

## REVENUE BUDGET MONITORING STATEMENT

SUMMARY	Budget	2009/10	
		Approved Estimate	Projected Variance
	£000	£000	£000
<b>Children's Services</b>			
Individual Schools Budget	67,156	67,497	0
Central Schools Budget	8,161	7,980	90
Dedicated Schools Grant	(75,697)	(75,873)	(90)
Education & Childcare Services	548	925	110
Children's Services Commissioning	2,999	2,812	91
Families & Young People	3,992	4,142	0
Safeguarding & Specialist Services	8,230	8,267	695
Strategy & Management	1,278	1,302	90
<b>Total Children's Services</b>	<b>16,667</b>	<b>17,052</b>	<b>986</b>
<b>Adult &amp; Community Services</b>			
Adult Social Care	30,276	30,288	(205)
Specific Government Grants	0	0	0
Housing	1,051	1,050	0
Leisure Services	2,080	2,110	0
Libraries, Information, Heritage & Arts	2,937	2,937	0
Adult Management	254	211	0
<b>Total Adult &amp; Community Services</b>	<b>36,598</b>	<b>36,596</b>	<b>(205)</b>
<b>Environmental Services</b>			
Highways & Engineering	4,815	4,809	0
Streetcare & Operations	4,111	4,268	0
Public Protection & Sustainability	10,061	10,169	0
Asset Management	(796)	(796)	0
Parking Services	(2,603)	(2,505)	0
Corporate Management	256	256	0
<b>Total Environmental Services</b>	<b>15,844</b>	<b>16,201</b>	<b>0</b>
<b>Resources</b>			
Strategic Director of Resources	151	179	0
Finance	3,662	3,682	0
Customer Service Centre	1,248	1,248	34
Legal Services	933	933	0
Business Improvement	3,016	2,998	0
Procurement	405	466	0
Human Resources	2,079	2,106	38
<b>Total Resources</b>	<b>11,494</b>	<b>11,612</b>	<b>72</b>
<b>Policy, Performance &amp; Planning</b>			
Chief Executive Office	719	946	(1)
Policy and Performance	3,359	3,368	0
Planning Services	2,401	2,424	65
<b>Total Policy, Performance &amp; Planning</b>	<b>6,479</b>	<b>6,738</b>	<b>64</b>
<b>TOTAL EXPENDITURE</b>	<b>87,082</b>	<b>88,199</b>	<b>917</b>
Contribution (from)/to LPSA/PPG Reserve	0	(792)	0
Pay Budget Reduction	0	0	(390)
Reduced Contribution to Insurance Reserve	0	(200)	0
Transfer to Contingency Reserves	0	756	0
Contribution from Development Fund		(61)	0
Corporate Initiatives	(376)	(176)	0
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,411	5,411	6
<b>NET REQUIREMENTS</b>	<b>92,247</b>	<b>93,267</b>	<b>533</b>
Less - Special Expenses	(1,102)	(1,102)	0
Transfers (from)/to Area Based Grants		(10)	
Transfer (from)/ to balances	0	(1,010)	(533)
<b>GROSS COUNCIL TAX REQUIREMENT</b>	<b>91,145</b>	<b>91,145</b>	<b>0</b>
Working Balances	4,618	5,551	4,541
Transfers on balances carried forward from 2008-9	0	(349)	0
Other transfers (from)/to balances	0	(661)	(533)
	<u>4,618</u>	<u>4,541</u>	<u>4,008</u>

