

Councillor David Hilton – Privacy Notice

Who I am:

Cllr David Hilton, Ascot & Sunninghill ward

11 Dawnay Close
Ascot
SL5 7PQ

Cllr.Hilton@rbwm.gov.uk

Lawful basis for processing information:

General Data Protection Regulation Article 6(1)(e) – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Local Government Act 1972

How I collect information:

From time to time residents, Parish Councils and Charities write to me by email or letter on issues that are of concern to the Community or of a personal nature. When asked to provide support on an issue I may seek information from Council Officers and other Councillors.

Categories of information:

As your Councillor I deal with a wide range of issues and may process many categories of personal and special category personal data such as, name, address, contact details, health conditions, financial information and safeguarding issues.

How I use the information provided:

I use the information you provide to me to carry out my duties as an elected councillor e.g. to help resolve any issues you have brought to my attention and to lobby on your behalf.

Who has access to the information about you:

I am the only one who has access to the personal data you have provided to me. It may be stored on my secure Royal Borough outlook account, I.T. systems or if paper records in a locked cabinet accessible only by myself.

Who I may share your information with:

I may share your personal data with a wide range of services depending on the issue raised. If you would like to know the information journey for any specific request please email me (the link to your profile page will be added here) and I will provide details of any 3rd parties/organisations that I have shared your personal data with to enable resolution of your issue.

All services delivered by the Royal Borough have their own privacy notice to show the information journey that personal data takes. Please take the time to read any notice of interest to you.

How long I store your information:

For up to four years, during my term of office.