

REVENUE BUDGET MONITORING STATEMENT

SUMMARY	2009/10		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Children's Services			
Individual Schools Budget	67,156	67,835	0
Central Schools Budget	8,161	7,642	795
Dedicated Schools Grant	(75,697)	(75,873)	(795)
Education & Childcare Services	588	786	110
Children's Services Commissioning	2,999	3,046	131
Families & Young People	3,951	4,300	(30)
Safeguarding & Specialist Services	8,230	9,000	683
Strategy & Management	1,278	1,220	75
Total Children's Services	16,666	17,956	969
Adult & Community Services			
Adult Social Care	30,276	29,963	49
Specific Government Grants	0	0	0
Housing	1,052	1,046	(14)
Leisure Services	2,080	2,121	0
Libraries, Information, Heritage & Arts	2,937	2,924	(15)
Adult Management	254	210	(23)
Total Adult & Community Services	36,599	36,264	(3)
Environmental Services			
Highways & Engineering	4,815	5,040	0
Streetcare & Operations	4,111	4,254	0
Public Protection & Sustainability	10,061	10,147	(50)
Asset Management	(796)	(835)	30
Parking Services	(2,603)	(2,631)	0
Corporate Management	256	254	0
Total Environmental Services	15,844	16,229	(20)
Resources			
Strategic Director of Resources	151	188	0
Finance	3,662	3,874	130
Customer Service Centre	1,752	1,793	9
Legal Services	933	881	80
Business Improvement	3,016	3,019	0
Procurement	405	507	0
Human Resources	2,079	2,122	0
Total Resources	11,998	12,384	219
Policy, Performance & Planning			
Chief Executive Office	719	1,024	0
Policy and Performance	2,855	2,744	0
Planning Services	2,401	2,397	50
Total Policy, Performance & Planning	5,975	6,165	50
TOTAL EXPENDITURE	87,082	88,998	1,215
Contribution (from)/to LPSA/PPG Reserve	0	(792)	0
Reduced Contribution to Insurance Reserve	0	(200)	0
Transfer to Contingency Reserves	0	139	0
Appropriation (from) LSC Reserve	0	(416)	0
Contribution to Development Fund	0	195	0
Corporate Initiatives	(376)	(176)	0
VAT Claim	0	(820)	0
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,411	5,411	56
NET REQUIREMENTS	92,247	92,469	1,271
Less - Special Expenses	(1,102)	(1,102)	0
Transfers (from)/to Area Based Grants		(21)	
Transfer (from)/ to balances	0	(201)	(1,271)
GROSS COUNCIL TAX REQUIREMENT	91,145	91,145	0
Working Balances	4,618	5,551	5,350
Transfers on balances carried forward from 2008-9	0	(349)	0
Other transfers (from)/to balances	0	148	(1,271)
	4,618	5,350	4,079

CHILDREN'S SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
DSG FUNDED CHILDREN'S SERVICES				
INDIVIDUAL SCHOOLS BUDGET				
Expenditure	85,380	90,997	0	
Income	(18,224)	(23,162)	0	
Net	67,156	67,835	0	
CENTRAL SCHOOLS BUDGET				
Expenditure	12,831	12,436	795	1-10
Income	(4,670)	(4,794)	0	
Net	8,161	7,642	795	
DEDICATED SCHOOLS GRANT				
Expenditure	0	0	0	
Income	(75,697)	(75,873)	(795)	11
Net	(75,697)	(75,873)	(795)	
TOTAL DSG FUNDED CHILDREN'S SERVICES	(380)	(396)	0	
LA FUNDED CHILDREN'S SERVICES				
EDUCATION & CHILDCARE SERVICES				
Expenditure	3,645	4,063	110	26
Income	(3,057)	(3,277)	0	
Net	588	786	110	
CHILDREN'S SERVICES COMMISSIONING				
Expenditure	3,247	3,314	131	12,13,14,26
Income	(248)	(268)	0	
Net	2,999	3,046	131	
FAMILIES & YOUNG PEOPLE				
Expenditure	5,636	5,796	(60)	15
Income	(1,685)	(1,496)	30	16
Net	3,951	4,300	(30)	
SAFEGUARDING & SPECIALIST SERVICES				
Expenditure	8,983	9,764	670	17-20, 22-25
Income	(753)	(764)	13	21
Net	8,230	9,000	683	
STRATEGY & MANAGEMENT				
Expenditure	1,330	1,272	75	26
Income	(52)	(52)	0	
Net	1,278	1,220	75	
TOTAL LA FUNDED CHILDRENS SERVICES	17,046	18,352	969	
TOTAL DIRECTLY MANAGED COSTS	16,666	17,956	969	

