

Privacy Notice for Democratic Services – Councillors – data collection

Who we are:

Democratic Services
Town Hall
St Ives Road
Maidenhead
SL6 1RF

Lawful basis for processing information:

Local Government Act 1972, Local Government Act 2000, Localism Act 2011, Local Government and Housing Act 1989, Local Government and Public Involvement in Health Act 2007, Local Democracy, Economic Development and Construction Act 2009, The Openness of Local Government Bodies Regulations 2014, The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

General Data Protection Regulation Article 6(1)(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Where special category personal data is processed the lawful basis further includes Article 9 (2) (b) of the General Data Protection Regulation, processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law in so far as it is authorised by Union or Member State law or a collective agreement pursuant to Member State law providing for safeguards for the fundamental rights and the interests of the data subject.

How we collect information:

Personal data is supplied by Councillors when they are elected and in relation to DBS checks if required at any point during the term of office.

Categories of information collected:

This might include name, address, contact details, date of birth, educational / employment details, family member names and contact details, ethnic origin and details relating to a DBS check if required.

How we use the information provided:

The information is used to provide support to elected Members.

Who has access to the information:

The information is held by the Democratic Services.

Who we may share your information with:

Contact details are published on the borough website. The councillor database is held on the council's agenda management system, externally hosted by Modern Mindset Ltd.

How long we store your information:

Retained permanently as a historical record