CHILDREN'S SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>DSG FUNDED CHILDREN'S SERVICES</b>				
<b>INDIVIDUAL SCHOOLS BUDGET</b>				
Expenditure	85,380	90,113	0	
Income	(18,224)	(22,616)	0	
<b>Net</b>	<b>67,156</b>	<b>67,497</b>	<b>0</b>	
<b>CENTRAL SCHOOLS BUDGET</b>				
Expenditure	12,831	12,645	90	1
Income	(4,670)	(4,665)	0	
<b>Net</b>	<b>8,161</b>	<b>7,980</b>	<b>90</b>	
<b>DEDICATED SCHOOLS GRANT</b>				
Expenditure	0	0	0	
Income	(75,697)	(75,873)	(90)	2
<b>Net</b>	<b>(75,697)</b>	<b>(75,873)</b>	<b>(90)</b>	
<b>TOTAL DSG FUNDED CHILDREN'S SERVICES</b>	<b>(380)</b>	<b>(396)</b>	<b>0</b>	
<b>LA FUNDED CHILDREN'S SERVICES</b>				
<b>EDUCATION &amp; CHILDCARE SERVICES</b>				
Expenditure	3,605	4,016	110	12
Income	(3,057)	(3,091)	0	
<b>Net</b>	<b>548</b>	<b>925</b>	<b>110</b>	
<b>CHILDREN'S SERVICES COMMISSIONING</b>				
Expenditure	3,247	3,086	91	3,4,12
Income	(248)	(274)	0	
<b>Net</b>	<b>2,999</b>	<b>2,812</b>	<b>91</b>	
<b>FAMILIES &amp; YOUNG PEOPLE</b>				
Expenditure	5,676	5,639	0	
Income	(1,684)	(1,497)	0	
<b>Net</b>	<b>3,992</b>	<b>4,142</b>	<b>0</b>	
<b>SAFEGUARDING &amp; SPECIALIST SERVICES</b>				
Expenditure	8,983	9,028	703	5,6,7,9,10 & 11
Income	(753)	(761)	(8)	8
<b>Net</b>	<b>8,230</b>	<b>8,267</b>	<b>695</b>	
<b>STRATEGY &amp; MANAGEMENT</b>				
Expenditure	1,330	1,354	90	12
Income	(52)	(52)	0	
<b>Net</b>	<b>1,278</b>	<b>1,302</b>	<b>90</b>	
<b>TOTAL LA FUNDED CHILDRENS SERVICES</b>	<b>17,047</b>	<b>17,448</b>	<b>986</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>16,667</b>	<b>17,052</b>	<b>986</b>	

## CHILDREN'S SERVICES

Note	Explanation
1	<p><u>Schools Maternity Insurance cover</u>            Approved Estimate: £109 K            Variation: £90k (£nil)            First reported at Cabinet: July 09            The DSG funds an insurance scheme to cover the additional costs to schools of staff who are on maternity leave. The high number of claims from schools in the first quarter of this year suggest that this budget, like last year, will overspend by £90k.            Action: by Head of Education and Childcare</p>
2	<p><u>Dedicated Schools Grant</u>            Approved Estimate: £75,873 K            Variation: - £90k (£nil)            First reported at Cabinet: July 09            The total overspend against the DSG reported above will be carried forward into the next year and be a first call on the 10-11 DSG allocation.            Action: by Director of Children's Services</p>
3	<p><u>Home to School Transport</u>            Approved Estimate: £1,739 K            Variation: £0k (£nil)            First reported at Cabinet: July 09            As reported last month, inflation savings on minibus and taxi contracts and bus passes of £48k have been taken and the budget reduced accordingly. In addition to this, the process for retendering taxi and minibus contracts for mainly SEN pupils over the next three years has been completed and is expected to produce a £200k reduction in the annual cost of the contracts. The new contracts start in Sep 2009, so the part-year effect in the current financial year is calculated to be £139k and the budget has been reduced further. Costs may be further affected by unforeseen volume changes during the year particularly in relation to transport for SEN pupils.            Action: by Head of Commissioning</p>
4	<p><u>Speech and language therapy</u>            Approved Estimate: £307 K            Variation: £63k (£nil)            First reported at Cabinet: Aug 09            The number of children who have provision of speech and language therapy on their statements of special educational needs is increasing faster than anticipated.            Action: by Head of Commissioning</p>
5	<p><u>Guardianship payments &amp; residence orders</u>            Approved Estimate: £201 K            Variation: £87k (£87k)            First reported at Cabinet: June 09            Special Guardianship Orders are granted by the court to provide permanency for the child. It is used in cases where adoption is not appropriate (eg for an older child) and young people are entitled to ongoing support sometimes until age 24. As reported last month, the number of guardianship orders has increased significantly from two per month for most of 08-09 to the current number of 11 per month, but there have been no new guardianship orders in the current month. Residence orders, enabling children to reside with relatives etc on a more temporary basis, remain relatively constant around 27-30. Latest projections suggest a small underspend against this budget. Together the net projected overspend of £87k has not changed from last month.            Action: by Head of Safeguarding</p>