CHILDREN'S SERVICES

Note	Explanation
1	<p><u>School and Governor support</u> Approved Estimate: £154k Variation: £23k (£23k) First reported at Cabinet: Sep 09 The cost of licenses and corporate health charges have increased with no associated budget increase. The projected overspend remains unchanged from last month. Action: by Head of Commissioning</p>
2	<p><u>Admissions</u> Approved Estimate: £183k Variation: -£18k (-£18k) First reported at Cabinet: Sep 09 Staff vacancies in the admissions team during the summer term are likely to lead to a small underspend at the end of the year. The size of this underspend is unchanged from last month. Action: by Head of Commissioning</p>
3	<p><u>School specific contingency</u> Approved Estimate: £370k Variation: -£58k (-£58k) First reported at Cabinet: Sep 09 The Schools Specific Contingency includes notional budgets for suspended teachers fund and panel allocations where schools face unexpected and unavoidable financial pressures. Claims against these budgets have been less than expected and there has been additional unallocated DSG funding resulting from the finalisation of 2009-10 DSG figures. The projected underspend is as reported last month. Action: by Head of Education and Childcare</p>
4	<p><u>Schools Maternity Insurance cover</u> Approved Estimate: £109 K Variation: £85k (£85k) First reported at Cabinet: July 09 The DSG funds an insurance scheme to cover the additional costs to schools of staff who are on maternity leave. The projected overspend of £85k remains unchanged from last month and reflects the estimated cost of claims of teachers on maternity leave. In past years the budget has been underspent. Action: by Head of Education and Childcare</p>
5	<p><u>SEN Out of Borough special school placements</u> Approved Estimate: £4,964k Variation: £744k (£744k) First reported at Cabinet: Sep 09 There have been a number of unforeseen heavy demands on this budget in the form either of new pupils or existing pupils requiring new placements at a much higher cost than their previous placements. The budget was redetermined for 2009-10 in the light of the overspend in 2008-09 according to the number and cost of known children. There have been no significant changes from last month and the projected overspend remains unchanged. Action: by Head of Commissioning</p>

CHILDREN'S SERVICES

Note	Explanation
6	<p><u>Inter-authority SEN Recoupment</u> Approved Estimate: -£1,371k Variation: -£88k (-£88k) First reported at Cabinet: Dec 09 An over-recovery of income for other LA children in RBWM schools is expected to result in an underspend of £88k against budget. This is mainly due to more Slough children in RBWM schools than anticipated. Action: by Head of Commissioning</p>
7	<p><u>Additional SEN support to schools</u> Approved Estimate: Variation: £178k (£178k) First reported at Cabinet: Nov 09 The centrally retained SEN budget is also used to support specific additional costs of children with exceptional needs, where delegated formula funding is insufficient to cover such high costs. Typically, this covers the additional costs of learning support assistants where high pupil to staff ratios are required. The projected overspend relates to 15 high needs children at an average additional cost of £12,000 per annum. A review of the special school formula is currently looking at how SEN bands should be changed to ensure that some of this funding is delegated directly to the special school in 2010-11. There is no change on last month. Action: by Head of Commissioning</p>
8	<p><u>Traveller service</u> Approved Estimate: £96k Variation: -£34k (-£34k) First reported at Cabinet: Dec 09 The employee costs of the traveller service are lower than the historic budget which reflected the delivery of the service through a joint arrangement with other Berks LAs. This joint arrangement has now ceased and RBWM are delivering the service more efficiently. The projected underspend remains unchanged from last month. Action: by Head of Education and Childcare</p>
9	<p><u>Behaviour Support Services</u> Approved Estimate: £200 K Variation: -£20k (-£20k) First reported at Cabinet: July 09 Staff vacancies within the Behaviour Support Services earlier in the year are likely to lead to a £20k underspend against budget. Action: by Director of Children's Services</p>
10	<p><u>Education and Childcare - miscellaneous</u> Approved Estimate: Variation: -£17k (-£17k) First reported at Cabinet: Dec 09 The overall affect of minor variances in a number of areas within the Education and Childcare Services is a small underspend of £17k. Action: by Director of Children's Services</p>
11	<p><u>Dedicated Schools Grant</u> Approved Estimate: £75,873 K Variation: £795k (£795k) First reported at Cabinet: July 09 The overspend against the DSG reported in notes 1-10 above will be offset against the DSG allocation next financial year. Action: by Director of Children's Services</p>

