

RBWM Function Chart
Place Directorate
July 2025

Royal Borough of Windsor and Maidenhead

Cabinet and Council

Stephen Evans
Chief Executive and Head of Paid Service

Andrew Durrant
Executive Director of Place

Royal Borough of Windsor & Maidenhead

Alysse Strachan
Assistant Director of
Neighbourhood Services

49 HC / 47.28 FTE

Contracts and Service Improvements

Sports and Leisure - client and contract management

Waste – strategy and contract management

Highways, parking enforcement, parking policy and strategy

Transport - road safety policy, schools, including escorts, new roads and streetworks, school crossing patrols

Management of parks, cemeteries, countryside, open spaces, allotments, Public Rights of Way

Grounds maintenance

Street cleansing

Adrien Waite
Assistant Director of Planning

59 HC / 61.66 FTE

Planning:
Development management,
enforcement,
and policy

Technical support

Building Control

Arboriculture Services

Chris Joyce

Assistant Director of Placemaking, Partnerships and Sustainability

58 HC / 53.14 FTE

Joint Emergency Planning Unit

Lead Local Flooding Authority

Economic growth

Tourism

Town Centre management Regeneration

Museums, Heritage and Arts

Sustainability and Climate, energy and Ecology
Natural environment and nature reserves

Infrastructure planning

Property Services
Facilities and building management

Asset Management – Corporate and Commercial Assets

Building Services Compliance

Development Management – Joint

Venture

Development, surplus assets, and deposals

Civic events and ceremonies Mayoral Office Amanda Gregory

Assistant Director of Housing
and Public Protection

68 HC / 74.65 FTE

Housing Options and Homelessness including Rough Sleeping

Housing Strategy and Inclusion – UK resettlement, Disabled Facilities grants and Flexible Home Improvement Loans Ltd