## CHILDREN'S SERVICES

Note	Explanation
6	<p><u>Family placement costs - adoption</u>  Approved Estimate: £108 K  Variation: -£29k (-£29k)  First reported at Cabinet: June 09  The number of children for whom adoption payments are made remains relatively constant (currently 17). Forecast costs for the year based on this number of children and an average weekly rate per child of £87 per week suggests there will be an underspend of £29k. This is as reported last month.  Action: by Head of Safeguarding</p>
7	<p><u>Internal foster placements - expenditure</u>  Approved Estimate: £854 K  Variation: £213k (£213k)  First reported at Cabinet: July 09  The national picture in relation to children in care is one of overall increasing numbers. This picture is replicated in RBWM where the number of children looked after at May 2009 has risen to 109 from 72 this time last year. The majority of these are children placed in foster homes with RBWM families. These numbers have also risen from 53 to 69 in the last 5 months, an increase of 30%. The average cost of a 0-10 year olds in foster care is £13k pa, and £19k pa for those aged 11+. The increase in numbers has therefore put this budget under significant pressure.  Action: by Head of Safeguarding</p>
8	<p><u>Internal foster placements - income</u>  Approved Estimate: - £117 K  Variation: - £8k (-£8k)  First reported at Cabinet: July 09  RBWM charges other LAs for their children who are placed in RBWM foster homes or for adoption. Numbers of such children are small, but latest estimates suggest an over-recovery of income against budget of around £8k.  Action: by Head of Safeguarding</p>

## CHILDREN'S SERVICES

Note	Explanation
9	<p><u>External foster placements - expenditure</u>            Approved Estimate: £156 K            Variation:£53k ( £34k)            First reported at Cabinet: July 09            The increase in overall numbers of foster children means that there are now fewer foster carers within the Borough still able to accept children. As a result, the children of three families have had to be placed with foster care agencies at a much higher cost per annum (£30k - £40k) than internal foster care. Last year we had 3 children placed with agencies, this year we currently have 11. An assumption has been made that the commitment will be for the full year, but that may change. Latest analysis of costs indicate a small increase on the overspend reported last month.</p> <p>Action: by Head of Safeguarding</p>
10	<p><u>Residential placements</u>            Approved Estimate: £1,720 K            Variation: £269k ( £298k)            First reported at Cabinet: July 09            The 2008-09 £200k overspend on looked after and disabled children in residential care looks likely to be repeated in 2009-10. The additional cost of 3 new looked after children since April has been partially offset by others who left their placement in 08-09 or transferred to adult care. There is an additional disabled child who started in April and there is pressure on the budget from the full year financial affect of others who were placed part way through 08-09. Approximately £60k of the projected overspend relates to higher payments for individual children compared with last year. The average full cost of children in residential care is between £3,000 and £4,000 per annum of which around 54% is funded by the LA safeguarding budget, and the rest from PCT contributions and Dedicated Schools Grant. The proejected overspend has reduced from £298k to £269k in this month, due to a service user leaving his placement earlier than originally planned.</p> <p>Action: by Head of Safeguarding</p>
11	<p><u>Agency social workers</u>            Approved Estimate: £2,474 K            Variation: £110k (£nil)            First reported at Cabinet: Aug 09            Safeguarding services are currently carrying a high number of vacant social worker posts. Most of these vacancies have been filled by agency social workers at higher cost in order to provide a safe level of service to children currently in the care of social workers. Work has been started to look at ways of encouraging agency staff to become permanent employees. The need for agency social workers varies from month to month and the current projected overspend is likely to change depending on such need.</p> <p>Action: by Head of Safeguarding</p>
12	<p><u>Managed Vacancy Factor</u>            Approved estimate: -£855k            Variation: £228k (£nil)            First reported at Cabinet: Aug 09            Part of the Children's Services budget includes a managed vacancy factor of £835k. Low turnover in a number of areas across the Directorate has meant that it will be difficult to meet the MVF target in the current financial year. The projected pressure due to MVF is currently £228k but this is likely to change as staff move during the rest of the year.</p> <p>Action: Head of Children's Services</p>