CHILDREN'S SERVICES

Note	Explanation
12	<p><u>Home to School Transport</u> Approved Estimate: £2,012 K Variation: £0k First reported at Cabinet: July 09 As reported last month, inflation savings on minibus and taxi contracts and bus passes of £48k have been taken and the budget reduced accordingly. In addition to this, the process for retendering taxi and minibus contracts for mainly SEN pupils over the next three years has been completed and is expected to produce a £200k reduction in the annual cost of the contracts. The new contracts start in Sep 2009, so the part-year effect in the current financial year is calculated to be £139k and the budget has been reduced further. Costs may be further affected by unforeseen volume changes during the year particularly in relation to transport for SEN pupils.</p> <p>Action: by Head of Commissioning</p>
13	<p><u>Speech and language therapy</u> Approved Estimate: £307 K Variation: £63k (£63k) First reported at Cabinet: Aug 09 Despite joint commissioning, a drop-in service in Children's Centres and use of speech and language therapy assistants, the number of children who have provision of speech and language therapy on their statements of special educational needs is increasing faster than anticipated. Whilst the anticipated overspend is as reported last month, indications from the Primary Care Trust suggest the final overspend might not be quite as high as expected. Further information is awaited from the PCT.</p> <p>Action: by Head of Commissioning</p>
14	<p><u>Occupational therapy</u> Approved Estimate: Variation: £40k (£40k) First reported at Cabinet: Dec 09 Occupational therapy appears on an increasingly large number of statements of special educational need. The PCT has been asked to provide most of this therapy. £40k is the projected overspend for this service. Growth of £40k has been agreed in 10-11. Action: by Head of Commissioning</p>
15	<p><u>Youth Service Expenditure</u> Approved estimate: £2,693k Variation: -£60k (-£60k) First reported at Cabinet: Sep 09 The projected underspend is attributed to staffing vacancies during the first half of the year. Recruitment to all but one of the posts has been successful, although staff are not necessarily in post yet. The projected underspend is unchanged from last month.</p> <p>Action: Head of Families and Young People</p>
16	<p><u>Youth Service Income</u> Approved estimate: - £376k Variation: £30k (£30k) First reported at Cabinet: Sep 09 The projected underachievement of income is due to vacancies in front line posts which, if filled, would have been recharged to Youth Centre Management Committees from their income from lettings.</p> <p>Action: Head of Families and Young People</p>

CHILDREN'S SERVICES

Note	Explanation
17	<p><u>Special Guardianship payments & residence orders</u> Approved Estimate: £201 K Variation: £104k (£103k) First reported at Cabinet: June 09</p> <p>Special Guardianship Orders are granted by the court to provide permanency for the child and are used in cases where adoption is not appropriate (eg for an older child). Young people are entitled to ongoing support sometimes until age 24. Guardianship payments cost on average £12k per child pa, compared with £34k for an independent fostering agency and they provide a quicker response than in house fostering. 11 children are currently subject to Guardianship orders, compared with just 2 for all of last year. Residence orders, enabling children to reside with relatives etc on a more temporary basis, remain relatively constant around 27-30. Latest projections suggest a small underspend against this budget. Taken together the net projected overspend of £104k has not significantly changes since last month.</p> <p>Action: by Head of Safeguarding</p>
18	<p><u>Temporary Accommodation</u> Approved Estimate: £8k Variation: £15k (£16k) First reported at Cabinet: Sep 09</p> <p>The projected overspend relates to previously 2 families (and currently now one) family supported in temporary bed and breakfast accommodation, whose circumstances do not fit the criteria for Housing funding. The consequence of not supporting these children in this way would be to risk taking them into care at much higher cost.</p> <p>Action: by Head of Safeguarding</p>
19	<p><u>Family placement costs - adoption</u> Approved Estimate: £108 K Variation: -£23k (-£23k) First reported at Cabinet: June 09</p> <p>The number of children for whom adoption payments are made remains relatively constant (currently 17). Payment amounts depend on the family's financial circumstances and relative needs of the child. Forecast costs for the year based on this number of children and an average weekly rate per child of £87 per week suggests there will be an underspend of £23k. Since 1 April 2008 11 children have been placed for adoption, of whom two do not get allowances.</p> <p>Action: by Head of Safeguarding</p>
20	<p><u>Internal foster placements - expenditure</u> Approved Estimate: £854 K Variation: £234k (£241k) First reported at Cabinet: July 09</p> <p>The national picture in relation to children in care is one of overall increasing numbers. There is some evidence to suggest that the increase in numbers began with the onset of the economic recession, where added financial stress can lead to family breakdown and domestic violence. The increase in numbers has put this budget under significant pressure. The projected overspend on internal foster care has reduced slightly from last month with a net reduction of one child. Currently there are 59 placed in foster homes within the Boro, compared with 50 at same time last year.</p> <p>Action: by Head of Safeguarding</p>

