

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Local Government (Miscellaneous Provisions) Act 1982

Part VIII: Skin Piercing

APPLICATION FOR REGISTRATION

www.rbwm.gov.uk



I wish to apply for the registration of myself and my business premises pursuant to the above statutory provisions and hereby supply the following information

1. Name (in full) of Applicant:.....

.....

2. Address of business premises:.....

.....

Tel No

3. Private address of Applicant.....

.....

Tel No

4. What type of skin piercing do you carry out? (Please tick)

Acupuncture _____ Tattooing _____ Semi-permanent Tattooing_____

Ear Piercing _____ Electrolysis _____ Microblading_____

5. Is any business or profession other than those shown in answer to Question 4, carried on at your premises? If so, give details

6 Give the names and private addresses of all persons assisting in the business or profession given in answer to Question 4. (see note 3)

7. Have you or any person assisting your business or profession been convicted of a criminal offence? If yes give details (see note 3)

8. If your business consists of or includes ear-piercing, what method do you currently use or propose to use? (see note 4)

9. Do you sometimes visit clients at their request in your business? (See note 5)

The above information is, to be best of my knowledge and belief, correct and complete. I acknowledge that I will be sent an invoice for payment for the registration fee and or each additional practitioner required.

Dated

Signed

This form once completed, must be returned to:

**RBWM
Commercial Services Team – Env. Health
Tinkers Lane
Windsor
SL4 4LR**

YOUR ATTENTION IS DRAWN TO THE NOTES ENCLOSED

The personal details supplied on this form will be held by the Royal Borough of Windsor and Maidenhead and processed in accordance with the [Data Protection Act \(DPA\)](https://www3.rbwm.gov.uk/dataprotection) <https://www3.rbwm.gov.uk/dataprotection> and [privacy notices](https://www3.rbwm.gov.uk/privacy) <https://www3.rbwm.gov.uk/privacy> .

NOTES

1. This application relates both to the applicant **AND** his/her business premises. If more than one person carries on a registerable business at the same premises, an application form and fee will be required in respect of each person.
2. If the business is carried on at several premises, an application form will be required in respect of each. If several persons carry on the business at several premises, each person need not be separately registered at each premises. One registration per person at each business address will be sufficient to cover the registration of those premises.
3. QUESTION 6 Persons solely involved in office functions need not be listed, but all those who assist in the actual process for which registration is sought should be.
4. QUESTION 8 Some methods of ear-piercing which have been in use for some time are now considered un-hygienic, and may be prohibited by byelaws. If you are in doubt as to the system you use or propose to use, please consult the Commercial Services Team Leader who will be pleased to advise.
5. QUESTION 9 It is not illegal for a registered person to provide a 'visiting service', but the same standards of personal hygiene and equipment hygiene and sterilisation are required wherever this is carried out.
6. PENALTIES

If you :-

(a) carry out a registerable business AND/OR;
(b) carry it out (subject to Note 5 above) at un-registered premises OR
(c) contravene any bye-laws relating to your business or profession:

you will be liable to a fine and your registration (if any) may be suspended or cancelled.
7. A copy of your registration certificate, together with a copy of any byelaws, must be displayed prominently at your business premises.