I am writing on behalf of David Davies to respond to your information request:

1. and 2. Material damage/casualty/motor – all are placed with Travelers Insurance Co Ltd. Engineering inspection and insurance is placed with Allianz Engineering. Crimeguard policy is with AIG Financial Lines Division. Personal Accident and Travel is with ACE European Group Ltd. School Journeys are with Chubb Insurance Co of Europe. Yacht & Small Craft Scheme – Groves, John & Westrup Ltd. Motor legal expenses are with MAPS legal assistance.

3(a) All of the above bar MAPS.

3(b) We have tendered most recently in 2012 and 2007 - changes were made as far as the main classes are concerned (material damage/casualty/motor) the casualty and motor covers were both with Travelers over that period. Material damage went from Travelers to AIG between 2007 and 2012 and then back to Travelers from 2012. The policies are renewed annually under what is called a long term agreement running from 2007 – 2012 (three years plus two year option which we accepted) and now from 2012 – 2017 (three years, decision due 2015 whether to pick up the two further years option which will commence 2016/17).

4(a) and b. Just the MAPS legal assistance which commenced 2007 and renewed every year since.

5. Our contracts are published on our website and attract the Accessible by other means exemption

6. Paid in full immediately on receipt of the premium invoice.

7. It’s not contract by contract - the council’s risk financing programme covering all the main exposures above (apart from yacht) is determined by a combination of the council’s senior management team and elected members who debate which of the insurance officer’s recommendations to accept, which themselves ultimately originate from market quotations obtained from the council’s broker’s report and their own recommendations.

8. They all expire midnight 31st March apart from the yacht and small craft scheme which runs from 10th July.

9. They all will be tendered in due course but that’s not due until 2015 at the earliest when we have the option to pick up the two year extension offered by insurers.

10. Approx 1600.

11. Assessment is made on a combination of price and quality/service standards i.e. compliance, added value, relevant expertise, financial stability.

12. We are obliged to keep cover with the incumbent insurers or we will break our long term agreement with them. Insurers provide a premium discount in return for our placing cover under a long term agreement and we have to pay that sum back to them if we break.
If you are unhappy with the information we have provided in response to your request please write to:

Information Management Team Manager
Royal Borough of Windsor & Maidenhead
Town Hall, St Ives Road
Maidenhead
SL6 1RF

or send an e-mail to martin.tubbs@rbwm.gov.uk

We are proud to be one of the leading authorities in England for consistently responding to information requests within the 20 working days set down by statute. Information about our performance and summaries of requests received can be found on our website:

http://www.rbwm.gov.uk/web/foi_information_requests.htm

We are keen to hear about your experience with the Information Management Team here at the Royal Borough of Windsor & Maidenhead and look forward to receiving any comments you have about the way your information request was processed.

Please send any feedback to the Information Management Team Manager either by e-mail martin.tubbs@rbwm.gov.uk or in writing to the address above.

Yours sincerely

David Davies

Information Management Assistant
Legal Services
Royal Borough of Windsor & Maidenhead
Town Hall, St.Ives Road
Maidenhead SL6 1RF

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Information Management Feedback Form

FOI66629

1) How would you rate our performance in relation to processing your request:

Excellent     Good     Fair     Poor
If you have answered Fair or Poor please suggest how we can improve:

2) Did you receive the response to your request within the advised timescale? Yes/No

3) Did the response meet your needs? Yes/No
   If No, why was that

4) Prior to submitting your request did you search RBWM's website? Yes/No
   If Yes, why did you then need to submit a request (Highlight all that apply)?
   - Information required not found
   - Information found out of date
   - Information not in required format
   - Information insufficient to meet need
   - Other please specify:

   If No, why was that?

5) Please add any further comments that would help us improve our service:

Thank you for taking the time to complete this form - your feedback is appreciated