CHILDREN'S SERVICES

Note	Explanation
21	<p><u>Internal foster placements - income</u> Approved Estimate: - £117 K Variation: £13k (£10k) First reported at Cabinet: July 09 RBWM charges other LAs for their children who are placed in RBWM foster homes or for adoption. Numbers of such children are small, but latest estimates suggest that with increasing numbers of RBWM children placed in foster care, there is now less capacity for OLA children to be placed within the Borough. This is now reflected in a predicted underachievement of budget income.</p> <p>Action: by Head of Safeguarding</p>
22	<p><u>External foster placements - expenditure</u> Approved Estimate: £156 K Variation: £98k (£185k) First reported at Cabinet: July 09 The increase in overall numbers of foster children means that there are now fewer foster carers within the Borough still able to accept children. The projected overspend had increased significantly from last month with 6 new children from 2 families being placed in agency foster care in Oct 09 at a cost of £800-£900 pw. Last year we had 3 children placed with agencies, this year we currently have 14. We are in the process of recruiting more foster carers now that the recruitment officer post has been filled but it takes several months to assess and train new foster carers. This year there have been 18 children in total placed in agency foster care, compared with 3 in 08-09. Of the £750k allocated from the Economic Contingency by Cabinet, £95k has now been transferred to the budget for this service.</p> <p>Action: by Head of Safeguarding</p>
23	<p><u>Residential placements</u> Approved Estimate: £1,720 K Variation: £188k (£396k) First reported at Cabinet: July 09 21 children in care currently have residential placements, of whom 13 are joint funded with education (Dedicated Schools Grant). The average full cost of children in residential care is between £3,000 and £4,000 per annum of which around 58% is funded by the LA safeguarding budget, and the rest from PCT contributions and Dedicated Schools Grant. The projected overspend for the year had initially reduced by £26k since last month reflecting the recent move by one child from a residential placement into full time health care. It is not yet clear how long this arrangement will continue. Additionally, of the £750k allocated from the Economic Contingency by Cabinet, £182k has now been transferred to the budget for this service.</p> <p>Action: by Head of Safeguarding</p>
24	<p><u>Direct Payments</u> Approved Estimate: £99 K Variation: £54k (£47k) First reported at Cabinet: Oct 09 Direct payments averaging £65 per week are made to parents and guardians to enable them to put in place local and tailored arrangements for care and respite. Current known commitments suggest this budget will be overspent by around £54k, similar to last year. 43 service users, of whom 36 are still current. The number of service users varies from month to month and around 50 service users have received a direct payment in the current year, (either a lump sum or a regular weekly payment). In March 2009, 26 families received direct payments.</p> <p>Action: by Head of Safeguarding</p>

CHILDREN'S SERVICES

Note	Explanation
25	<p><u>Social worker staffing</u> Approved Estimate: £2,474 K Variation: £0k (£330k) First reported at Cabinet: Aug 09 In November, Safeguarding services were carrying around 12 vacant social worker FTEs out of an establishment of just over 50. The gap was being filled by 17 agency social workers (individuals, not FTEs) at higher cost in order to provide a safe level of service to children currently in the care of social workers. Each agency worker costs the Borough around £20k more than a directly employed worker. Staff budgets are set with an assumption that over the course of the year there will be a number of unfilled vacancies. Filling vacancies with temporary agency staff therefore makes it difficult to stay within budget. The projected overspend increased by £144k from last month and was based on an assumption that costs accrue evenly during the year. 7 new social workers are expected to start between December and the end of the financial year which will help to keep costs down in the future. This follows a recent recruitment drive and a new employment package for children's social workers aimed to encourage the take-up of directly employed posts.</p> <p>The projected overspend has now been removed from this service as £474k of the £750k allocated from the economic contingency fund by Cabinet has been transferred here.</p> <p>Action: by Head of Safeguarding</p>
26	<p><u>Managed Vacancy Factor</u> Approved estimate: -£855k Variation: £213k (£213k) First reported at Cabinet: Aug 09 Low turnover in a number of areas across the Directorate has meant that it will be difficult to stay within staff budgets which are set assuming a certain level of unfilled vacancies over the course of the year. Recent changes in staffing account for the small reduction in projected overspend.</p> <p>Action: Director of Children's Services</p>

