

RBWM Function Chart Place Directorate May 2025

Royal Borough of Windsor and Maidenhead

Cabinet and Council

Stephen Evans
Chief Executive and Head of Paid Service

Andrew Durrant
Executive Director of Place

Royal Borough of Windsor & Maidenhead

Alysse Strachan
Assistant Director of
Neighbourhood Services

47 HC / 46.47 FTE

Contracts and Service Improvements

Sports and Leisure - client and contract management

Waste – strategy and contract management

Highways, parking enforcement, parking policy and strategy

Transport - road safety policy, schools, including escorts, new roads and streetworks, school crossing patrols

Management of parks, cemeteries, countryside, open spaces, allotments, Public Rights of Way

Grounds maintenance

Street cleansing

Adrien Waite
Assistant Director of Planning

59 HC / 61.66 FTE

Planning:
Development management,
enforcement,
and policy

Technical support

Building Control

Arboriculture Services

Chris Joyce

Assistant Director of Placemaking, Partnerships and Sustainability

56 HC / 49.13 FTE

Joint Emergency Planning Unit

Lead Local Flooding Authority

Economic growth

Tourism

Town Centre management Regeneration

Museums, Heritage and Arts

Sustainability and Climate, energy and Ecology
Natural environment and nature reserves

Infrastructure planning

Property Services
Facilities and building management

Asset Management – Corporate and Commercial Assets

Building Services Compliance

Development Management – Joint

Venture

Development, surplus assets, and deposals

Civic events and ceremonies Mayoral Office Amanda Gregory

Assistant Director of Housing
and Public Protection

68 HC / 73.65 FTE

Housing Options and Homelessness including Rough Sleeping

Housing Strategy and Inclusion – UK resettlement, Disabled Facilities grants and Flexible Home Improvement Loans Ltd

