

SERVICE MONITORING REPORT

CABINET: 24 JULY 2008

MEMBER REPORTING: COUNCILLOR HILTON

1. PURPOSE OF REPORT

To enable members to monitor current Council performance and to seek approval for budget changes outlined in Member's Recommendation.

2. MEMBER'S RECOMMENDATION: That:

i) The provisional revenue and capital outturn figures be noted;

ii) The capital programme variances and slippage (including the award of IT contracts) identified in paragraph 3.2.9 be noted;

iii) Directors work with Lead members to develop proposals to contain expenditure within current budget limits.

3. SUPPORTING INFORMATION

3.1 Wards Affected

None specifically, this internal report considers performance across the whole borough.

3.2 Relevant Matters Upon Which Decision is Based & Reasons Supporting Recommendation.

3.2.1 Summaries of the Council's provisional outturn Revenue and Capital financial reports are attached as Appendices A and B respectively. The revenue report includes income and expenditure statements together with a short Directorate drawing members' attention to key activities affecting the current and future years.

3.2.2 The detailed financial information is available on the Council's intranet.

REVENUE

3.2.3 Total service expenditure for 2008/9 is expected to be £86,238k (last month: £85,986k), which is £543k (£345k) above the current approved estimate of £85,695k (£85,641k). The approved estimate has increased by £54k since last month because of a supplementary estimate for in-house homecare severance costs (Learning & Care +£40k) and LPSA funding for a Drug Action Officer (Learning & Care +£14k).

3.2.4 The Director of Learning & Care reports that its 2008-9 costs are projected to be overspent by £320k (last month: £272k).

Early estimates suggest that the Children's Services budget will be overspent by £231k, partly because of pressures on the youth service budget from delays in the move of the youth centre to Marlow Road (£77k) and high placement costs for disabled children (£95k) and looked after children (£56k).

The Adult Social Care budget is expected to be overspent by £84k. Cost pressures are being felt from increasing demand for Mental Health Services – there are a growing number of

service users with an Autistic Spectrum Disorder (ASD). The Joint Commissioning Team has received a grant for £82k for stroke care.

- 3.2.5 The Director of Community Services reports a variance of £150k (last month: £nil) from the approved estimate. There is a potential shortfall in car parking income of £150k. Additional legal costs concerning Badnells Pit (£40k), and a shortfall in S38 and S278 income in Transport Policy and Implementation (£20k) have been matched by savings from staff vacancies in the Development Control Unit (-£60k).
- 3.2.6 The Chief Executive reports that Corporate Services expenditure is expected to be £73k higher than the approved estimate, the same as last month. The main variance remains the expected reduction in income from local land charges of £100k. Whilst RBWM hoped to encourage more full searches to be carried out by house buyers by offering block discounts to solicitors and HIPs providers, a positive outcome from these discussions is no longer anticipated.

OVERALL POSITION

- 3.2.7 Appendix A summarises the project outturn position and shows project year end reserves to be £5.201m, a decrease of £281k since last month including non-service activities.

In addition to the expected overspends in Learning & Care (£48k + supplementary estimate of £40k re. homecare) and Community Services (£150k), within non-service activities there is a variance of £44k on corporate initiatives compared to last month. Sub-regional target savings attributable to RBWM from the Berkshire Procurement and Shared Service Unit (BPSSU) have been reduced, largely because of implementation delays.

CAPITAL

3.2.8 Overall Gross Expenditure Budget

Since May's approved budget, there have been movements to reflect the deletion of Thames Path Link & addition of Maidenhead Library Floors & carpets as reported in the previous capital monitoring report. The approved gross budget now stands at £35,491k

	Exp £'000	Inc £'000	Net £'000
Approved Budget June 2008	35,491	-22,406	
13,085			
Variances identified in June	-18	-25	-
43			
Slippage to 2009/10	-130	0	-
<hr/> -130			
Projected capital expenditure for 2008/9	35,343	-22,431	
12,912			

3.2.9 Projected Variances and Slippage

The -£18k variances & £130k slippage to 2009/10 summarised above are as follows:-

Community Services report that in comparison to the approved budget, capital schemes are likely to be underspent by £52k in the following areas.

£'000

-30	CEDS Improvement Grants. Expenditure reduced by £30k to match income.
25	CR78 Ascot Hall & Library Improvements. Fully funded s106 exp.
-50	CG15 Nicholsons CP Lift Renewal - Contractor cost lower than anticipated
3	CG16 Nicholsons CP Structural Maintenance - unaccrued retention

Learning & Care report that in comparison to the approved budget, capital schemes are likely to be overspent by £34k in the following areas

£'000

11	CJUZ Furze Platt Dance Studio- Additional expenditure to pay final disputed invoice.
10	CKRE Dedworth Green Rewire & Fire Alarm - higher than anticipated tender cost
13	CKSB Wraysbury Rewire & Fire Alarm-higher than anticipated tender cost

Whilst there are no variances to report for Corporate Services the directors group considered tenders in respect of the Procurement of Centralised Storage, Virtualisation Software and Disaster recovery hardware and software. After considering contractor proposals and costs the contract is awarded to Intercept IT Ltd at a cost of £499,518 (for hardware, software and services), £78,000 to 3Ctech Ltd (for server hardware) and £9,500 to Phoenix Software Ltd (for software). The total project cost is therefore £606,698 and is met from the capital programme provision of £607,000. Cabinet is asked to note the award of this contact which will give financial benefits as well as operational efficiencies.

In addition to the £100k slippage to 2009/10 identified in May's monitoring report, a further £30k has been identified. This relates to a Parks & Open Spaces scheme - Fir Tree Walk Improvements within the Community services Directorate. The scheme has been deferred pending identification of external funding.

3.2.10 Overall Programme Status

The project statistics show the following position:

Number of Schemes in Programme	432
Yet to Start	61%
In Progress	12%
Completed	7%
Ongoing Programmes e.g.. Disabled Facilities Grant	6%
Devolved Formula Capital Grant schemes (Data not available on budgets devolved to schools)	14%

3.3 Options Available and Risk Assessment

	Option	Comments
1.	Accept the report	Directors have a responsibility for managing their Services within the Budget approved by Council. Cabinet has limited power to vary those budgets within the overall budget and policy framework or to re-define the priorities agreed when the budget was approved. Cabinet does however have responsibility for considering the impact on future years budgets of the decisions taken.

	Option	Comments
2.	Reject the report	This is not an option as The Local Government Act 2003 requires the Royal Borough to monitor its financial position

3.4 Relevant National/Regional Guidance

The Local Government Act 2003 Section 28 specifically requires an authority to monitor its financial position during the year and take such action to ensure its financial position is not worse than that budgeted

3.5 Relevant Council Policies/Strategies The Councils budget is fundamental to the delivery of all the Council's Strategies. The recommendations in this report do not directly contribute to the Community Strategy

4. CONSULTATION CARRIED OUT

4.1 Consultation was carried out as part of the budgeting process. Unbudgeted significant variations are the subject of separate consultation and report.

4.2 Scrutiny panels have noted the previously reported monitoring statements. At its meeting on the 9th October the Corporate Services Overview & Scrutiny Panel asked to see, on a regular basis, the whole service monitoring report, rather than just the Corporate Services elements, in order to fulfil its overall responsibility for ensuring that reporting standards are maintained.