ADULT & COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
ADULT SOCIAL CARE				
Expenditure	42,589	42,589	96	1,3,4,5,6,7,10,11,12
Income	(12,313)	(12,626)	(47)	2,8,18
Net	30,276	29,963	49	
HOUSING				
Expenditure	3,016	3,326	(69)	9,15
Income	(1,964)	(2,280)	55	16
Net	1,052	1,046	(14)	
LEISURE SERVICES including:- Parks, Cemeteries & Leisure Centres				
Expenditure	9,784	9,791	5	13
Income	(7,704)	(7,670)	(5)	14
Net	2,080	2,121	0	
LIBRARY INFORMATION HERITAGE & ARTS				
Expenditure	3,141	3,128	(15)	17
Income	(204)	(204)	0	
Net	2,937	2,924	(15)	
ADULT MANAGEMENT				
Expenditure	254	210	(23)	12
Income	0	0	0	
Net	254	210	(23)	
TOTAL DIRECTLY MANAGED COSTS	36,599	36,264	(3)	

ADULT & COMMUNITY SERVICES

Note	Explanation
1	<p><u>External Homecare - Externally Purchased Services - Expenditure</u> Approved estimate: £2,779k (£2,981k) Variation: -£4k (-£172k) First reported at Cabinet: Jun 09 £202k of budget has been vired from external homecare to internal homecare. When the 09/10 budget was set, budget was taken out of internal homecare and put into external as internal homecare was going to be restructured and more service users were to use external providers. This restructure did not happen and the virement was to address this overspend. During the year there has been problems with a block contract resulting with extra reliance on more expensive spot hours. Work is well underway to resolve the problem so the block hours should come back on line shortly. Action: To monitor demand to ensure overall budget remains in balance. Efficiencies for in-house service include increased productivity - Head of Adult Services</p>
2	<p><u>External Homecare - Externally Purchased Services - Income</u> Approved estimate: -£875k Variation: -£57k (-£46k) First reported at Cabinet: Jun 09 It is anticipated that there will be a shortfall in income on mobile meals of £36k which relates to the lower volume of activity and offsets the reduced expenditure. An increase in the number of external service users has increased the projected income by £11k to £57k. Action: Meals on Wheels are seen as vital to support people to remain in their own homes. Service users are being encouraged to use Meals on Wheels -Head of Adult Services</p>
3	<p><u>Older Person - Residential & Nursing Care - Expenditure</u> Approved estimate: £9,156k Variation: -£43k (-£43k) First reported at Cabinet: Jun 09 Due to a problem a decision was taken to stop using the respite beds at Clara Court, the impact being the use of more expensive spot beds. The fee increase for 09/10 for one nursing home looks to be higher than previously anticipated. Action: To monitor demand and ensure budget level maintained through ensuring that users access continuing health care where it is appropriate to do so. The Commissioning Manager is to negotiate fee re-imburement from care provider - Head of Adult Services</p>
4	<p><u>Physical Disability - Residential and Nursing Care -Expenditure</u> Approved estimate: £1,278k Variation: -£28k (-£28k) First reported at Cabinet: Jun 09 A net underspend of £28k is reported on Physical Disability placements . There are 4 more residential and 5 less nursing placements than provided for in the budget. One client has moved to self funding which has reduced the net expenditure on these placements. Action: To maintain budget level through supporting people to remain in their own homes and increasing supported living placements - Head of Adult Services</p>
5	<p><u>Elderly and Physical Disabilities - Home Care Rapid Response Team - Expenditure</u> Approved estimate: £1,810k (£1,810k) Variation -£45k (-£53k) First Reported at Cabinet: July 09 There will be an underspend on this service mainly due to difficulties in staff recruitment. Vacancies are now unlikely to be filled until early 2010. This is a pooled budget service with Health and the underspend reported relates to RBWM's share of the cost of the service. Consultants are looking at the service in terms of efficiencies as part of the lean efficiency program. Action: To undertake staff recruitment and review effectiveness of service to increase capacity - Head of Adult Services. This service has been identified as a pilot area for a review in accordance with the lean methodology.</p>