ADULT & COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>ADULT SOCIAL CARE</b>				
Expenditure	42,589	42,971	(368)	1,3,6,7,8,9,14
Income	(12,313)	(12,683)	163	2,4,5
<b>Net</b>	<b>30,276</b>	<b>30,288</b>	<b>(205)</b>	
<b>HOUSING</b>				
Expenditure	3,015	3,330	0	17
Income	(1,964)	(2,280)	0	18
<b>Net</b>	<b>1,051</b>	<b>1,050</b>	<b>0</b>	
<b>LEISURE SERVICES including:-</b> Parks, Cemeteries & Leisure Centres				
Expenditure	9,784	9,814	0	
Income	(7,704)	(7,704)	0	
<b>Net</b>	<b>2,080</b>	<b>2,110</b>	<b>0</b>	
<b>LIBRARY INFORMATION HERITAGE &amp; ARTS</b>				
Expenditure	3,141	3,141	0	
Income	(204)	(204)	0	
<b>Net</b>	<b>2,937</b>	<b>2,937</b>	<b>0</b>	
<b>ADULT MANAGEMENT</b>				
Expenditure	254	211	0	
Income	0	0	0	
<b>Net</b>	<b>254</b>	<b>211</b>	<b>0</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>36,598</b>	<b>36,596</b>	<b>(205)</b>	

## ADULT &amp; COMMUNITY SERVICES

Note	Explanation
1	<p><u>External Homecare - Externally Purchased Hours - Expenditure</u>            Approved estimate: £2,981k            Variation:-£253k (-£253k)            First reported at Cabinet: Jun 09            Within the External Homecare budget there is a provision of £255k for the cost of future changes to the delivery of the Home Care service. The projected variance allows for an underspend of this budget allocation based on the fact that these changes are unlikely to be implemented this year.This will be offset by an overspend of £200k on the budget for staff salaries on the internal home care team. There is an anticipated underspend of £35k on the mobile meals service due to a lower uptake of meals against the budgeted provision.There will be an underspend of £15k against the budget for the CM2000 service as part of the cost will be shared with the Rapid Response and Rehabilitation team.There is a projected overspend of £52k on the provision of External Home Care based on present patterns of service delivery. There are 58 additional hours of homecare being provided above the budget of 1987 hours per week. Overall the average cost per hour is £15.88.</p> <p>Action: by Head of Adult Services</p>
2	<p><u>External Homecare - Externally Purchased Hours - Income</u>            Approved estimate: -£875k            Variation:£36k (£36k)            First reported at Cabinet: Jun 09            It is anticipated that there will be a shortfall in income on mobile meals of £36k which relates to the lower volume of activity and offsets the reduced expenditure.</p>
3	<p><u>Older Person - Residential &amp; Nursing Care - Expenditure</u>            Approved estimate: £9,969k            Variation: -£198k (-£198k)            First reported at Cabinet: Jun 09            Average Spot Nursing placements for the year are 6 beds below budget resulting in an underspend of -£179k. One client currently in a block residential placement will be charged to the Physical Disability budget ( -£19k).</p> <p>Action: by Head of Adult Services</p>
4	<p><u>Older Person - Residential &amp; Nursing Care - Income from Service Users and Health.</u>            Approved estimate: -£3,656k            Variation: -£29k (-£29k)            First reported at Cabinet: Jun 09            Average Residential service user contributions are £4.85 above budget leading to an over-recovery of income in conjunction with 3 additional placements -£65k (vol variance -£27k, price variance -£38k). Average Nursing contributions are £14.25 above budget but 19 fewer contributions are being received due to lower placement numbers. This is giving an unfavourable variance of £34k (vol variance +£151k, price variance -£117k). Interim beds are fully utilised leading to a favourable variance in user contributions of £2k. There is additional Third Party income on both nursing and residential placements of £48k and on respite place of £27k. There is a shortfall in free nursing care income as a result of the reduced number of nursing care placements of £79k.</p> <p>Action: by Head of Adult Services</p>