5. IMPLICATIONS

5.1. Financial

The Councils Medium Term Financial Plan will be changed to reflect the revenue and capital out-turn positions and improvements identified during the closure of Accounts process.

5.2. Legal

The Council's external auditor has powers to qualify its annual accounts if there were regular and significant annual budget variations. Such qualification would affect the authority's Comprehensive Performance Assessment standing.

5.3. Human Right Act

None

5.4. Planning

None

5.5. Sustainable Development

None

5.6. Diversity and Equality

None

Background Papers: Cabinet 26 June 2008 – Monitoring report.

MONITORING REPORT FROM DIRECTOR OF LEARNING & CARE

DATE: 24th July 2008

PURPOSE

To update members on activity within the Learning & Care Directorate during the period to 30th June 2008.

BACKGROUND

The total Learning and Care Budget is projected to be overspent by £320k. Early estimates of projected outturn for 2008-09 suggest that the Children's Services budget will be overspent by £231k, Adult Social Care by £84k and Housing Services by £5k.

SPECIFIC AREAS FOR ATTENTION

Revenue Budget

Children & Young People – Central Schools Budget (DSG)

Expenditure to date on the out-of-borough special school placements budget suggests that this budget will be overspent by around £120k. This is a DSG funded demand led budget which was similarly overspent by around £100k in 2007-08. The main reason for the overspend is a combination of a higher than expected number of placements and increases in charges above that which was budgeted for. Any overspend against the ring-fenced Dedicated Schools Grant (DSG) budget will be carried forward into the following year with consequentially zero effect on the Local Authority funded budget.

Children & Young People – LA funded Budget

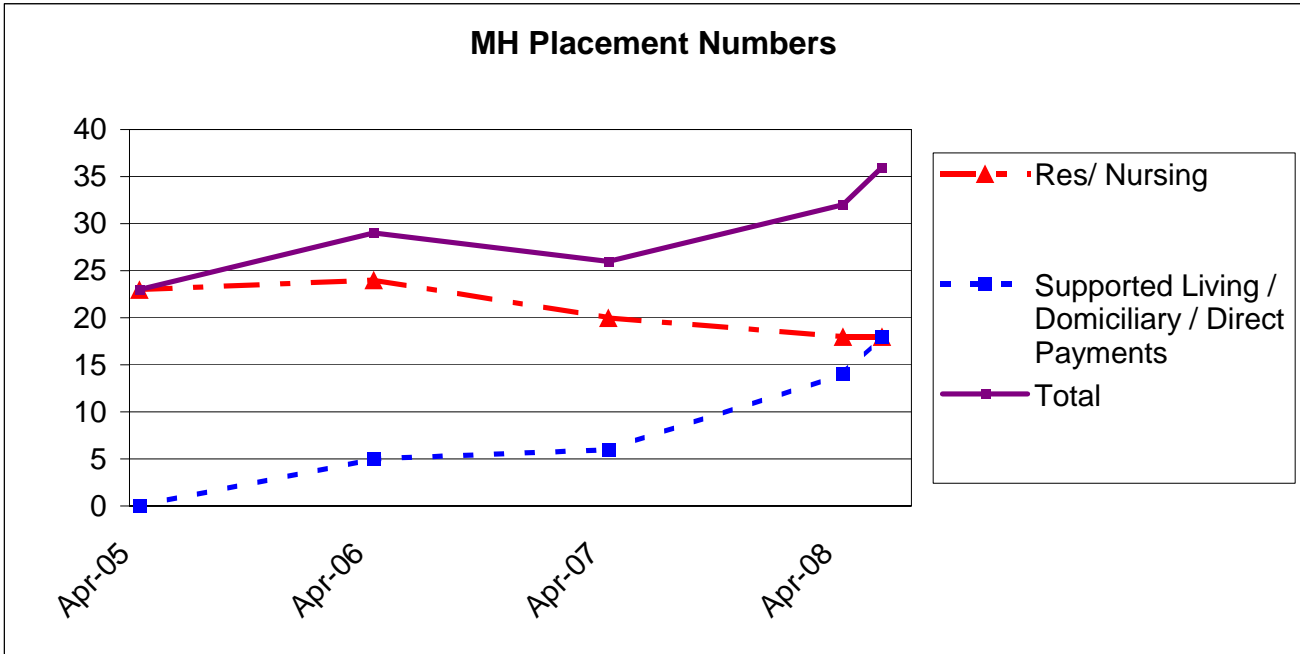
The LA funded Children and Young People's budget currently shows a projected overspend of £231k, an increase of £184k on the £47k overspend reported last month. The main pressures are in high-cost demand-led budgets such as Home to School Transport, and residential care for disabled and looked after children. The pressure on the Home to School Transport budget, mainly in respect of post 16 SEN pupils, has increased slightly in the last month, but the main change relates to the disabled children residential budget, where, like last year, the high cost of placements continues to put pressure on the budget in spite of one service user due to transfer to adult care during the course of the year. The looked after children's budget also faces pressures as a result of new relatively high cost placements. These pressures are partly offset by lower than budgeted payments to external fostering agencies, where the number of children placed in more expensive agency foster care as opposed to internal foster care has reduced to just two.

Delays in the move of the former Castle Hill Youth centre to Marlow Road as well as higher costs projected for the reprovisioning of outdoor education projects have contributed to a projected £77k pressure on the Youth Service budget.

Adult Social Care

The most significant pressure on Adult Social Care currently stems from increasing demand for Mental Health Services. Pressures include expensive transition placements for service users moving from Children's services to Adult placements; the scarcity of suitable placements for high risk clients means that providers can command high prices; the growing number of services users with an Autistic Spectrum Disorder (ASD) which involve high cost placements. Actions to tackle these pressures include the implementation of the ASD team and thorough review of placements. Difficulties in securing continuing health care funding for Adult Mental Health clients also has an impact on budgets.

