I am writing on behalf of Chris Daniels to respond to your information request:

1. How much money has your council applied for in order to top up the Discretionary Housing Payment fund from:
   a) the Department of Communities and Local Government for permission to transfer money from your Housing Revenue Account to the DHP fund and,
   b) the Department for Work and Pensions for any of the additional DHP funds set out in the Department’s circular HB U4/2013, 30 July 2013: i) as part of the £5 million for isolated rural areas, ii) as part of the £20 million available for all LAs to submit bids for, and if so, how much have you been granted? 0

2. How:
   a) many new staff has your council hired, or diverted from other activities 0
   b) much extra funding have you allocated £40K to deal with housing benefit issues as a result of the under occupancy (or if it is too difficult to isolate, as a result of all welfare reform in 2013 compared to 2012) such as:
      i) advice services,
      ii) arrears collection,
      iii) DHP processing,
      iv) House swap facilitation
      v) Any other – please give details.

3. How many disabled tenants living in adapted properties in your area: a) are affected by the under occupancy policy, b) have expressed a desire to move, and c) how many have moved at what cost? No council owned housing stock

If you are unhappy with the information we have provided in response to your request please write to:

   Information Management Team Manager
   Royal Borough of Windsor & Maidenhead
   Town Hall, St Ives Road
   Maidenhead
   SL6 1RF

or send an e-mail to martin.tubbs@rbwm.gov.uk

We are proud to be one of the leading authorities in England for consistently responding to information requests within the 20 working days set down by statute. Information about our performance and summaries of requests received can be found on our website:

   http://www.rbwm.gov.uk/web/foi_information_requests.htm
We are keen to hear about your experience with the Information Management Team here at the Royal Borough of Windsor & Maidenhead and look forward to receiving any comments you have about the way your information request was processed.

Please send any feedback to the Information Management Team Manager either by e-mail martin.tubbs@rbwm.gov.uk or in writing to the address above.

Yours sincerely

Chris Daniels
Information Management Officer
Legal Department
Corporate Directorate
Royal Borough of Windsor & Maidenhead
Town Hall, Strives Road
Maidenhead SL6 1RF

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Information Management Feedback Form

1) How would you rate our performance in relation to processing your request: Excellent Good Fair Poor

If you have answered Fair or Poor please suggest how we can improve:

2) Did you receive the response to your request within the advised timescale? Yes/No

3) Did the response meet your needs? Yes/No
   If No, why was that?

4) Prior to submitting your request did you search RBWM’s website? Yes/No
   If Yes, why did you then need to submit a request (Highlight all that apply)?
   • Information required not found
• Information found out of date
• Information not in required format
• Information insufficient to meet need
• Other please specify:

If No, why was that?

5) Please add any further comments that would help us improve our service:

Thank you for taking the time to complete this form – your feedback is appreciated.