## ADULT &amp; COMMUNITY SERVICES

Note	Explanation						
5	<p><u>Older Person - Residential &amp; Nursing Care - Other Income</u>            Approved estimate: -£257k            Variation: £156k (£156k)            First reported at Cabinet: Jun 09            There was a significant pressure arising from an income sharing agreement with one of our block Residential &amp; Nursing care providers. RBWM is entitled to a share of income from the sale of beds to non-RBWM service users. The provider found it difficult to fill these places and therefore there was a reduction in the expected income to RBWM. RBWM are working in partnership with the provider to improve the situation.</p> <p>Action: by Head of Adult Services</p>						
6	<p><u>Physical Disability - Residential and Nursing Care -Expenditure</u>            Approved estimate: £1,278k            Variation:-£28k (-£28k)            First reported at Cabinet: Jun 09            A net underspend of £28k is reported on Physical Disability placements . There are 3 more residential and 5 less nursing placements than provided for in the budget. One client has moved to self funding which has reduced the net expenditure on these placements.</p> <p>Action: by Head of Adult Services</p>						
7	<p><u>Elderly and Physical Disabilities - Home Care Rapid Response Team - Expenditure</u>            Approved estimate:£1,798k            Variation -£30k (-£30k)            First Reported at Cabinet: July 09            There will be an underspend on this service mainly due to difficulties in staff recruitment . This is a pooled budget service with Health and the underspend reported relates to RBWM's share of the cost of the service.</p> <p>Action: by Head of Adult Services</p>						
8	<p><u>Learning Disability - Expenditure</u>            Approved estimate: £11,141k            Variation:-£100k (-£100k)            First reported at Cabinet: Jun 09            At this early stage it is uncertain what the call on the £250k allocation for demography will be, but a £100k saving here is forecast.</p> <p>Action: by Head of Adult Services</p>						
9	<p><u>Mental Health - Expenditure</u>            Approved estimate: £1,634k            Variation: £50k (£50k)            First reported at Cabinet: Jun 09            This budget remains under pressure as specific high cost placements continue into 2009/10.</p> <p>Action: by Head of Adult Services</p>						
14	<p><u>Adult Social Care Salaries</u>            Approved estimate: £10,761k (£10,677k)            Variation:£191k (£191k)            First reported at Cabinet: Jun 09</p> <table data-bbox="248 1899 1508 1995"> <tr> <td>Adult Management Director of ASC Interim Arrangements</td> <td>-£17k</td> </tr> <tr> <td>Internal Homecare restructure not taking place this year</td> <td>£200k</td> </tr> <tr> <td>Learning Disability</td> <td>£8k</td> </tr> </table> <p>Action: by Head of Services</p>	Adult Management Director of ASC Interim Arrangements	-£17k	Internal Homecare restructure not taking place this year	£200k	Learning Disability	£8k
Adult Management Director of ASC Interim Arrangements	-£17k						
Internal Homecare restructure not taking place this year	£200k						
Learning Disability	£8k						

## ADULT &amp; COMMUNITY SERVICES

Note	Explanation
17	<p><u>Housing - Expenditure</u>            Approved estimate: £935k            Variation £0k (£48k)            First reported at Cabinet: July 09            There is a new mortgage rescue program, also known as preventing repossession grant which is intended to fund an extension of the service. The Budget has now been adjusted to reflect the grant.            Action :by Head of Housing</p>
18	<p><u>Housing - Income</u>            Approved estimate -£467k            Variation £0k (-£48k)            First reported at Cabinet: July 09            There is additional grant income intended to fund the new mortgage rescue service. The budget has now been adjusted to reflect the grant.            Action :by Head of Housing</p>

ENVIRONMENTAL SERVICES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>HIGHWAYS &amp; ENGINEERING including:-</b> Street Lighting, Winter Maintenance & Public Transport Support				
Expenditure	5,978	6,152	0	
Income	(1,163)	(1,343)	0	
<b>Net</b>	<b>4,815</b>	<b>4,809</b>	<b>0</b>	
<b>STREETCARE &amp; OPERATIONS including:-</b> Highway Maintenance and Amenity Litter				
Expenditure	4,307	4,445	0	
Income	(196)	(177)	0	
<b>Net</b>	<b>4,111</b>	<b>4,268</b>	<b>0</b>	
<b>PUBLIC PROTECTION &amp; SUSTAINABILITY including:-</b> Refuse Collection & Disposal, Recycling, Env Health & Trading Standards				
Expenditure	10,997	11,129	0	
Income	(936)	(960)	0	
<b>Net</b>	<b>10,061</b>	<b>10,169</b>	<b>0</b>	
<b>ASSET MANAGEMENT including:-</b> Industrial & Commercial Estates & Administrative Buildings				
Expenditure	3,484	3,484	0	
Income	(4,280)	(4,280)	0	
<b>Net</b>	<b>(796)</b>	<b>(796)</b>	<b>0</b>	
<b>PARKING SERVICES</b>				
Expenditure	4,081	4,074	0	
Income	(6,684)	(6,579)	0	1
<b>Net</b>	<b>(2,603)</b>	<b>(2,505)</b>	<b>0</b>	
<b>CORPORATE MANAGEMENT</b>				
Expenditure	256	256	0	
Income	0	0	0	
<b>Net</b>	<b>256</b>	<b>256</b>	<b>0</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>15,844</b>	<b>16,201</b>	<b>0</b>	