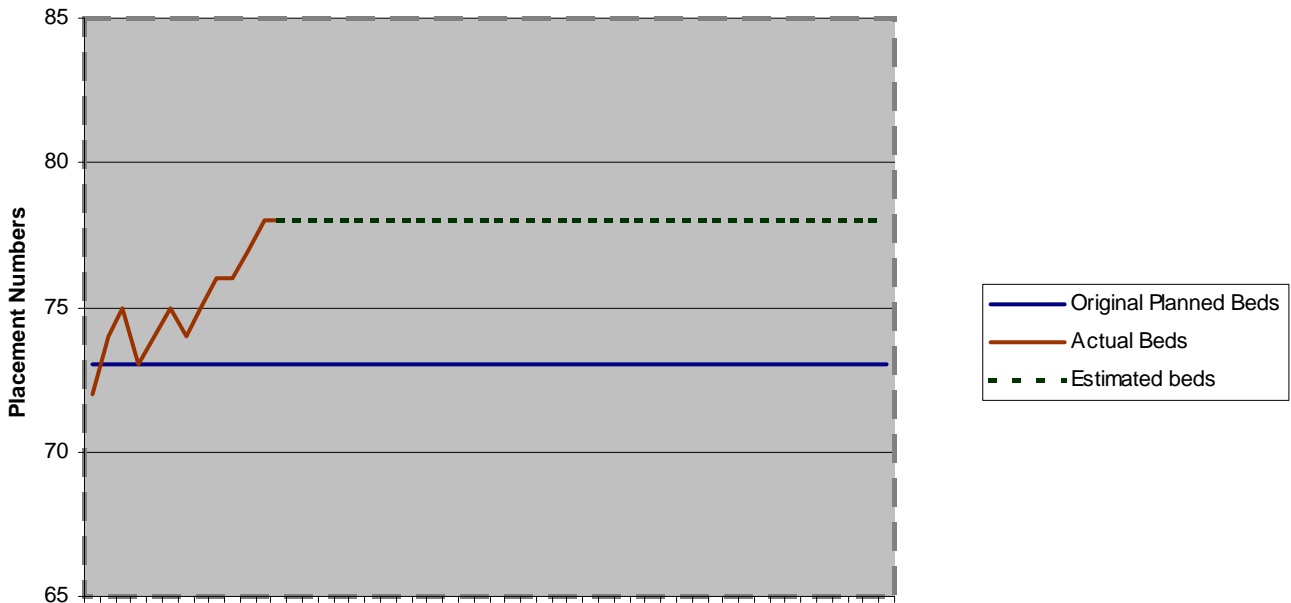
The following graph illustrates the trend in placement numbers in recent years.



There are also a number of significant variances within Residential and Nursing Services for Older People. There are three main reasons for these variances: (i) volume and cost variances for Spot purchased Residential and Nursing placements (ii) level of contributions from both service users and health sector (iii) under-recovery of income from income-sharing agreement with private sector.

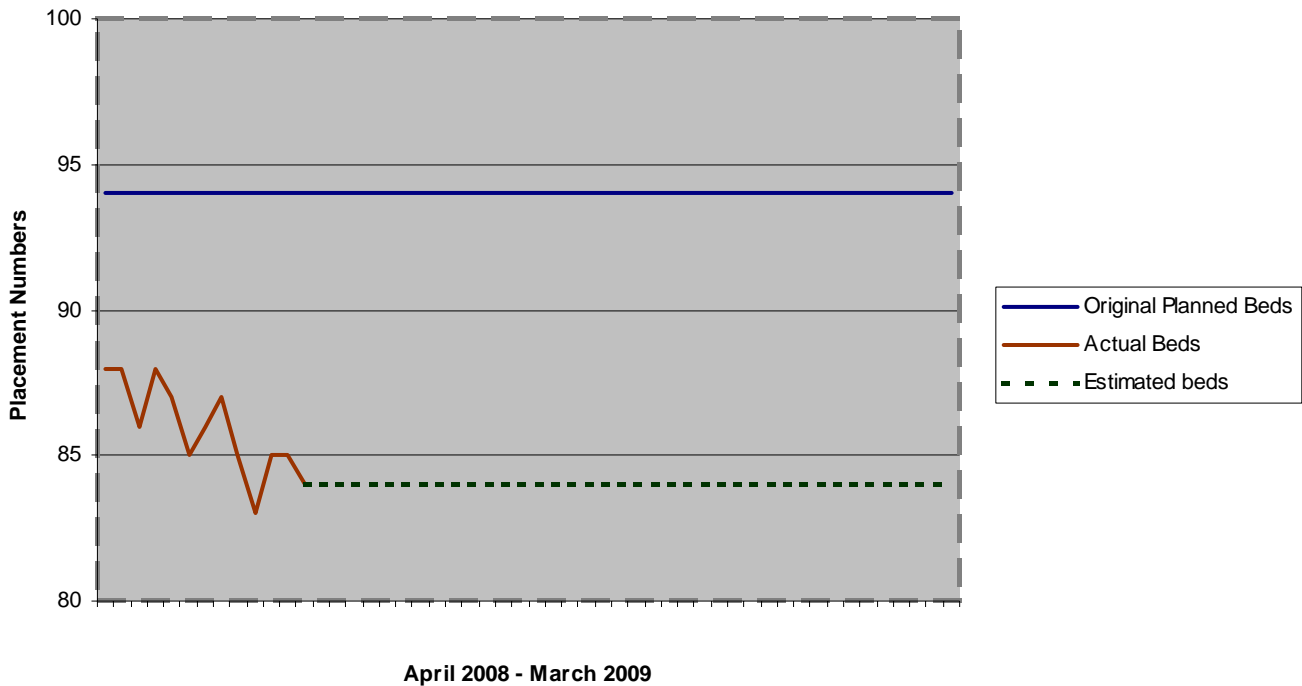
(i) Numbers of Spot purchased Residential placements are above budget while Nursing placements are declining. Average weekly prices for Residential placements are below budget while those for Nursing are above budget. This is giving volume variances of +£69k and -£296k respectively with cost variances of -£28k and +£63k. The graphs below illustrate the number of Residential and Nursing placements made in the current financial year.

Spot Residential Placements - Older People



April 2008 - March 2009

Spot Nursing Placements - Older People



(ii) Variations in numbers of placements have a direct impact on the number of service user contributions that are received. The declining number of Nursing placements also directly impacts on the level of Free Nursing Care contributed by the health sector. This is mitigated by the fact that the average contribution from each service user is currently above the level in the budget. The net effect of these factors is a £9k pressure on income.

(iii) There is a significant pressure arising from an income sharing agreement with one of our block providers. RBWM are entitled to a share of the sale price of beds sold privately by the care provider. However, the low sales volume has resulted in smaller returns to RBWM. We are working closely with the provider to address the situation.

Housing Services

The lack of availability of three bedroom accommodation for larger homeless families is causing pressure on the budget for temporary accommodation. This pressure is offset by a saving against Supporting People care budgets.

Capital Budget

The Directorate's approved gross expenditure budget of £17.938 million (including schools devolved formula capital projects totalling £2.996 million) looks likely to be overspent by £83k based on the best information available at the end of the first quarter. This is mainly due to a handful of projects where the tender costs have come in higher than expected. The largest projected overspends relate to three projects, Ray Mill Road refurbishment (+ £36k), Woodlands Park (+ £45k), and Kings Court kitchen upgrade (+ £55k), and have been partly offset by a projected underspend on Charters kitchen upgrade which is no longer needed in this financial year.

MONITORING REPORT FROM DIRECTOR OF COMMUNITY SERVICES

DATE: 24th July 2008

PURPOSE

To update members on activity within the Community Services Directorate during the period to June 2008.