Trading Standards – Consumer protection

Licensing - premises, street trading and taxis

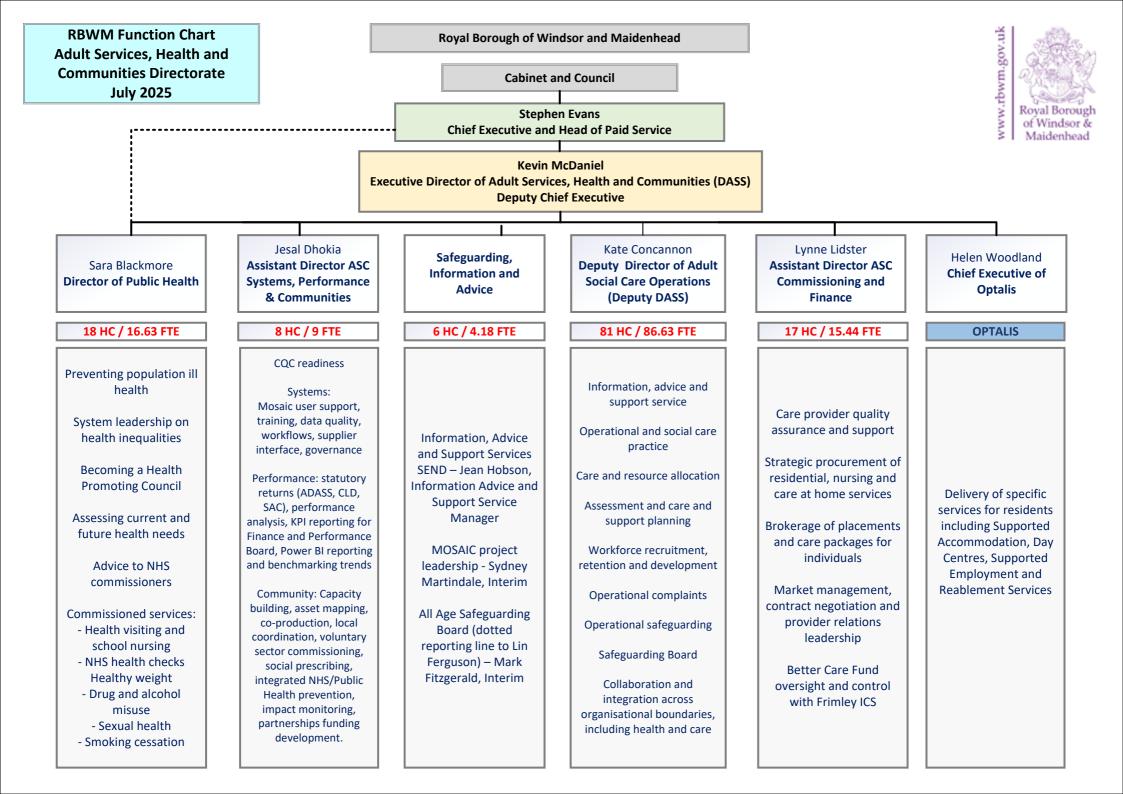
Environmental Health

- Food hygiene/standards, Health and Safety, infectious disease, private water supplies, animal licensing
- Private sector housing, HMO and caravan licensing.
 - Environmental Protection

Community Safety – antisocial behaviour, Channel and community wardens

Community Safety Partnership

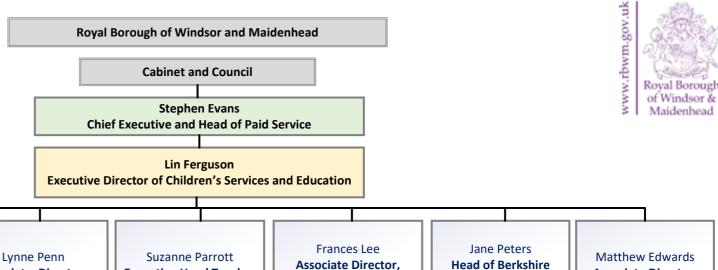
Control Room and CCTV





Clive Haines

Sarah Moran



Deputy Director, Deputy Director, Associate Director, **Executive Head Teacher** Associate Director, **Social Care and Early Education Psychology Sensory Consortium** Education **Operations** of the Virtual School **Provider Services** Help and Wellbeing Service **ACHIEVING FOR CHILDREN** Single point of contact/ School leadership multiagency safeguarding development hub Early help and family hubs initial teacher training School Admissions and School nurses and health Elective home education visitors **Child Employment** Youth offending service School support **Wellbeing Services School Transport** Virtual School - services Support and Safeguarding School inclusion **Dotted line** service **Business Services.** for all children and Educational management commissioning, young people with a **Psychologists** Berkshire Sensory **SFND** Children in Care and Care social worker Consortium Service placement Leavers Fostering/residential Getting Help team commissioning and Early years development services Disabled Children and Virtual College - 16 - 25 procurement and support Young People Systemic Wellbeing team **Business development** Adoption services Outdoor education **Business support and** Independent Adult education **Reviewing Service** digital transformation School Place Planning Performance and quality assurance and Schools Capital Programme **Corporate Parenting**

Royal Borough of Windsor and Maidenhead

Cabinet and Council

Stephen Evans
Chief Executive and Head of Paid Service

Ian O'Donnell (Interim)

Executive Director of Resources and Section 151 Officer

Julian McGowan

Assistant Director of Finance
and Deputy \$151 Officer

Louise Freeth
Assistant Director of Revenue,

Benefits, Library and Resident Services

Nikki Craig

Assistant Director of

HR, Corporate Projects and IT

Elaine Browne

Deputy Director of Law and
Governance and Monitoring

Officer

70 HC / 71.49 FTE

151 HC / 123.37 FTE

68 HC / 67.97 FTE

33 HC / 30.36 FTE

Budget co-ordination and monitoring,
Treasury management and banking,
Statutory financial reporting,
Transactional finance (debtor invoicing, creditor payment),

Business Partnering and financial analysis,
Investment case review,
Project finance,
Taxation,

Risk management

Capital accounting

Insurance

Royal County of Berkshire Pension Fund

Procurement and contract management support

Library service

Face to face Customer Services and Contact Centre

Council Tax and Business Rates

Housing Benefits, Council Tax Support and Financial Inclusion

Financial Assessments and ASC invoicing

Deputyship and Appointeeship

Debt recovery

Registrars

Human Resources - employee lifecycle, policies, systems, payroll, benefits, employee relations and organisational development, Health and Safety

Projects - Corporate and transformational project management

IT - Management of strategic and operational IT solutions, contracts, applications, systems, infrastructure, telephony and security

Digital - Digital services, website management, CRM and CMS

Democratic services

Electoral services

Cabinet policy and support

Legal support and advice

Data protection and security

Information Governance and Freedom of Information

Compliments and Complaints

Executive support

