

Privacy Notice - Events, clubs and organisation module

Who we are:

Communications, marketing and design:

Digital Development Team,

Royal Borough of Windsor and Maidenhead

Town Hall
Maidenhead
SL6 1RF

Lawful basis for processing the information:

Local Government act 1972

General Data Protection Regulation Article 6(1)(e) – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Where special category data is processed, we rely on Article 9(2)(a) the data subject has given explicit consent

How do we collect information from you:

Personal data is provided online via the council's website when adding a public event, club or organisation for example, fetes, coffee mornings and holiday activities.

Categories of information collected:

Name, email address and telephone number.

How we use the information provided:

The information is collected to enable us to contact you should we have any questions regarding an event that you have added.

Who has access to the information about you:

Communications and marketing teams and IT teams and commissioning.

Who we may share your information with:

Your personal information is not shared with any third parties and is not accessible via the public website.

How long we store your information:

We store your personal data on events added for up to 90 days after the event has finished, it is then deleted from our system.

We will list your club, charity or group information for up to 12 months. You will receive a reminder 11 months after the date of publication to review and confirm your content to remain on the list. If we do not hear from you your entry will be deleted from the system.

You can request it to be removed at any point by emailing website@rbwm.gov.uk.