ADULT & COMMUNITY SERVICES

Note	Explanation
6	<p><u>Learning Disability - Expenditure</u> Approved estimate: £11,141k Variation: -£30k (-£30k) First reported at Cabinet: Jun 09 This remains unchanged from last month. The underspend is due to some of the supported living placements being less than previously predicted. Action: To revise estimated need for 2009/10 - Head of Adult Services</p>
7	<p><u>Mental Health - Expenditure</u> Approved estimate: £1,634k Variation: £80k (£80k) First reported at Cabinet: Nov 09 This remains unchanged from last month. The overspend is due to some service users being in high cost placements - for example a recent admission is to a place costing £80k pa Action: To reduce costs through analysis of needs - Head of Adult Services</p>
8	<p><u>Learning Disability - Income</u> Approved estimate: -£4,345k Variation: £20k (£20k) First reported to cabinet: Sept 09 This is due to the underachievement of income from Other Local Authorities. A systematic approach is being taken to pursue income from OLAs Action: To pursue income collection vigorously from OLAs - Head of Adult Services</p>
9	<p><u>Supporting People - Expenditure</u> Approved estimate: £2,233k (£2,233k) Variation: -£25k (-£25k) First reported to cabinet: Sept 09 £25k underspend is due to a claw back received from a contractor due to underperformance in the block contract. Action: Head of Housing</p>
10	<p><u>Direct Payments Elderly and Physical Disability - Expenditure</u> Approved estimate: £735k (£735k) Variation: £77k (£77k) First reported to cabinet: Oct 09 This should be read in tandem with external homecare because Direct payments are generally for funding of homecare packages by cash payments to individuals. The combined direct payment and homecare budget is £3,716k of this £77k overspend represents 2% and follows demand pressures. Action: to carefully monitor the increase in conjunction with homecare. - Head of Adult Services</p>
11	<p><u>Concessionary Fares - Expenditure</u> Approved estimate: £1,286k Variation: £35k (£35k) First reported to cabinet: Nov 09 Costs have been incurred during 2009/10 that related to 2008/09 over and above the amount that had accrued. Action: Ensure in future that Accountancy are informed of all the commitments that need accruing at year end - Head of Adult Services</p>

ADULT & COMMUNITY SERVICES

Note	Explanation
12	<u>Adult Social Care Salaries</u> Approved estimate: £10,961k (£10,761k) Variation: £164k (£164k) First reported at Cabinet: Jun 09 Adult Management Director of ASC Interim Arrangements -£23k (-£23k) Internal Homecare restructure not taking place this year £10k (£200k) A virement has taken place during Nov to move £200k to Internal Homecare from External. Learning Disability -£16k (-£16k) Elderly Day Centres -£15k (£15k) Joint Commissioning £18k (£18k) Action: To monitor budget and recruitment - Head of Services
13	<u>Allotments</u> Approved estimate: £24k (£24k) Variation: £5k (£5k) First reported at Cabinet: Oct 09 Overspend has been caused by water leaks, due to piping which has now been repaired. A capital bid has been submitted for a new water supply and self-filling tanks for 2010/11 to overcome this problem Action: Capital bid put forward by Head of service
14	<u>Cemeteries & Churchyards</u> Approved estimate: £37k (£37k) Variation: -£5k (-£5k) First reported at Cabinet: Oct 09 Expecting an increase in burial fee income Action: Head of Leisure Services
15	<u>Housing - Expenditure</u> Approved Estimate: £935k Variation: -£44k (-£44k) First reported to Cabinet: Nov 09 Expenditure on B&Bs is lower than previously anticipated by £55k. This is partially offset by an estimated overspend of £11k due to expected bad debts relating to interest free loans. Making loans available for deposits in the private sector is a cost effective way of offering alternative housing options to people threatened with homelessness and helps to avoid long term and very costly placements in B&B accommodation. Action: Head of Housing
16	<u>Housing - Income</u> Approved Estimate: -£467k Variation: £55k (£55k) First reported to Cabinet: Nov 09 The £55k lower expenditure mentioned in note 17 is matched by a lower receipt of Housing Benefit income. Action: Head of Housing
17	<u>Libraries - Expenditure</u> Approved Estimate: £2,886k (£2,886k) Variation -£15k (-£15k) First Reported to Cabinet: Sept 09 The Library buildings have been revalued resulting in a saving on rates Action:
18	<u>Joint Commissioning - Income</u> Approved Estimate: -£216k Variation: -£9k (-£9k) First Reported to Cabinet: Nov 09 Income that we are due from the PCT is higher than was budgeted for in respect of posts. Action: Head of Adult Services