BACKGROUND

The key issues identified in this month's Budget Monitoring Report are:

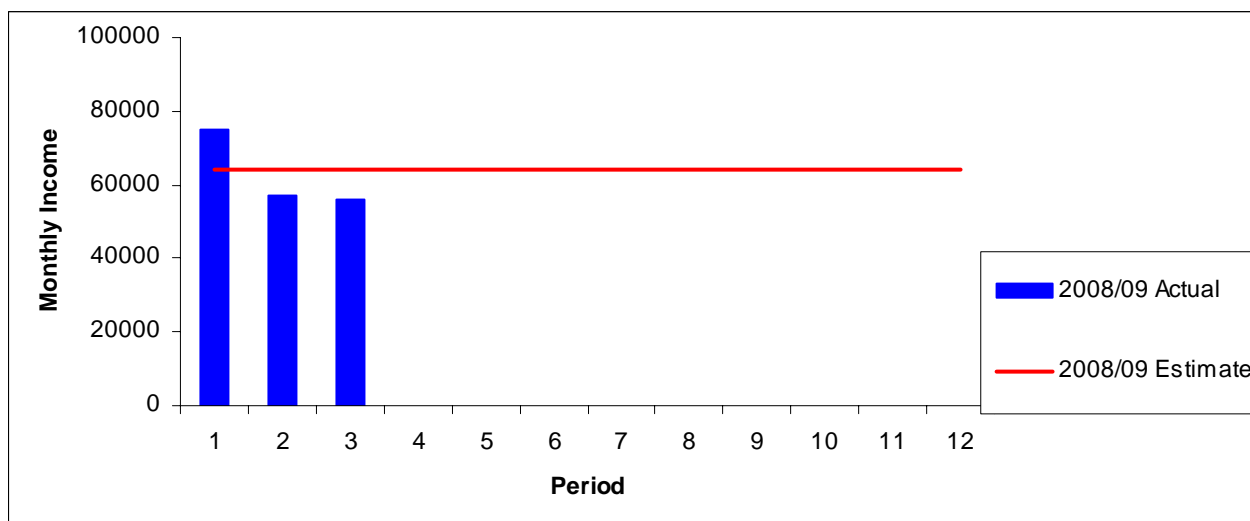
- Economic downturn affecting income levels
- Car Parking Income

SPECIFIC AREAS FOR ATTENTION

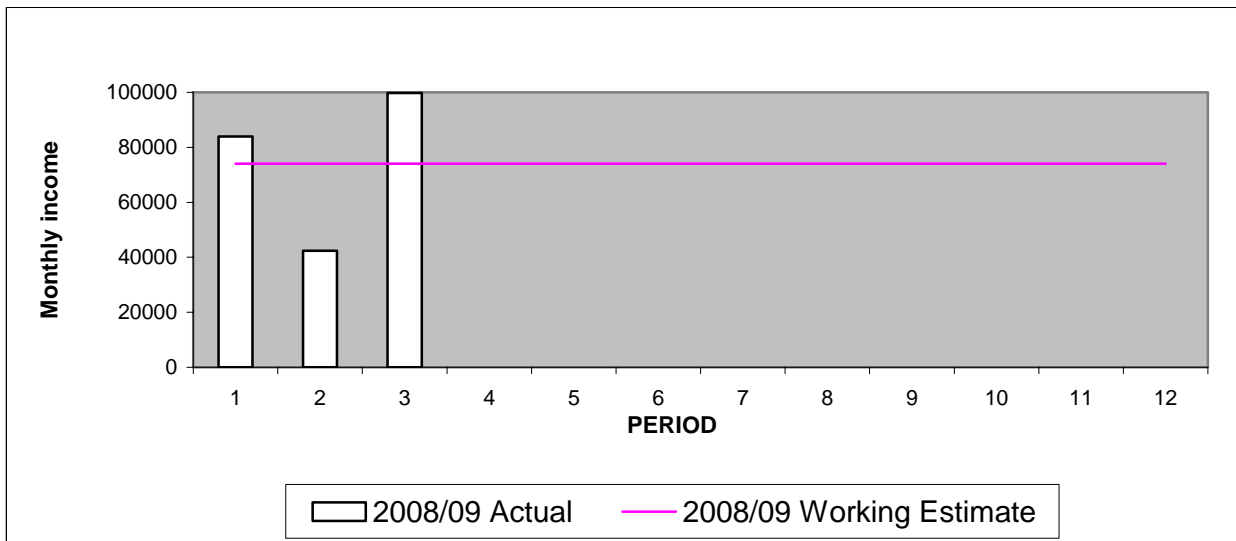
Revenue

1. As reported last month, income levels are being closely monitored to identify any potential trends for shortfalls, in view of the current economic climate. Car parking income including on street parking is currently £150k below budget and is being closely monitored having regard to the seasonal effect of tourism in Windsor. The graphs below show the current levels of Building Control, Planning and Leisure Centres income all of which are currently in line with budget, with an improvement in Planning Income since last month.
2. Household waste to landfill is also being carefully monitored, and current indications are that the target of 46,000 tonnes will need a concerted effort to achieve, involving a continuous drive for higher levels of recycling, following the allocation of free composters.
3. The Directorate is diligently looking at all areas where savings could be made to offset any effects of the economy.

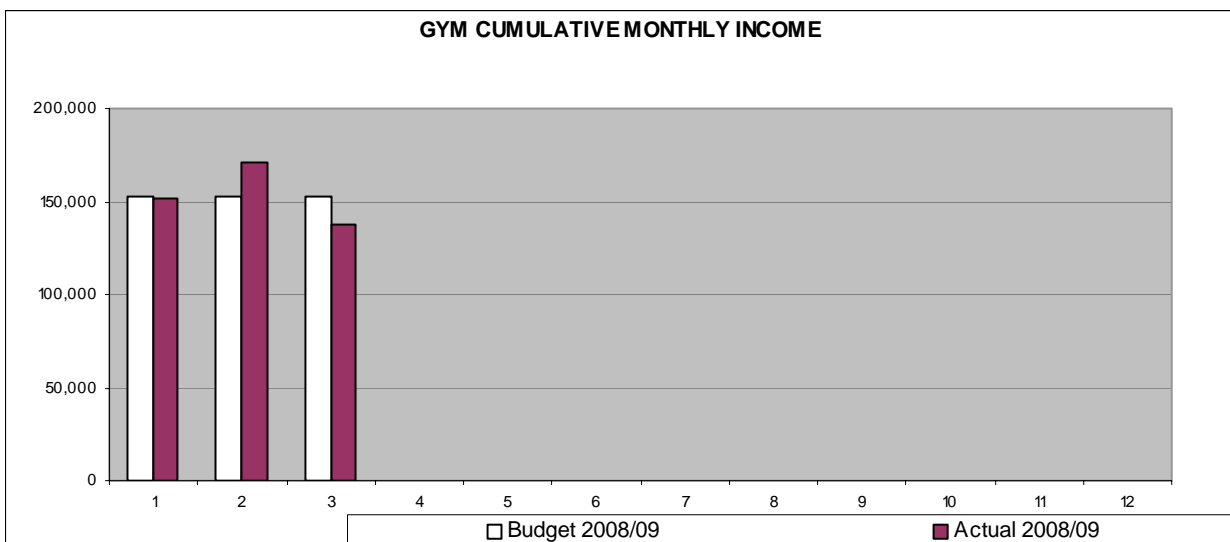
Building Control (Inspection Fees & Application Fees) 2008/09



