Further to your Freedom of Information request FOI67554 please find your questions and our responses below:

Dear Royal Borough of Windsor and Maidenhead, Can you please provide me with information on the following category of service (a category of service would be classed as an area of business within the Local Authority, for example Transport or Social Care):

1) Does the Local Authority currently operate any form of supplier framework (a supplier framework would classed as a list of enrolled and accredited companies or individuals that provide goods or services to the Local Authority) for:-
   a. SEN Transport – no supplier framework, all works are carried out under contract
   b. Home to School – no supplier framework, all works are carried out under contract
   c. Taxi Services – no supplier framework, all works are carried out under contract
   d. Transport for Adult Care - no supplier framework, all works are carried out under contract

2) If the Local Authority does operate a supplier framework, when do these frameworks run out? :-
   a. SEN Transport – NA
   b. Home to School – NA
   c. Taxi Services – NA
   d. Transport for Adult Care - NA

3) If the Local Authority does operate a supplier framework, how many suppliers are listed on the framework? :-
   a. SEN Transport – NA
   b. Home to School – NA
   c. Taxi Services – NA
   d. Transport for Adult Care - NA

4) Does the Local Authority own and operate an internal fleet of vehicles that is utilised for services such as SEN Transport or Taxi Services? We do have a fleet of vehicles used by Day Centres and Schools which may fall into this category, but we do not have a fleet used for SEN, Home to School or Taxi Services

5) If so, please can you provide with the size of the fleet.

6) During the financial year of 2014/15, what has been the actual spend of:-
   a. SEN Transport- will form part of the year end accounts, published in due course
   b. Home to School – will form part of the year end accounts, published in due course
   c. Taxi Services – will form part of the year end accounts, published in due course
   d. Transport for Adult Care – will form part of the year end accounts, published in due course

7) During the financial year of 2014/15, what has been the actual spend of “spot purchases” or Transport placements that were not purchased on the supplier framework (if one does exist) :-
   a. SEN Transport- N/A
   b. Home to School – N/A
   c. Taxi Services – N/A
   d. Transport for Adult Care – N/A

8) Does the Local Authority utilise a technology (this could be either a piece of software or computer programme) to help commission Transport Services (these would be defined as SEN Transport, Home to School etc) for a citizen?
9) If so, when does the contract for these services expire and what has been the cost for the contract?
   a. Expiration date – Section 43 Commercial interest’s exemption applies
   b. Cost - Section 43 Commercial interest’s exemption applies

10) What is the size of the team that works within the Transport Department of the Local Authority? 7, but see below

11) Please can you provide me with a hierarchy of the team that comprises the Transport Department with names and job roles? We are currently undergoing a reorganisation, so the team structure isn’t finalised and not all members are officially in post.

If you are unhappy with the information we have provided in response to your request please write to:

   Information Management Team Manager
   Royal Borough of Windsor & Maidenhead
   Town Hall, St Ives Road
   Maidenhead
   SL6 1RF

or send an e-mail to martin.tubbs@rbwm.gov.uk

We are proud to be one of the leading authorities in England for consistently responding to information requests within the 20 working days set down by statute. Information about our performance and summaries of requests received can be found on our website:

   http://www.rbwm.gov.uk/web/foi_information_requests.htm

We are keen to hear about your experience with the Information Management Team here at the Royal Borough of Windsor & Maidenhead and look forward to receiving any comments you have about the way your information request was processed.

Please send any feedback to the Information Management Team Manager either by e-mail martin.tubbs@rbwm.gov.uk or in writing to the address above.

Yours sincerely

David Davies
Information Management Officer
Legal Department