ENVIRONMENTAL SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
HIGHWAYS & ENGINEERING including:- Street Lighting, Winter Maintenance & Public Transport Support				
Expenditure	5,978	6,408	25	1,2,4,5
Income	(1,163)	(1,368)	(25)	3
Net	4,815	5,040	0	
STREETCARE & OPERATIONS including:- Highway Maintenance and Amenity Litter				
Expenditure	4,307	4,371	0	
Income	(196)	(117)	0	
Net	4,111	4,254	0	
PUBLIC PROTECTION & SUSTAINABILITY including:- Refuse Collection & Disposal, Recycling, Env Health & Trading Standards				
Expenditure	10,997	11,127	0	
Income	(936)	(980)	(50)	6
Net	10,061	10,147	(50)	
ASSET MANAGEMENT including:- Industrial & Commercial Estates & Administrative Buildings				
Expenditure	3,484	3,445	0	
Income	(4,280)	(4,280)	30	7
Net	(796)	(835)	30	
PARKING SERVICES				
Expenditure	4,081	3,948	0	
Income	(6,684)	(6,579)	0	
Net	(2,603)	(2,631)	0	
CORPORATE MANAGEMENT				
Expenditure	256	254	0	
Income	0	0	0	
Net	256	254	0	
TOTAL DIRECTLY MANAGED COSTS	15,844	16,229	-20	

ENVIRONMENTAL SERVICES

Note	Explanation
1	<u>Winter Maintenance</u> Approved Estimate: £200k Variation £0k (£0k) First reported at Cabinet: January 2010 The approved budget includes a supplementary request of £90k to cover the impact of severe weather conditions for additional salt and gritting.. Action: by Head of Highways & Engineering.
2	<u>Highway Trees</u> Approved Estimate: £90k Variation £25k (£25k) First reported at Cabinet: November 09 Emergency works on Highway trees. The approved budget includes a supplementary request of £10k for tree damage caused by heavy snowfall. Action: by Head of Highways & Engineering. Request for funding to be vired from additional highway licensing income - see note 3.
3	<u>Highway Licensing Income</u> Approved Estimate: -£384k Variation -£25k (£-25k) First reported at Cabinet: November 09 Projected potential higher level of Highway Licensing Income Action: by Head of Highways & Engineering. Request for surplus to be vired to highway trees - see note 1
4	<u>Transportation - Bus Subsidies</u> Approved Estimate: £674k Variation £5k (£5k) First reported at Cabinet: November 09 Additional contribution to Bracknell for re-negotiated Route 53 - Bracknell to Wexham Park Hospital Action: by Head of Highways & Engineering.
5	<u>Road Safety & School Crossing Patrols</u> Approved Estimate: £41k Variation - £5k (-£5k) First reported at Cabinet: November 09 Savings from staff vacancies Action: by Head of Highways & Engineering.
6	<u>Licensing Income</u> Approved Estimate: -£556k Variation -£50k (-£50k) First reported at Cabinet: September 09 Projected potential higher level of Hackney Carriage Income. Action: by Head of Public Protection & Sustainability
7	<u>Industrial & Commercial Estates</u> Approved Estimate: -£3,249k Variation £30k (£30k) First reported at Cabinet: September 09 Final costs in 09/10 for termination of lease 24 High St. Action: by Head of Property Services

RESOURCES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
RESOURCES				
Expenditure	151	188	0	
Income	0	0	0	
Net	151	188	0	
FINANCE				
Expenditure	39,557	39,941	130	1,2
Income	(35,895)	(36,067)	0	
Net	3,662	3,874	130	
CUSTOMER MANAGEMENT				
Expenditure	2,130	2,171	9	3
Income	(378)	(378)	0	
Net	1,752	1,793	9	
LEGAL SERVICES				
Expenditure	1,429	1,377	0	
Income	(496)	(496)	80	4
Net	933	881	80	
BUSINESS IMPROVEMENT				
Expenditure	3,641	3,644	0	
Income	(625)	(625)	0	
Net	3,016	3,019	0	
PROCUREMENT				
Expenditure	455	557	0	
Income	(50)	(50)	0	
Net	405	507	0	
HUMAN RESOURCES				
Expenditure	2,746	2,789	0	
Income	(667)	(667)	0	
Net	2,079	2,122	0	
TOTAL DIRECTLY MANAGED COSTS	11,998	12,384	219	