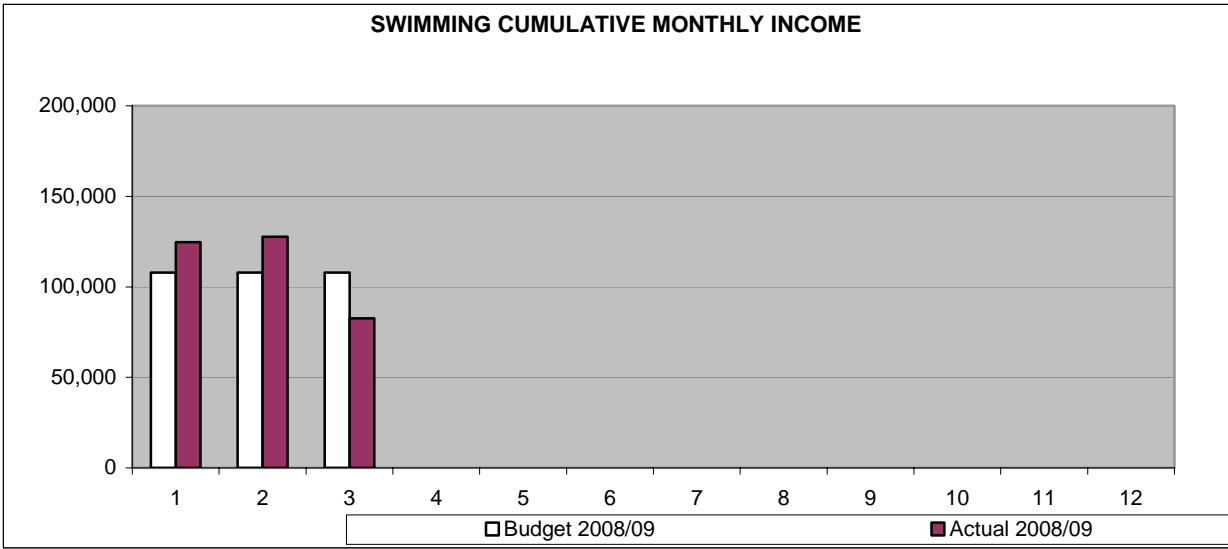
Planning (Application Fees & Pre-Planning Advice) 2008/09



Gym and Swim Income 2008/09



SWIMMING CUMULATIVE MONTHLY INCOME



MONITORING REPORT FROM CHIEF EXECUTIVE

DATE: 30 June 2008

PURPOSE

To update members on activity within the Corporate Services Directorate during the period to 30 June 2008.

BACKGROUND

The Chief Executive reports a projected overspend against approved estimate of £73k overall, the same as the previous month.

There were two main movements in the approved estimates in June:

1) a £35k transfer of funding from the Learning & Care directorate to Finance within Corporate Services for a Welfare Benefits visiting officer

2) a reclassification of the Corporate Consultation budget (£116k) from “Corporate Performance and Development” to “Democratic Services” within Corporate Services.

SPECIFIC AREAS FOR ATTENTION

Revenue

The main budget variance remains the reduction in income from local land charges (£100k). For reasons previously noted, more personal searches are being carried out at £11 (too low to cover RBWM's costs) than full searches at £120. RBWM hoped to encourage more full searches to be carried out by house buyers by offering block discounts to solicitors and HIPs providers. However the continued difficult state of the housing market means the position is unlikely to improve.

Publication costs for Around the Royal Borough are expected to be slightly higher than budgeted (£10k), Windsor Town Centre Partnership income is £10k lower, there is a one-off charge of £16k from Thames Valley Magistrates Courts and a carry forward of costs from 2006/7 for the Confirm software used in the CSC will cost an extra £17k. This has been offset by savings within Legal Services (-£80k).

Capital Programme

There have been no changes to the corporate services capital budget since the approval of slippage from 2007/8 into 2008/0, no additional expenditure or slippage has been identified.

Programme Status

The following progress on Corporate Services schemes is reported as at June 2008

	May Monitoring	June Monitoring
Number of Schemes in Programme	24	24
Yet to Start	0%	0%
In Progress	96%	96%
Completed	0%	0%
Ongoing Annual Programme	4%	4%

REVENUE BUDGET MONITORING STATEMENT

SUMMARY	Budget	2008/09 Approved Estimate	Variance
	£000	£000	£000
Learning & Care			
Children & Young People	13,008	15,660	231
Adult Social Care	29,143	29,502	84
Director's Office	393	368	0
Strategy & Resources	1,897	2,383	0
Housing	908	1,020	5
Specific Government Grants	(1,835)	(547)	0
Total Learning & Care	<u>43,514</u>	<u>48,386</u>	<u>320</u>
Community Services			
Highways & Engineering	3,540	3,890	0
Streetcare & Operations	4,215	4,215	0
Planning Services	2,291	2,291	0
Public Protection & Sustainability	9,767	9,890	0
Asset Management	(760)	(760)	0
Leisure Services	2,563	2,615	0
Libraries, Information, Arts & Heritage	2,902	2,917	0
Parking Services	(2,812)	(2,772)	150
Corporate Management	512	512	0
Total Community Services	<u>22,218</u>	<u>22,798</u>	<u>150</u>
Corporate Services			
Corporate Management	651	651	0
Democratic Services	2,818	2,818	20
Legal Services	1,049	1,049	36
Corporate Performance and Development	875	1,042	0
Business Improvement	2,753	2,753	0
Customer Service Centre	1,115	1,172	17
Finance	2,932	2,983	0
Human Resources	1,696	1,696	0
Procurement	347	347	0
Total Corporate Services	<u>14,236</u>	<u>14,511</u>	<u>73</u>
TOTAL EXPENDITURE	<u>79,968</u>	<u>85,695</u>	<u>543</u>
Contribution from Earmarked Reserve *	0	(375)	0
Corporate Initiatives	(376)	(376)	44
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	<u>5,414</u>	<u>5,414</u>	<u>(200)</u>
NET REQUIREMENTS	<u>85,136</u>	<u>90,488</u>	<u>387</u>
Less - Special Expenses	(1,075)	(1,075)	0
Transfer (from)/ to balances	0	(167)	(387)
GROSS COUNCIL TAX REQUIREMENT	<u>84,061</u>	<u>89,246</u>	<u>0</u>
Working Balances	5,735	5,755	5,588
Transfer from/to balances	0	(167)	(387)
	<u>5,735</u>	<u>5,588</u>	<u>5,201</u>

* With effect from 1st April 2008, area based grants are treated as general grants and are used to fund the overall gross council tax requirement. The approved estimate has been adjusted to reflect this requirement, and the £5,188k is now incorporated with formula grant and non-domestic rates income in order to achieve a balanced budget. The transfers to and from the balances have been adjusted accordingly.

