



# PARENT DECLARATION FORM

Early Education Funding (EEF) 2,3&4 Year Olds  
Early Years Pupil Premium (EYPP) 3&4 Year Olds

Please complete using BLOCK CAPITALS

www.rbwm.gov.uk



<b>Provider Name</b>	
<b>URN</b>	

This form may be used as authority for the provider to check the funded early education portal for Early Education Funding (EEF) 2,3&4 Year Olds Early Years Pupil Premium (EYPP) 3&4 Year Olds

## 1. Child's details

Child's Legal Family Name:		Child's Legal Forename(s):	
Name by which the child is known (if different from above):			
Date of Birth:		Male/Female:	
Full Address: (Including postcode)			
Proof of DoB Type : (e.g. Birth Certificate, Passport)		Document recorded by: (name of staff member)	Date document recorded:

## 2. Parents details for 2 Year Old Funded Children and 30 Hours Funded Children

Is your child eligible for 30 hours of funded childcare	
30 hours Eligibility Code	
Parent/legal guardian name and date of birth	
Parent/legal guardian phone number	
Parent/legal guardian email address	
Parent/legal guardian National Insurance number	
Parent/legal guardian name and date of birth	
Parent/legal guardian phone number	
Parent/legal guardian email address	
Parent/legal guardian National Insurance number	

### 3. Setting and attendance details for Universal and Extended Entitlements

- Parent/Carers must complete this Declaration Form with each setting their child attends for their early education entitlement.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 setting you must specify where the funding is paid
- If your child qualifies for the extended 30 hours entitlement and your child attends more than 1 setting you must indicate at which setting(s) you are claiming the universal and extended entitlement in the relevant columns below.

**I am claiming free universal entitlement hours for my child at the following settings:**

Setting Name(s)		Number of <b>universal</b> funded early education hours attended per day					Total number of hours per week	Term time or stretched
		Mon	Tue	Wed	Thu	Fri		
A								
B								
C								
<b>Total Daily Free Hours Attended</b>								

<b>Date my child will start using universal hours at this provider</b>	
<b>Leaving date if applicable</b>	

**I am claiming free extended entitlement hours for my child at the following settings:**

Setting Name(s)		Number of <b>extended</b> funded early education hours attended per day					Total number of hours per week	Term time or stretched
		Mon	Tue	Wed	Thu	Fri		
A								
B								
C								
<b>Total Daily Free Hours Attended</b>								

<b>Date my child will start using extended hours at this provider</b>	
<b>Leaving date if applicable</b>	

**Please note the maximum number of funded hours across universal and extended is 10 per day.**

#### 4. Early Years Pupil Premium (EYPP) Registration Form

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits. This funding will be used to enhance the quality of their early years experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development.

If you believe that your child may qualify for the EYPP please provide the following information for the **main benefit holder** to enable the local authority to confirm eligibility:

Parent/ carer First Name		Parent /carer Last Name	
Parent/ carer Date of Birth		Parent/carer National Insurance number or NASS number	
Parent/carer Signature			

#### Adopted Children, Children Subject To A Special Guardianship Order Or A Child Arrangements Order

3 or 4 year old children receiving early education funding (EEF) will also be eligible for EYPP if any of the following additional criteria apply :

- They have been in local authority care for 1 day or more in England or Wales
- They have been adopted from care in England or Wales
- They have left care under a special guardianship order or child arrangement order (formerly a residence order) in England or Wales

Please place an X in this box if any of these additional criteria apply

*Please note that although checks may confirm a 30 hour code or EYPP eligibility for a 2 or 3 year old, the child will only be able to access these entitlements when they have reached the statutory free early education funding entitlement from the term after the child's 3rd birthday*

#### 5. Disability Access Fund Declaration

Three- and four-year old children who are in receipt of child Disability Living Allowance and are receiving the free entitlement are eligible for the Disability Access Fund (DAF). DAF is paid to the child's early years setting as a fixed annual rate of £615 per eligible child.

More information about the Disability Living Allowance can be found on the government website <https://www.gov.uk/disability-living-allowance-children/overview>

Is your child eligible and in receipt of Disability Living Allowance (DLA)?:

Yes	
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No	
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**If your child is splitting their free entitlement across two or more providers please nominate the main setting where the local authority should pay the DAF:**

**Ethnicity – please tick appropriate box (one only) to indicate your child’s ethnic group**

<b>White</b>		<b>Asian or Asian British</b>	
British		Indian	
Irish		Pakistani	
Traveller of Irish Heritage		Bangladeshi	
Gypsy / Roma		Chinese	
Any other White background		Any other Asian Background	
<b>Mixed / Dual Background</b>		<b>Black or Black British</b>	
White and Black Caribbean		Caribbean	
White and Black African		African	
White and Asian		Any other Black Background	
Any other Mixed background		<b>Other Ethnic Group</b>	
<b>Prefer not to say</b>			

**Important: RBWM / AfC is required by the government to collect this information**

**6. Parent/Carer/Guardian with legal responsibility declaration**

**Declaration I** (Name) .....

Of (Address) .....

Date .....

Confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise (Name of Provider)

.....  
To claim free entitlement funding as agreed above on behalf of my child.

In addition, I also agree that the information I have provided can be shared with the Local Authority and Department for Education, who will access information from other government departments to confirm my child’s eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.

<b>Parent/Carer/Guardian with legal responsibility</b>		<b>Childcare Provider</b>	
Signed		Signed	
Print name		Print name	
Date		Date	

**7. Data Protection and Privacy Notices**

The personal details supplied on this form will be held by the Royal Borough of Windsor and Maidenhead and processed in accordance with the Data Protection Act (DPA) and privacy notices.