confidence, modelling is undertaken once planning approval is granted. The modelling will determine any network detriment cause by these new developments and that will include the pipes and pumping stations. If modelling identifies detriment, our reinforcement solution will be to bring the system back to the current state prior to the new development coming online. As modelling and reinforcement is paid for from infrastructure charges, we cannot use that funding to resolve existing issues, although there may be exceptions where we will use our own capital funding to resolve existing issues, but there isn't a hard and fast rule behind that; therefore, it cannot be assumed that once modelling has been completed for new development and reinforcement is confirmed as required that it will resolve all (or any) of the existing issues – it will only mitigate the impact of the new development coming on line.</p> <p>01/07/2025 Recommendation to submit an Environmental Information Request (EIR) to gain this information.</p>	Closed	01/07/2025

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RBWM-FLG-25-0016	01/07/2025	Bray	Bray	488999, 176898	Can updates be provided on progress with the manhole cover at Moneyrow Green?	Update	Thames Water	<p>01/07/2025 This has been put into the risk process within Thames Water to start funding process to request funding. This can take some time to take forward and no guarantee funding would be committed at this time. Recommendation for each incident to be called in as a pollution incident including reports to the Environment Agency. Contact details to be provided.</p> <p>25/02/2026 No updates provided.</p>	Open	
RBWM-FLG-25-0017	01/07/2025	Bisham	Bisham and Cookham	485223, 184884	Can an update be given on the investigation into the impact of works undertaken in the culvert flowing from The Green in Bisham?	Update	Environment Agency	<p>01/07/2025 No current ongoing investigation as impacts were assessed during the FRAP application where risk increase was deemed to be negligible. Meeting booked between PSO team and Permitting team to discuss this application in more detail. Once the permit has been granted, the operator must adhere to the permit. Any works done in contradiction to the permit would make the operator liable for any damages caused as a result and they could be held civilly liable.</p> <p>21/10/2025 Alice McDonnell and Richard Hancock met with Councillor Lemmings and residents at the culvert in September 2025. After discussions during the site visit concerns about the culvert remained, so it was agreed that these would be compiled into an email for the EA to then look into and respond. A response is yet to be sent from the EA due to various constraints, which we apologise for, but the issue is still being looked into.</p> <p>25/02/2026 Alice McDonnell and Richard Hancock met with Councillor Lemmings and residents at the culvert in September</p>	Open	

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								2025. After discussions during the site visit concerns about the culvert remained, so it was agreed that these would be compiled into an email for the EA to then look into and respond. A response is yet to be sent from the EA due to various constraints, which we apologise for, but the issue is still being looked into.		
RBWM-FLG-25-0018	01/07/2025	Cookham	Bisham and Cookham	488692, 184515	can we please have details of what further work is going to be undertaken to improve the performance of the bund around the PS. We understand that there are two gully drains inside the bund area which drain directly into the wet well. When the bund wall fails to keep out surface flood water (as it did in Jan 2014 and Jan 2024) large quantities of flood water flow directly into the wet well and have to be pumped away as sewage.	Response	Thames Water	01/07/2025 To be raised internally again with the relevant team with answers brought to the next meeting 25/02/2026 No updates provided.	Open	
RBWM-FLG-25-0019	21/10/2025	Wraysbury	Datchet, Horton and Wraysbury	50255, 172272	We have had reports and photos of the Aqueduct being in a poor state of repair. The Aqueduct needs to be inspected and repaired	Investigation	Thames Water	25/02/2026 No updates provided.	Open	

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					<p>and maintained considering the flood risk of a failure in the structure in the Gloucester Drive area of Wraysbury.</p> <p>Can Thames Water confirm what inspections have been undertaken and whether any remedial works have been identified as necessary?</p>					