LEARNING & CARE DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
INDIVIDUAL SCHOOLS BUDGET				
Expenditure	79,495	83,620	0	
Income	(17,116)	(20,417)	0	
Net	62,379	63,203	0	
CENTRALLY MANAGED DSG				
Expenditure	14,326	13,164	120	1
Income	(3,542)	(3,501)	0	
Net	10,784	9,663	120	
DEDICATED SCHOOLS GRANT				
Expenditure	0	0	(120)	2
Income	(73,432)	(73,044)	0	
Net	(73,432)	(73,044)	(120)	
LOCAL AUTHORITY FUNDED EDUCATION & CHILDREN'S SERVICES				
Expenditure	20,192	20,137	213	3,4,5,6,7,8,9
Income	(6,915)	(4,299)	18	10
Net	13,277	15,838	231	
ADULT SOCIAL CARE				
Expenditure	40,143	40,446	(113)	11,13,14,17,18,19,20
Income	(11,000)	(10,944)	197	12,15,16
Net	29,143	29,502	84	
DIRECTOR'S OFFICE				
Expenditure	393	368	0	21
Income	0	0	0	
Net	393	368	0	
STRATEGY & RESOURCES				
Expenditure	2,335	2,790	0	
Income	(438)	(407)	0	
Net	1,897	2,383	0	
HOUSING				
Expenditure	2,811	2,813	5	22,23
Income	(1,903)	(1,793)	0	
Net	908	1,020	5	
SPECIFIC GOVERNMENT GRANTS				
Expenditure	0	0	0	
Income	(1,835)	(547)	0	
Net	(1,835)	(547)	0	
TOTAL DIRECTLY MANAGED COSTS	43,514	48,386	320	

LEARNING & CARE

Note	Explanation
1	<p><u>Out-of-Borough Special school placements - DSG funded</u> Approved gross estimate: £3,715k Variation: + £120k First reported at Cabinet: Jul 08 Out of Borough special school placements are typically very expensive and can cost up to £2k-3k per week. The budget was £100k overspent in 2007-08. This budget covers 50% of the 17 placements joint funded with children's safeguarding and the full cost of the c.60 SEN placements funded entirely by the central Schools Budget. An analysis of the costs to date suggests the budget will again be overspent by around £120k. Although the base budget was uplifted by more than inflation to reflect the typically high increase in fees, this may not have been sufficient to cover actual costs. Because expenditure in the Schools Budget is funded by the ring-fenced Dedicated Schools Grant, the overspend will be a first call on next year's DSG, with no effect on the Local Authority funded budget in 2008-09.</p> <p>Action: by Head of Children's Services</p>
2	<p><u>Dedicated Schools Grant</u> Approved gross estimate: £73,044k Variation: - £120k First reported at Cabinet: Jul 08 The total overspend reported above will be carried forward into the next year and be a first call on the 08-09 DSG.</p> <p>Action: by Head of Children's Services</p>
3	<p><u>Home to School Transport</u> Approved gross estimate: £2,072k Variation: +£60k (+£50k) First reported at Cabinet: Jun 08 The cost of transporting SEN pupils is typically hard to predict because a large number of journeys are made by taxi, and because of unpredictable demand patterns. The largest increase in transport activity is among SEN pupils, both pre and post 16. This, together with other pressures, such as a previously contracted local bus service becoming commercial, suggests that the Home to School Transport budget will be overspent by around £60k. Other pressures may emerge during the course of the year. They include: an increased requirement for passenger assistants on SEN routes, the impact on contract prices of new legislation requiring drives to have private hire licenses, and increased transport requirement arising out of establishment of safe routes to school. The rising cost of fuel may also have an impact when contracts are renewed later in the year.</p> <p>Action: by Head of Children's Services</p>
4	<p><u>Traded services to schools</u> Approved gross estimate: Variation: +£0 (+£50k) First reported at Cabinet: Jun 08 Last month we reported a pressure of £50k relating to unachievable income for services delivered both internally and externally by the Learning & Achievement team. One-off income has been found from other areas of the budget to offset this pressure.</p> <p>Action: by Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
5	<p><u>Residence order allowances</u> Approved gross estimate: £171k Variation: + £25k (+£29k) First reported at Cabinet: Jun 08 The first quarter payments for residence order allowances suggests that there will be a projected overspend for the year of £25k. This is slightly less than reported last month but still consistent with the pattern of pressures on this budget seen at the end of last financial year. Whilst unit costs are relatively stable, the number of users receiving payments (around 30) is slightly higher than expected. Residence order allowances are paid where children are being looked after by closed relatives other than parents. They are a cheaper and in most cases more appropriate alternative to foster care or residential care. Action: by Head of Children's Services</p>
6	<p><u>Disabled children</u> Approved gross estimate: £827k Variation: + £65k (-£30k) First reported at Cabinet: Jun 08 The disabled children budget was overspent in 2007-08 by £102k. Whilst the number of placements has decreased by one compared with last year (11 disabled children currently have residential placements), the individual cost of placements remains high, and the budget looks likely to be overspent by £65k in 2008-09. Action: by Head of Children's Services</p>
7	<p><u>Looked after children</u> Approved gross estimate: £825k Variation: +£56k First reported at Cabinet: Jul 08 Unexpected changes in demand for residential places can have a disproportionately significant effect on the budget because of the high cost of placements. Whilst the full year financial effect of users who started their placements last year has been budgeted for, a new placement starting in June 2008 and costing around £2,500 per week has resulted in a potential overspend of £56k on the looked after children budget. Action: by Head of Children's Services</p>
8	<p><u>Agency foster care payments</u> Approved gross estimate: £150k Variation: -£52k (-£52k) First reported at Cabinet: Jun 08 Currently only two children are placed in care through independent foster agencies at a cost of between £700 and £1200 per week. This is fewer than last year and is likely to result in a projected underspend for the year of £52k. Children are placed in agency foster care only when a suitable internal placement cannot be found. Action: by Head of Children's Services</p>
9	<p><u>Youth & Community - Expenditure</u> Approved estimate: £2,693k Variation: +£59k First reported at Cabinet: July 08 There are pressures on the Youth & Community Services budget of £25k due to the delays in moving to premises in Marlow Road. Running costs such as utilities and cleaning continue to be incurred although the budget has been reduced to reflect the transfer of costs to facilities management within the Community Services budget. The transfer of budget to Marlow Road in respect of a post that continues to be funded by the Youth Service has created an additional pressure of £10k. There are on-going pressures of £24k on the Outdoor Education projects due to demand for the service. Service delivery is under review. Action: by Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
10	<p><u>Youth & Community - Income</u> Approved estimate: £504k Variation: +£18k First reported at Cabinet: July 08 There is a pressure of £28k on the income budgets for Outdoor Education projects budgets linked to review of the service as current income targets are unachievable. This is in part offset by settlement of an insurance claim relating to 2006/07 for £10k. Action: by Head of Children's Services</p>
11	<p><u>External Homecare - Externally Purchased Hours - Expenditure</u> Approved estimate: £2,473k Variation: £0k (£100k) First reported at Cabinet: Jun 08 Although numbers of hours being delivered by External providers is marginally below budgeted hours, one of our block providers continues to provide less than half the targeted 80% of hours in their zone. As a consequence, higher spot purchased care is being utilised, leading to a cost pressure. The expected reduction in use of the highest of these Spot purchasers has not happened as many of our medium cost Spot providers are at full capacity. These pressures are now expected to be fully covered by settlement from the provider. Action: by Head of Adult Services</p>
12	<p><u>External Homecare - Externally Purchased Hours - Income</u> Approved estimate: -£867k Variation: +£30k First reported at Cabinet: July 08 There is an expected shortfall in income for External Homecare services as fewer hours of care are being purchased than anticipated in the budget. In particular, a number of higher need service users have been replaced by those with lower needs within Extra Care schemes. Action: by Head of Adult Services</p>
13	<p><u>In-House Homecare - Expenditure</u> Approved estimate: £1,727k Variation: +£30k First reported at Cabinet: July 08 Impact of phasing in of budget savings initiatives will mean that the full savings target will not be achieved in year. Action: by Head of Adult Services</p>
14	<p><u>Older Person - Residential & Nursing Care - Expenditure</u> Approved estimate: £9,531k Variation: -£192k First reported at Cabinet: July 08 The average number of Spot purchased Residential placements for the year is 3 above budget while average prices are slightly below budget. This results in an overspend of £41k. Nursing Spot purchases are however declining with the average placements for the year being 9.5 below budget although average price per bed has risen above budget. This gives rise to an underspend of -£233k. Action: by Head of Adult Services</p>

