



Department  
of Health &  
Social Care

# **Annex E: reporting template**

# Use of Adult Social Care Infection Control Fund

Please return to [scfinance-enquiries@dhsc.gov.uk](mailto:scfinance-enquiries@dhsc.gov.uk) by 26 June.

In the Grant Determination Letter for the Adult Social Care Infection Control Fund, we stipulated that local authorities must provide two high level returns specifying how the grant has been spent and explaining how the expenditure meets the objectives of the fund.

Please complete the white boxes as appropriate and return the table to [scfinance-enquiries@dhsc.gov.uk](mailto:scfinance-enquiries@dhsc.gov.uk) by 26 June.

<b>Local authority</b>	Royal Borough of Windsor and Maidenhead
<b>Allocation of Infection Control Fund received as of 26 June</b>	£1,124,535 (There has been an overpayment of £112,593 as the allocation is based on 1598 beds in the borough when in fact there are 1438. The overpayment has been set aside to be repaid.)
<b>Allocation of Infection Control Fund dispensed as of 26 June</b>	£751,039

Under the grant condition, local authorities must allocate 75% of the first month's funding straight to care homes within the local authority's geographical area on a 'per beds' basis, including to social care providers with whom the local authority does not have existing contracts.

<b>Please confirm whether your LA allocated 75% of the first month's funding straight to care homes within the local authority's geographical area</b>	Y
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The grant conditions specify that the funding must be used for infection control measures. At least 75% of the grant funding must be used to support the measures listed within the grant conditions, while the remaining 25% may be used on other COVID-19 infection control measures including payments to domiciliary care providers.

	<b>Care Homes</b>	<b>Domiciliary Care</b>	<b>Others</b>
<b>Please indicate the number of providers who have received funding</b>	34	0	0

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Please indicate which measures have been used by providers as part of this funding as of 19 June, and the proportion of the funding dispensed to date that has been used for this

	<b>How many providers have used funding for this purpose so far?</b>	<b>What proportion of the LA's allocation has been spent on this measure? Total must equal 100%</b>
<b>Measures to isolate residents within their own care homes</b>	16	37%
<b>Actions to restrict staff movement within care homes</b>	17	20%
<b>Paying staff full wages while isolating following a positive test</b>	12	10%
<b>Other (please indicate below)</b>	19	33%
<b>Please list other infection control measures your allocation of the Infection Control Fund has been used for. You might find it useful to refer to the measures outlined in the care home support package.</b>	<ul style="list-style-type: none"> <li>• Purchase of isolation pods to use within care home grounds</li> <li>• Purchase of equipment to allow remote communication</li> <li>• Additional sanitising stations</li> </ul>	

LOCAL CONTEXT

**Other measures that the fund has been used for by Nursing and Residential Homes within the Royal Borough of Windsor and Maidenhead include:**

- Additional recruitment and training costs
- Setting up a dedicated Covid-19 help desk for staff as well as family and clients within the residential home
- increased communication channels – ensuring a variety of different means of communication were established and maintained to keep in close contact with staff and families and to update when local circumstances required it.
- Training and development of a dedicated infection control lead
- Recruitment of an additional “on-call” layer of staff to be available to work rather than reliance on agency staff – therefore ensuring risk of infection is reduced.
- Establishment of daily ESG (situation report) meetings to fully brief all staff and to ensure compliance with changing infection control guidance and procedures,
- reporting & recording – ensuring enhanced record keeping introduced and maintained.
- costs associated with Covid-19 deep cleans – additional costs specifically relating to COVID Deep cleaning of rooms/ common parts etc.
- Staffing costs – managing mass Covid-19 reporting & testing – administration and implementation of the testing protocol for all staff.
- Reduce the use of public transport – ensuring risk of transmission therefore reduced.

- Purchase water bottle and cool bags to avoid staff needing to go to shops for their lunch break
- Purchase of additional uniforms to allow more frequent changing/ laundry
- Training for infection control; Testing support from Public Health and the council;
- Isolation within the Home through adaptation and organisation of physical space and rotas etc.
- Additional hours to be made available to staff to limit need for working a second job.