RESOURCES

Note	Explanation
1	<p><u>Council Tax and Business Rates Collection</u> Current Budget: £551k Variation: £80k (£80k) First Reported at Cabinet: December 09</p> <p>In order to improve the in year collection rate it has been necessary to make use of additional resources in the form of Agency staff, this could not however be contained within the existing budget and has resulted in an overspend</p> <p><u>Action:</u> It is hoped that a review of the function and a possible transfer to the CSC will reduce the overall overspend.</p>
2	<p><u>Housing and Council Tax Benefits</u> Current Budget: £519k Variation: £50k (£50k) First Reported at Cabinet: December 09</p> <p>Due to the economic conditions there has been an increase in the workload due to both existing and new claimants, in order to meet targets in has been necessary to make use of Agency staff to assist in processing these claims.</p> <p><u>Action:</u></p>
3	<p><u>Customer Service Centre</u> Current Budget: £1,319k Variation: £9k (£9k) First Reported at Cabinet: June 09</p> <p>Severance costs of £9k were incurred whilst dealing with staffing performance issues in April when the CSC performance was low, these were a one off unexpected cost for which there is no budget line.</p> <p><u>Action:</u> It is hoped that a review of the recently transferred Facilities Management budget will identify potential savings to offset some of the overspends currently reported in the CSC.</p>
4	<p><u>Land Charges</u> Current Budget: £616k Variation: £80k (£80k) First Reported at Cabinet: October 09</p> <p>The continued impact of the downturn in the housing market means it is anticipated that budgeted income levels will not be achieved.</p> <p><u>Action:</u> Due to the fact that this overspend is a result of current economic conditions a request will be made to cover this overspend from the Economic Contingency fund.</p>

POLICY, PERFORMANCE & PLANNING DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
CORPORATE MANAGEMENT				
Expenditure	719	1,024	0	
Income	0	0	0	
Net	719	1,024	0	
COMMUNICATIONS				
Expenditure	309	317	0	
Income	0	0	0	
Net	309	317	0	
PERFORMANCE & POLICY				
Expenditure	1,318	1,230	0	
Income	(481)	(481)	0	
Net	837	749	0	
DEMOCRATIC SERVICES				
Expenditure	2,081	2,050	0	
Income	(372)	(372)	0	
Net	1,709	1,678	0	
PLANNING SERVICES				
Expenditure	4,789	4,920	(170)	3,4,5,7
Income	(2,388)	(2,523)	220	1,2,6,8
Net	2,401	2,397	50	
TOTAL DIRECTLY MANAGED COSTS	5,975	6,165	50	

POLICY, PERFORMANCE & PLANNING

Note	Explanation
1	<p><u>Building Control Team</u> Approved Estimate: £666k Variation -£10k (£0k) First reported at Cabinet: December 09 Staff Savings Action: by Head of Planning.</p>
2	<p><u>Joint Strategic Planning</u> Approved Estimate -£600k Variation -£10k (-£0k) First reported at Cabinet: December 09 Saving due to lower costs for the 'Examination in Public' Action: by Head of Planning.</p>
3	<p><u>Planning Income</u> Approved Estimate: -£911k Variation £90k (£70k) First reported at Cabinet: June 09 Reduction in Planning Application Income mainly due to the economic downturn, and a low level of applications for large developments Action: by Head of Planning. Income is monitored monthly and staff vacancies are managed to help offset the shortfall.</p>
4	<p><u>Transport Policy & Implementation Income</u> Approved Estimate: -£18k Variation -£10k (-£10k) First reported at Cabinet: November 09 Increase in level of S38 & S278 - Highway Development Control Income Action: by Head of Planning.</p>
5	<p><u>Planning Enforcement Team</u> Approved Estimate:-£178k Variation -£10k (-£10k) First reported at Cabinet: September 09 Saving due to staff vacancy Action: by Head of Planning.</p>
6	<p><u>Development Control Team</u> Approved Estimate: £1,545k Variation -£80k (-£60k) First reported at Cabinet: June 09 Savings due to staff vacancies, to help offset planning income shortfall Action: by Head of Planning.</p>
7	<p><u>Building Control Expenditure</u> Approved Estimate: £54k Variation -£10k (-£10k) First reported at Cabinet: October 09 Savings on Building Control Inspections, due to reduced numbers of applications Action: by Head of Planning. The saving helps offset the reduced level of Building Control Income</p>
8	<p><u>Building Control Income</u> Approved Estimate: -£759k Variation £90k (£60k) First reported at Cabinet: June 09 Despite a reduction in the income target of £50k, there is still a projected shortfall due to the economic downturn. Action: by Head of Planning. Income is monitored monthly to identify any trends for shortfalls and adjustments made. A New Building Control Marketing Strategy has been developed and will bring in more income. Resources and staffing costs have been re-aligned to minimise expenditure</p>