LEARNING & CARE

Note	Explanation
15	<p><u>Older Person - Residential & Nursing Care - Income from Service Users and Health.</u> Approved estimate: -£3,449k Variation: +£9k First reported at Cabinet: July 08 Average contribution received from service users for Residential and Nursing placements for Older People, are greater than budget. The impact of this is partly offset by the decrease in expected Spot placements and the under-utilisation of interim contract beds. The net effect on service user contributions is over-achievement of income by -£62k. However the lower volume of Nursing placements has a direct impact on the amount of Free Nursing Care that can be recovered from the PCT which is causing a pressure of £71k. Action: by Head of Adult Services</p>
16	<p><u>Older Person - Residential & Nursing Care - Other Income</u> Approved estimate: -£257k Variation: +£158k First reported at Cabinet: July 08 There is a significant pressure arising from an income sharing agreement with one of our block Residential & Nursing care providers. RBWM is entitled to a share of income from the sale of beds to non-RBWM service users. The provider is finding it difficult to fill these places and therefore there is a reduction in the expected income to RBWM. Projections are based on current occupancy levels but RBWM are working in partnership with the provider to improve the situation. Action: by Head of Adult Services</p>
17	<p><u>Physical Disability - Expenditure</u> Approved estimate: £475k Variation: -£25k First reported at Cabinet: Jun 08 Expected savings against budgets for Occupational Therapy equipment. Action: by Head of Adult Services</p>
18	<p><u>Elderly & Physical Disability - Expenditure</u> Approved estimate: £2,166k Variation: -£34k First reported at Cabinet: July 08 Savings realised following finalisation of 2007/08 accounts for Emergency Duty Team and Rapid Response & Rehabilitation service. Action: by Head of Adult Services</p>
19	<p><u>Learning Disability - Expenditure</u> Approved estimate: £13,927k Variation: -£60k (-£30k) First reported at Cabinet: Jun 08 Savings of £30k from schemes run by Housing Associations following finalisation of their 2007/08 accounts. Further savings on Learning Disability placements of -£30k due to movements in start dates of expected packages. Action: by Head of Adult Services</p>
20	<p><u>Mental Health - External Care - Expenditure</u> Approved estimate: £1,581k Variation: +£195k (+£150k) First reported at Cabinet: July 08 There has been an increase in demand for care placements for service users with a mental health problem including one high cost placement for an 18 year old service user transferring from Children's Services. Action: by Head of Adult Services</p>

LEARNING & CARE

Note	Explanation
21	<p><u>Mental Health - Staffing - Expenditure</u> Approved estimate: £1,009k Variation: -£27k First reported at Cabinet: July 08 Expected savings in team costs due to vacancies and the implementation of the new Autistic Spectrum Disorder team. Action: by Head of Adult Services</p>
22	<p><u>Director's Office - Restructure savings</u> Approved estimate: £368k Variation: £0k (+£25k) First reported at Cabinet: Jun 08 A review of the budget savings initiatives and savings on a number of minor budget headings means that there will no longer be an overspend in this area. Action: by Director of Learning & Care</p>
23	<p><u>Homelessness - Expenditure</u> Approved estimate: £91k Variation: +£30k (+£30k) First reported at Cabinet: Jun 08 A shortage of three bedroom homes for rent has led to longer stays in temporary accommodation of larger families, which in turn has resulted in an increase in the cost of temporary accommodation as demand increases against a static supply. Action: by Head of Housing</p>
24	<p><u>Supporting People - Expenditure</u> Approved estimate: £2,213k Variation: -£25k (-£25k) First reported at Cabinet: Jun 08 Prepayment of invoice in 2007/08 has resulted in a one-off saving in Supporting People care budgets for 2008/09. Action: by Head of Housing</p>

COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
HIGHWAYS & ENGINEERING including:- Street Lighting, Winter Maintenance & Public Transport Support				
Expenditure	4,587	4,587	0	
Income	(1,047)	(697)	0	
Net	3,540	3,890	0	
STREETCARE & OPERATIONS including:- Highway Maintenance and Amenity Litter				
Expenditure	4,853	4,856	0	
Income	(638)	(641)	0	
Net	4,215	4,215	0	
PLANNING SERVICES				
Expenditure	4,682	4,682	(20)	1,3
Income	(2,391)	(2,391)	20	2
Net	2,291	2,291	0	
PUBLIC PROTECTION & SUSTAINABILITY including:- Refuse Collection & Disposal, Recycling, Env Health & Trading Standards				
Expenditure	9,979	10,095	0	
Income	(212)	(205)	0	
Net	9,767	9,890	0	
ASSET MANAGEMENT including:- Industrial & Commercial Estates & Administrative Buildings				
Expenditure	3,547	3,547	0	
Income	(4,307)	(4,307)	0	
Net	(760)	(760)	0	
LEISURE SERVICES including:- Parks, Cemeteries & Leisure Centres				
Expenditure	9,604	9,656	0	
Income	(7,041)	(7,041)	0	
Net	2,563	2,615	0	
LIBRARIES, INFORMATION, ARTS & HERITAGE				
Expenditure	3,137	3,152	0	
Income	(235)	(235)	0	
Net	2,902	2,917	0	
PARKING SERVICES				
Expenditure	3,858	3,858	0	
Income	(6,670)	(6,630)	150	4
Net	(2,812)	(2,772)	150	
CORPORATE MANAGEMENT				
Expenditure	522	522	0	
Income	(10)	(10)	0	
Net	512	512	0	
TOTAL DIRECTLY MANAGED COSTS	22,218	22,798	150	

COMMUNITY SERVICES

Note	Explanation
1	<p><u>Town & Country Planning</u> Approved Estimate: £393k Variation: +£40k First reported at Cabinet: July 08 Additional legal costs Badnells Bit Action: by Head of Planning - offset by savings in Development Control Unit</p>
2	<p><u>Transport Policy & Implementation</u> Approved Estimate: -£45k Variation: +£20k First reported at Cabinet: July 08 Potential shortfall in S38 & S278 income Action: by Head of Planning - offset by savings in Development Control vacancies</p>
3	<p><u>Development Control Unit</u> Approved Estimate: £1,616k Variation: (£60k) First reported at Cabinet: July 08 Savings as a result of staff vacancies Action: by Head of Planning</p>
4	<p><u>Parking Income</u> Approved Estimate: £6,630k Variation: +£150k First reported at Cabinet: July 08 Potential shortfall in off street income due to economic downturn and from April 08 the lower penalty charge was reduced from a budgeted £60 (£30 discounted) to £40 (£20 discounted). There is provision in the Traffic Management Act to vary the charges. Action: by Parking Manager - Income and car parks usage is carefully monitored and compared against budget, having regard to the seasonal effect of tourism in Windsor.</p>