**ENVIRONMENTAL SERVICES**

Note	Explanation
1	<p><u>Car Parking Income</u> Approved Estimate: -£6,624k Variation £0k (£75k) First reported at Cabinet: June 09 Projected lower level of Off Street Parking Income £100k, mainly in Maidenhead car Parks, and due to the economic climate, covered by transfer from Economic Contingency Reserve Action: by Head of Operations</p>

POLICY, PERFORMANCE & PLANNING DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>CORPORATE MANAGEMENT</b>				
Expenditure	719	946	(1)	1,2
Income	0	0	0	
<b>Net</b>	719	946	(1)	
<b>COMMUNICATIONS</b>				
Expenditure	309	281	0	
Income	0	0	0	
<b>Net</b>	309	281	0	
<b>PERFORMANCE &amp; POLICY</b>				
Expenditure	1,318	1,397	(18)	3
Income	(481)	(481)	0	
<b>Net</b>	837	916	(18)	
<b>DEMOCRATIC SERVICES</b>				
Expenditure	2,787	2,745	18	4,5,6
Income	(574)	(574)	0	
<b>Net</b>	2,213	2,171	18	
<b>PLANNING SERVICES</b>				
Expenditure	4,789	4,937	(30)	7,10,11
Income	(2,388)	(2,513)	95	
<b>Net</b>	2,401	2,424	65	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>6,479</b>	<b>6,738</b>	<b>64</b>	

## POLICY, PERFORMANCE &amp; PLANNING

Note	Explanation
1	<p><u>Chief Executive</u>            Approved Estimate: £307k            Variation -£21k            First reported at Cabinet: August 09            An underspend has arisen due to a secretarial post vacancy. This budget will be reduced accordingly in August.</p>
2	<p><u>Partnerships</u>            Approved Estimate: £171k            Variation £20k            First reported at Cabinet: August 09            As part of the 2009/10 budget process the Developing Connections Team were identified as a saving. A late transfer of this team to Policy &amp; Performance led to a delay in the consultation process, and as a consequence the posts are still currently occupied and leading to an overspend.</p>
3	<p><u>Corporate Performance and Development-Expenditure</u>            Approved Estimate: £605k            Variation -£18k            First reported at Cabinet: August 09            An underspend has arisen due to a staff vacancy within the Strategy and Information team.</p>
4	<p><u>Members Services</u>            Approved Estimate: £465k            Variation -£9k (-£9k)            First reported at Cabinet: July 09            An underspend has arisen, due to staff being appointed at a lower scale point than had been budgeted. This budget will be reduced accordingly in August.</p>
5	<p><u>Mayoral and Civic</u>            Approved Estimate: £793k            Variation £15k            First reported at Cabinet: August 09            There is a state visit due to take place in October 2009, costs of approximately £15k will be incurred to provide barriers together with the sanding of the route. As this type of event does not occur on a regular basis there is no budgetary provision. A supplementary estimate will be sought to cover these costs.</p>
6	<p><u>Grants To Voluntary Bodies</u>            Approved Estimate: £201k            Variation £12k (£12k)            First reported at Cabinet: July 09            A supplementary budget of £8k was applied to cover the increase in the SLA funding to CAB Maidenhead. However the budget is still insufficient to cover the additional £5k awarded as an exceptional contribution for the work which they are undertaking during the current economic downturn, and also the £7k awarded to CAB Bracknell.</p>
7	<p><u>Building Control Team</u>            Approved Estimate: £680k            Variation £0k (-£15k)            First reported at Cabinet: June 09            The budget has been reduced by £50k for staff vacancies and vired to reduce the building control income target see note 12             Action: by Head of Planning.</p>

