



**LEGOLAND Windsor Resort**  
 Winkfield Road, Windsor  
 Berkshire SL4 4AY  
 Tel: + 44 (0) 1753 626111

**LEGOLAND Multi-Agency Traffic Meeting**  
**Wednesday 4<sup>th</sup> March 2020**

**Attendees:**

Chris Ireland	LEGOLAND Windsor Resort (LLW)	CI
Polly Gladwell	LEGOLAND Windsor Resort (LLW)	PG
Aggie Fedyna	Royal Borough of Windsor & Maidenhead (RBWM)	AF
Abbey Reid	BBV – M4 Smart Motorway Project Communications	AR
Mark Neville	BBV – M4 Smart Motorway Project Traffic Management	MN

**Apologies:**

Wayne Scott	Bracknell Forest Council (BFC)	WS
Matthew Jezzard	Surrey County Council (SCC)	MJ
Wayne Carey	Highways England (HE)	WC
Lynne Stinson	Highways England M4 Senior Project Manager	LS

	<b>Key Take Outs</b>	
	<p>M4 smart motorway project is progressing as planned, the schedule of weekend closures for 2020 have been issued. The next closure is planned for the weekend of 3<sup>rd</sup> to 5<sup>th</sup> April.</p> <p>Enabling for Elizabeth Bridge works planned to take place in April and May, with main works expected to take place 17<sup>th</sup> August until 10<sup>th</sup> November.</p>	

<b>Part 1</b>		
<b>1.</b>	<b>Overview of Minutes</b>	
	<p><b>Outstanding actions from last meeting:</b></p> <p>✓ AR (previously assigned to Nick Cooper) to find out contact for Connect Plus for M25 update.</p>	AR
<b>2.</b>	<b>Update on M4 Smart Motorways</b>	
	<ul style="list-style-type: none"> <li>- The M4 weekend closure of junction 3 to 4, planned for 7<sup>th</sup> to 9<sup>th</sup> March was not required and therefore did not take place.</li> <li>- The full list of weekend closures for 2020 were issued in the Highways England February news bulletin and can be found on the M4 smart motorways website:  <a href="https://m4j3to12smartmotorway.commonplace.is/">https://m4j3to12smartmotorway.commonplace.is/</a></li> </ul>	



	<ul style="list-style-type: none"> <li>- Highways England representative not present in today's meeting.</li> </ul> <p><b>Bracknell Forest Council – Upcoming Works:</b></p> <ul style="list-style-type: none"> <li>- WS not present in today's meeting, below update was provided on email.</li> <li>- A322 Downshire Way dualling work programme is progressing well and work is expected to conclude mid to end of April.</li> <li>- Major Route Network A3095 works between Hanworth Rbt &amp; Hut Rbt (Golden Retriever) look likely to commence in the summer but as these are sited some way from LLW there will be no impact.</li> <li>- Timeframe for 2020 resurfacing programme likely to be confirmed next week.</li> </ul> <p><b>Surrey County Council – Upcoming Works – M25 J13 Runnymede Update:</b></p> <ul style="list-style-type: none"> <li>- MJ not present at today's meeting.</li> </ul> <p><b>RBWM – Update &amp; Key Dates:</b></p> <ul style="list-style-type: none"> <li>- Country File Live is being held in Windsor Great Park 20<sup>th</sup> to 23<sup>rd</sup> August.</li> <li>- Windsor Triathlon taking place on Sunday 14<sup>th</sup> June, this will follow the same route as last year.</li> <li>- Parallel Windsor event being held in Windsor Great Park on Sunday 28<sup>th</sup> June.</li> <li>- Run Fest Run running festival taking place in Windsor Great Park 22<sup>nd</sup> to 24<sup>th</sup> May.</li> <li>- Heatherwood Hospital roundabout/Kings Ride works taking place intermittently during the period 3<sup>rd</sup> March to 6<sup>th</sup> May and traffic lights will be in place when work is being carried out.</li> </ul>	
<b>4.</b>	<b>AOB</b>	
	<p><b>Coronavirus Impact:</b></p> <ul style="list-style-type: none"> <li>- LLW monitoring closely and following government guidelines for protection and reassurance of both staff and guests.</li> </ul> <p><b>Next Meeting:</b></p> <ul style="list-style-type: none"> <li>- Date for next meeting not discussed.           <ul style="list-style-type: none"> <li>✓ PG to propose date for next meeting in July.</li> </ul> </li> </ul>	PG
<b>5.</b>	<b>Summary of Actions</b>	
	<ul style="list-style-type: none"> <li>✓ AR (previously assigned to Nick Cooper) to find out contact for Connect Plus for M25 update.</li> </ul>	AR



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	<ul style="list-style-type: none"><li>✓ AR to circulate Highways England March new bulletin for reference once released.</li><li>✓ MN to share diversion routes for when M4 is closed with LLW/RBWM.</li><li>✓ PG/CI/AF to agree appropriate communication for LLW guests during beginning period of Elizabeth Bridge works project.</li><li>✓ PG to propose date for next meeting in July.</li></ul>	AR  MN  PG/CI/AF  PG
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