CORPORATE SERVICES DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
CORPORATE MANAGEMENT				
Expenditure	651	651	0	
Income	0	0	0	
Net	651	651	0	
DEMOCRATIC SERVICES				
Expenditure	3,449	3,449	20	5
Income	(631)	(631)	0	
Net	2,818	2,818	20	
LEGAL SERVICES				
Expenditure	2,781	2,781	(64)	2,3
Income	(1,732)	(1,732)	100	1
Net	1,049	1,049	36	
CORPORATE PERFORMANCE & DEVELOPMENT				
Expenditure	1,427	1,427	0	
Income	(552)	(385)	0	
Net	875	1,042	0	
BUSINESS IMPROVEMENT				
Expenditure	3,245	3,245	0	
Income	(492)	(492)	0	
Net	2,753	2,753	0	
CUSTOMER SERVICE CENTRE				
Expenditure	1,284	1,341	17	4
Income	(169)	(169)	0	
Net	1,115	1,172	17	
FINANCE				
Expenditure	36,853	36,904	0	
Income	(33,921)	(33,921)	0	
Net	2,932	2,983	0	
HUMAN RESOURCES				
Expenditure	2,079	2,079	0	
Income	(383)	(383)	0	
Net	1,696	1,696	0	
PROCUREMENT				
Expenditure	678	678	0	
Income	(331)	(331)	0	
Net	347	347	0	
TOTAL DIRECTLY MANAGED COSTS	14,236	14,511	73	

CORPORATE SERVICES

Note	Explanation
1	<p><u>Local Land Charges</u> Current Budget: £-315k Variation: £100k</p> <p>The reason for this expected underrecovery of income is similar to last year, namely the introduction of HIPs and the continuing impact of the economic downturn/credit crunch.</p> <p>Proposed action: A number of options are being pursued with solicitors and HIPs providers to offer them "block" discounts on full searches. The Government set the fee for personal searches at £11, which is too low to cover our costs; while personal searches are £120. By offering block discounts on full searches, it is hoped that more providers will opt for a full search, as opposed to a personal search. At this stage, a positive outcome is not anticipated from these discussions.</p>
2	<p><u>Magistrates Courts</u> Current Budget: £0k Variation: £16k</p> <p>This expenditure relates to a share of the total post 1990 capital financing charges attributable to Thames Valley Magistrates Courts. Local authorities continue to receive funding for their post 1990 debt from the DCLG on the same basis as before, so RBWM is not disadvantaged by the fact that no borrowings were transferred to the Department of Constitutional Affairs (DCA) in April 2005 when the fixed assets were transferred under the Courts Act 2003 for nil consideration.</p> <p>Proposed action: A supplementary estimate is needed to cover this expenditure and future years' budgets.</p>
3	<p><u>Legal Services</u> Current Budget: £961k Variation: -£80K</p> <p>Potential underspend mainly relates to vacancies including the Head of Legal Services.</p>
4	<p><u>Customer Service Centre</u> Current Budget: £1214k Variation: £17K</p> <p>Overspend due to additional software costs in respect of system interfaces.</p>
5	<p><u>Corporate Communications and Marketing</u> Current Budget: £292k Variation: £20K</p> <p>Extra publications of Around the Royal Borough will result in additional costs which is not expected to be fully covered by advertising income (£10k).</p> <p>Windsor Town Centre Partnership income was not carried forward to the current year (£10K), resulting in a projected overspend in the current year.</p>

CAPITAL PROGRAMME 2008/2009

Monitoring as at 18/06/08

	2008/2009 ORIGINAL BUDGET			2008/2009 APPROVED ESTIMATE				PROJECTIONS					
	Gross	Income	Net	Gross	Income	Net	Actual	GROSS EXPENDITURE					
	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	2008/09 Gross Expenditure Projected	2009/10 SLIPPAGE Projected	TOTAL Gross EXPENDITURE Projected	VARIANCE Projected	VARIANCE Projected	
	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(£'000)	(%)
Portfolio Summary													
Corporate Services													
Business Improvement	1,196	0	1,196	1,298	0	1,298	(188)	1,298	0	1,298	0	0	
CSC	154	0	154	320	(59)	261	8	320	0	320	0	0.0	
Other	225	(10)	215	347	(16)	331	93	347	0	347	0	0.0	
Total Corporate Services	1,575	(10)	1,565	1,965	(75)	1,890	(87)	1,965	0	1,965	0	0.0	
Community Services													
Local Transport Plan Operations	4,534	(1,540)	2,994	4,828	(1,603)	3,225	(196)	4,828	0	4,828	0	0.0	
Public Protection	685	(25)	660	931	(25)	906	3	931	0	931	0	0.0	
Planning	760	(510)	250	798	(510)	288	163	768	0	768	(30)	(3.8)	
Library & Information Service	147	(11)	136	165	(31)	134	4	165	0	165	0	0.0	
Leisure Centres	1,584	(470)	1,114	2,030	(633)	1,397	8	1,955	100	2,055	25	0.0	
Outdoor Facilities	595	(225)	370	626	(225)	401	(3,837)	626	0	626	0	0.0	
Asset Management	2,285	(2,250)	35	2,601	(2,551)	50	148	2,571	30	2,601	0	0.0	
Car Park Schemes	1,647	0	1,647	1,826	0	1,826	122	1,826	0	1,826	0	0.0	
Total Community Services	13,822	(6,516)	7,306	15,588	(7,261)	8,327	(3,456)	15,406	130	15,536	(52)	(6.4)	
Learning & Care													
Adult Social Care	146	(80)	66	121	(43)	78	(4)	121	0	121	0	0.0	
Children & Young People – General	0	0	0	1,466	(133)	1,333	453	1,466	0	1,466	0	0.0	
Children & Young People – Schools (Form)	3,180	(3,180)	0	2,996	(2,996)	0	1,183	2,996	0	2,996	0	0.0	
Children & Young People – Schools (Other)	10,922	(9,080)	1,842	11,062	(9,695)	1,367	996	11,096	0	11,096	34	0.3	
Housing	1,764	(1,724)	40	2,039	(1,999)	40	0	2,039	0	2,039	0	0.0	
Learning & Care – General	171	(121)	50	254	(204)	50	(12)	254	0	254	0	0.0	
Total Learning & Care	16,183	(14,185)	1,998	17,938	(15,070)	2,868	2,616	17,972	0	17,972	34	0.3	
Total Committed Schemes	31,580	(20,711)	10,869	35,491	(22,406)	13,085	(927)	35,343	130	35,473	(18)	(.1)	
External Funding													
Government Grants	(13,470)			(14,095)				(14,085)					
Developers' Contributions	(6,830)			(7,868)				(7,903)					
Other Contributions	(411)			(443)				(443)					
Total External Funding Sources	(20,711)			(22,406)				(22,431)					
Total Corporate Funding	10,869			13,085				12,912					