## POLICY, PERFORMANCE &amp; PLANNING

Note	Explanation
8	<p><u>Planning Income</u>            Approved Estimate: -£911k            Variation £60k (£50k)            First reported at Cabinet: June 09            Reduction in Planning Application Income mainly due to the economic downturn, and a low level of applications for large developments            Action: by Head of Planning. Income is monitored monthly and staff vacancies are managed to help offset the shortfall. See note 10</p>
9	<p>Transport Policy &amp; Implementation Income            Approved Estimate: -£58k            Variation £0k (£10k)            First reported at Cabinet: July 09            The budget has been reduced by £40k to reflect the reduction in S278 &amp; S38 Income (Highway Road Inspection fees for new developments)            Action: by Head of Planning.</p>
10	<p><u>Development Control Team</u>            Approved Estimate: £1,545k            Variation -£30k (-£20k)            First reported at Cabinet: June 09            Savings due to staff vacancies, to help offset planning income shortfall see note 6            Action: by Head of Planning.</p>
11	<p>Transport Policy &amp; Implementation team            Approved Estimate:-£622k            Variation £0 (-£10k)            First reported at Cabinet: July 09            The budget has been reduced by £40k for staff vacancies and vired to reduce the Highways Development Control Income target, see note 9            Action: by Head of Planning.</p>
12	<p><u>Building Control Income</u>            Approved Estimate: -£759k            Variation £35k (£35k)            First reported at Cabinet: June 09            Despite a reduction in the income target of £50k, there is still a projected shortfall due to the economic downturn.             Action: by Head of Planning. Income is monitored monthly to identify and trends for shortfalls.            A New Building Control Marketing Strategy is being developed to hopefully attract more income.</p>

RESOURCES DIRECTLY MANAGED COSTS	2009/10		Variance- Manager's Projection	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>RESOURCES</b>				
Expenditure	151	179	0	
Income	0	0	0	
<b>Net</b>	<b>151</b>	<b>179</b>	<b>0</b>	
<b>FINANCE</b>				
Expenditure	39,557	39,710	0	
Income	(35,895)	(36,028)	0	
<b>Net</b>	<b>3,662</b>	<b>3,682</b>	<b>0</b>	
<b>CUSTOMER MANAGEMENT</b>				
Expenditure	1,424	1,424	34	1
Income	(176)	(176)	0	
<b>Net</b>	<b>1,248</b>	<b>1,248</b>	<b>34</b>	
<b>LEGAL SERVICES</b>				
Expenditure	1,429	1,429	0	
Income	(496)	(496)	0	
<b>Net</b>	<b>933</b>	<b>933</b>	<b>0</b>	
<b>BUSINESS IMPROVEMENT</b>				
Expenditure	3,641	3,623	0	
Income	(625)	(625)	0	
<b>Net</b>	<b>3,016</b>	<b>2,998</b>	<b>0</b>	
<b>PROCUREMENT</b>				
Expenditure	455	516	0	
Income	(50)	(50)	0	
<b>Net</b>	<b>405</b>	<b>466</b>	<b>0</b>	
<b>HUMAN RESOURCES</b>				
Expenditure	2,746	2,773	38	
Income	(667)	(667)	0	3
<b>Net</b>	<b>2,079</b>	<b>2,106</b>	<b>38</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>11,494</b>	<b>11,612</b>	<b>72</b>	

## RESOURCES

Note	Explanation
1	<p><u>Customer Service Centre</u>            Current Budget: £1,294k            Variation: £34k (£25k)            First Reported at Cabinet: June 09            Severance costs of £9k were incurred whilst dealing with staffing performance issues in April/Amy when the CSC performance was low, these were a one off unexpected cost for which there is no budget line.</p> <p>It has been necessary to retain the services of Agency staff to ensure that the increased demand from Customers and performance targets are met, this is due to the increased number of benefits enquiries due to the current economic climate. This has resulted in an additional £25k of expenditure.</p> <p><u>Action:</u> As the increased volume of customer queries has been due to the economic downturn a bid will be made to meet these costs from the Economic Contingency reserve.</p>
2	<p><u>Human Resources</u>            Current Budget: £1,212k            Variation: £25k (£nil)            First Reported at Cabinet: August 09            The roll out of the new HR Trent system has meant that there have been additional overtime and agency costs incurred of £24k.</p> <p>It has also been necessary to use storage facilities for some of the HR documents which have not yet been scanned, resulting in a charge of £15k</p> <p><u>Action:</u> There has been an attempt to reduce spending elsewhere, mainly on hardware and printing, and it is anticipated these will reduce the overspend by around £14k to £25k. Further actions will be taken to reduce agency costs to fully mitigate the overspend.</p>
3	<p><u>Corporate Human Resources</u>            Current Budget: £869k            Variation: £13k (£nil)            First Reported at Cabinet: August 09            It was agreed to purchase HIS Health and Safety software for Building services, there is however no budget available to cover this cost.</p> <p><u>Action:</u> A review of Health &amp; Safety Training will be undertaken with the aim of offsetting the costs of the software through an amended training programme.</p>