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ITEM	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation)	Date of other meetings - Policy, Service User or Area Forum	Date of Overview and Scrutiny Panel	Date of Cabinet meeting	Date of Council decision (if required)	List below all documents to be used by the decision maker
<b>OCTOBER</b>									
Monitoring Reports 1) Service	Monitoring	Various	Various	Internal Process	n/a	Corporate Services 6 October; Children's Services 7 October	22/10/2009		
Appointment of School Governors	Key	Cllr Mrs Quick	Carol Pearce / Cliff Turner	All Councillors consulted and vacancies advertised in accordance with Code of Practice	n/a	Children's Services 7 October	22/10/2009		
Annual Treasury Management Report	Non-key	Cllr Kellaway	Andrew Brooker / Anthony Kemp	Internal process	n/a	Corporate Services 6 October	22/10/2009		
Review of Risk Management Strategy (annual)	Non-key	Cllr Kellaway	Steve Mappley / Anthony Kemp	Internal Process	Audit Panel 28 September 2009	Corporate Services 6 October	22/10/2009		
A Single Funding Formula for Early Years (Part II)	Non-key	Cllr Mrs Quick	Edmund Bradley/Debbie Verity / Cliff Turner	Report will request permission to consult all schools and private/independent/voluntary sector providers	n/a	Children's Services 7 October	22/10/2009		
Communications Strategy	Non-key	Cllr Maxwell	Anne Dackombe / Andrew Elkington	Consultation with external partners	n/a	Corporate Services 6 October	22/10/2009		
Statements of Purpose - Fostering, Adoption and Private Fostering	Non-key	Cllr Quick	Julie Kennewell / Heather Andrews / Cliff Turner	Internal process	n/a	Children's Services 7 October	22/10/2009		
14-19 Strategy	Key	Cllr Mrs Quick	Cliff Turner	Internal process	n/a	Children's Services 7 October	22/10/2009		
Recruitment and Other Advertising Contract	Key	Cllr Burbage	Carol Naismith / Anthony Kemp	Internal process	n/a	Corporate Services 6 October	22/10/2009		

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Community Infrastructure Levy (CIL)	Non-Key	Cllr Mrs Knight	Gail Kenyon / Tim Slaney	Internal Process	n/a	Corporate Services 6 October	22/10/2009		
2010/11 Budget Preliminary Report	Key	Cllr Kellaway	Andrew Brooker/Anthony Kemp	Internal Process	n/a	Corporate Services 6 October, Children's Services 7 October ; Adult, Community Services & Health tbc; Planning & Environment tbc; Crime and Disorder tbc	22/10/2009		
Speed Cameras - Performance Review	Key	Cllr Rayner	Ben Smith / David Oram	Direct consultation with Ward Members / town and parish councils	n/a	Planning & Environment tbc	22/10/2009		
Asset Management Plan	Key	Cllr Mrs Knight	Peter Green / David Oram	Internal process	n/a	Corporate Services 6 October	22/10/2009		

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<b>NOVEMBER</b>									
Monitoring Reports 1) Service 2) Flooding 3) HR Information	Monitoring	Various	Various	Internal Process	n/a	Adult, Community Services & Health 9 November; Planning & Environment 10 November	26/11/2009		
Cox Green Community Facilities: Tender Approval (Part II)	Key	Cllr Dudley / Mrs Quick	Chris Thomas / Kevin Mist / Christabel Shawcross	Internal Process	n/a	Children's Services tbc	26/11/2009		
Reprovision of In-house Home Care and Other Services	Key	Cllr Dudley	Chris Thoms / Allan Brown / Christabel Shawcross	Consultation with users, cares and staff	n/a	Adult, Community Services & Health 9 November;	26/11/2009		
Community Interest Company	Non-Key	Cllr Dudley	Christabel Shawcross	Internal process	n/a	tbc	26/11/2009		
Great Western Railway Route Utilisation Strategy - Consultation	Non-Key	Cllr Rayner	Gail Kenyon / Tim Slaney	Consultation by Neynork Rail	n/a	Planning & Environment 10 November	26/11/2009		
Waste Contracts (Part II)	Key	Cllr Bicknell	Terry Gould / David Oram	Internal process	n/a	Planning & Environment 10 November	26/11/2009		
Windsor and Eton Conservation Area Appraisals	Non-Key	Cllr Mrs Knight	Elizabeth Long / Tim Slaney	Internal and External consultation	n/a	Planning & Environment 10 November	26/11/2009		
Q2 Performance Update Report	Non-Key	Cllr Maxwell	Wendy Esling / Andrew Elkington	Internal Process	Audit and Performance Review Panel tbc	n/a	26/11/2009		

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<b>DECEMBER</b>									
Monitoring Reports 1) Service	Monitoring	Various	Various	Internal Process	n/a	Children's Services 2 December; Corporate Services 10 December	17/12/2009		
Appointment of School Governors	Key	Cllr Mrs Quick	Carol Pearce / Cliff Turner	All Councillors consulted and vacancies advertised in accordance with Code of Practice	n/a	Children's Services 2 December	17/12/2009		
Annual Consultation on School Admission Arrangements	Key	Cllr Mrs Quick	Cliff Turner	Consultation with Schools	n/a	Children's Services 2 December	17/12/2009		
Adult Social Services Annual Performance Assessment Report By CSCI	Key	Cllr Dudley	Allan Brown / Christabel Shawcross	APA Report from CSCI	n/a	Adult, Community Services & Health 14 December	17/12/2009		
Annual Performance Assessment of Children's Services	Key	Cllr Mrs Quick	Cliff Turner	APA Report from CSCI	n/a	Children's Services 2 December	17/12/2009		
Preliminary Budget Report	Key	Cllr Kellaway	Andrew Brooker / Anthony Kemp	Chambers of Commerce	n/a	Corporate Services 10 December	17/12/2009		
Council Tax Base Report	Key	Cllr Kellaway	Andrew Brooker / Anthony Kemp	Chambers of Commerce	n/a	Corporate Services 10 December	17/12/2009		
2009/10 Internal Audit Interim Progress Report	Non-Key	Cllr Kellaway	Catherine Hickman / Anthony Kemp	Internal Process	n/a	Corporate Services 10 December	17/12/2009		
CAA 2009	Non-Key	Cllr Maxwell	Deborah Clark / Andrew Elkington	Internal Process	n/a	Corporate Services 10 December	17/12/2009		
LTP Annual Review	Key	Cllr Rayner	Tim Slaney	Internal process	n/a	tbc	17/12/2009		

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<b>2010</b>									
<b>JANUARY</b>									
Monitoring Reports 1) Service	Monitoring	Various	Various	Internal Process	n/a	Adult, Community Services & Health 14 December; Planning & Environment 15 December	28/01/2010		
Tree Strategy	Non-Key	Cllr Mrs Knight	Gail Kenyon/Tim Slaney	Internal and External consultation	n/a	Planning & Environment 15 December	28/01/2010		