Trading Standards – Consumer protection

Licensing - premises, street trading and taxis

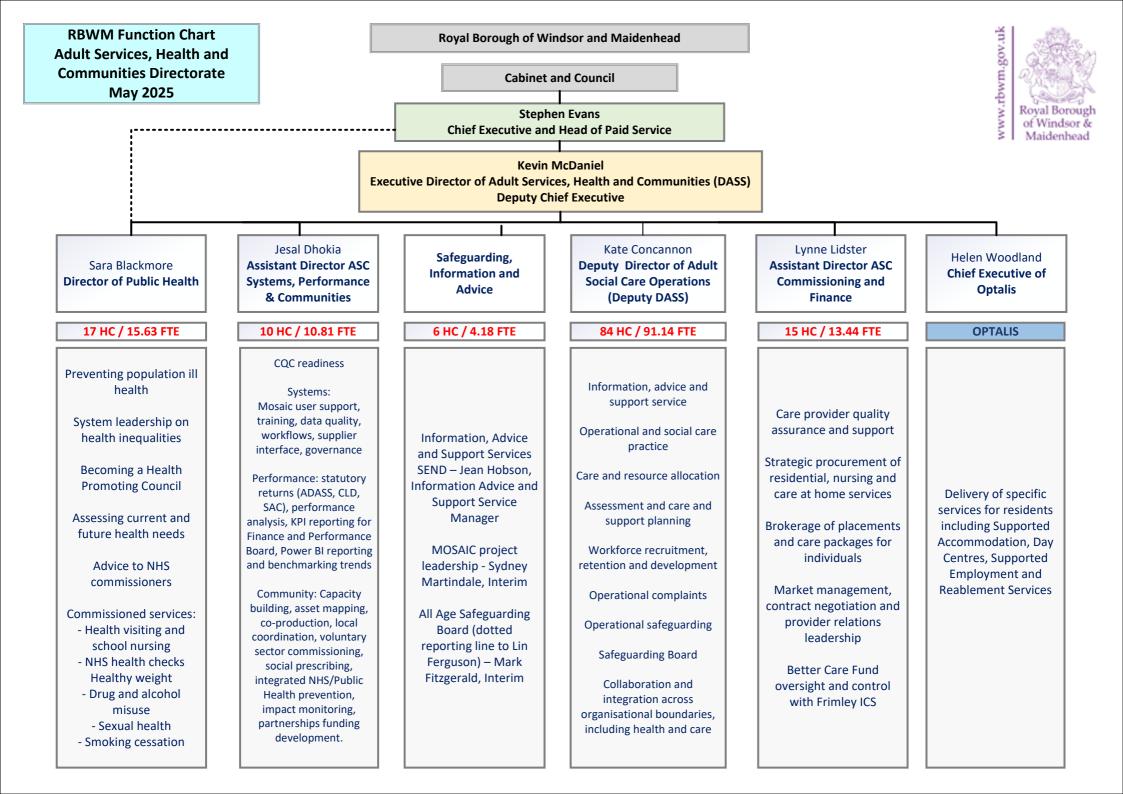
Environmental Health

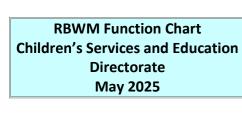
- Food hygiene/standards, Health and Safety, infectious disease, private water supplies, animal licensing
- Private sector housing, HMO and caravan licensing.
 - Environmental Protection

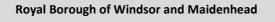
Community Safety – antisocial behaviour, Channel and community wardens

Community Safety Partnership

Control Room and CCTV







Cabinet and Council

Royal Borough of Windsor & Maidenhead

Stephen Evans

Chief Executive and Head of Paid Service

Lin Ferguson
Executive Director of Children's Services and Education

Clive Haines

Deputy Director,

Education

Sarah Moran
Deputy Director,
Social Care and Early
Help

Lynne Penn
Associate Director,
Operations

Suzanne Parrott

Executive Head Teacher
of the Virtual School

Frances Lee
Associate Director,
Education Psychology
and Wellbeing

Jane Peters
Head of Berkshire
Sensory Consortium
Service

Matthew Edwards
Associate Director,
Provider Services

ACHIEVING FOR CHILDREN

School leadership development

initial teacher training

Elective home education

School support

School inclusion

SFND

Early years development and support

Outdoor education

Adult education

School Place Planning and Schools Capital Programme Single point of contact/ multiagency safeguarding hub

Early help and family hubs

School nurses and health visitors

Youth offending service

Support and Safeguarding service

Children in Care and Care Leavers

Disabled Children and Young People

Adoption services

Independent Reviewing Service

Performance and quality assurance

Corporate Parenting

School Admissions and Child Employment

School Transport

Business Services, commissioning, placement commissioning and procurement

Business development

Business support and digital transformation

Virtual School - services for all children and young people with a

Virtual College – 16 - 25

social worker

Wellbeing Services

Educational Psychologists

Getting Help team

Systemic Wellbeing team

Berkshire Sensory
Consortium Service

Dotted line management

Fostering/residential services

Royal Borough of Windsor and Maidenhead

Cabinet and Council

Stephen Evans
Chief Executive and Head of Paid Service

Ian O'Donnell (Interim)

Executive Director of Resources and Section 151 Officer

Julian McGowan

Assistant Director of Finance
and Deputy \$151 Officer

Assistant Director of Revenue,
Benefits, Library
and Resident Services

Louise Freeth

Nikki Craig
Assistant Director of
HR, Corporate Projects and IT

Elaine Browne

Deputy Director of Law and
Governance and Monitoring

Officer

69 HC / 68.88 FTE

144 HC / 118.69 FTE

63 HC / 62.97 FTE

33 HC / 30.36 FTE

Budget co-ordination and monitoring,
Treasury management and banking,
Statutory financial reporting,
Transactional finance (debtor invoicing, creditor payment),
Business Partnering and financial

analysis,
Investment case review,
Project finance,
Taxation,
Capital accounting

Risk management

Insurance

Royal County of Berkshire Pension Fund

Procurement and contract management support

Library service

Face to face Customer Services and Contact Centre

Council Tax and Business Rates

Housing Benefits, Council Tax Support and Financial Inclusion

Financial Assessments and ASC invoicing

Deputyship and Appointeeship

Debt recovery

Registrars

Human Resources - employee lifecycle, policies, systems, payroll, benefits, employee relations and organisational development, Health and Safety

Projects - Corporate and transformational project management

IT - Management of strategic and operational IT solutions, contracts, applications, systems, infrastructure, telephony and security

Digital - Digital services, website management, CRM and CMS

Democratic services

Electoral services

Cabinet policy and support

Legal support and advice

Data protection and security

Information Governance and Freedom of Information

Compliments and Complaints

Executive support

