



Royal Borough of Windsor & Maidenhead

Gambling Act 2005

Guidance notes relating to arrangements for Premises under the Act

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GAMBLING ACT 2005

Guidance notes relating to arrangements for PREMISES under the Act

These notes are based on current legislation, guidance and good practice but should not be taken as definitive; applicants should have regard to the following:

- Gambling Act 2005
- The Gambling (Premises Licence Fees()England and Wales) Regulations 2007
- The Gambling Act (Premises Licences and Provisional Statements) Regulations 2007

GENERAL

Licensing Authority

Royal Borough of Windsor and Maidenhead Council, in its role as licensing authority, is responsible for the following permissions:

Bingo premises licences	Unlicensed Family Entertainment Centre (FEC) gaming machine permits
Adult Gaming Centre (AGC)	Alcohol licensed premises
Family Entertainment Centre (FEC)	Club gaming permits premises licences
Betting premises licences	Temporary Uses Notices
Track premises licences	Occasional user Notices

Gambling Policy

Applicants should ensure they read the relevant parts of the Licensing Authority's Gambling Policy prior to completing applications. All statements of Principles are included within the Gambling Policy, including those relating to:

1. preventing gambling being a source of crime and disorder, being associated with crime and disorder, or being used to support crime;
2. ensuring that gambling is conducted in a fair and open way; and
3. protecting children and other vulnerable persons from being harmed or exploited by gambling.

The policy document is available for download from the Council's

website. **Types of Premises Licence**

The types of premises licences available under the Gambling Act 2005 are:

- Bingo Premises Licence
- Adult Gaming Centre Premise Licence (enabling Category B gaming machines to be made available for use at the premises)

- Family Entertainment Centre Premises Licence (enabling Category C gaming machines to be made available for use at the premises)
- Betting Premises Licence (enabling the provision of facilities for betting, by making or accepting bets or by acting as a betting intermediary)
- Please note that RBWM is not an area where casinos are

permitted. **Clubs and Fast Track Applications**

There is a fast track application produced for Club Premises Certificate Holders where they do not wish to change any default conditions. The advantages are similar to the above:

- the Licensing Authority must grant the Permit
- the Gambling Commission and Police do not have to be consulted
- there will be no opportunity for objections and as a result no hearings.

GAMING

Premises Licence (for the types of premises listed above)

An application for a Premises Licence may only be made by persons (including companies or partnerships)

- (a) who have the right to occupy the premises; and
- (b) have an Operating Licence which allows them to carry out the proposed activity, or have applied for an Operating Licence from the Gambling Commissions (the Premises Licence cannot be issued until the Operating Licence has been).

An applicant for a Premises Licence must be 18 or over.

A licence may not be issued in respect of premises if those premises already have a Premises Licence in effect.

Except in the case of a track, a Premises Licence may not authorise the use of premises for activities of more than one of the types listed above.

Provisional Statements

A person may make an application for a Provisional Statement in respect of premises that they expect to

- (a) be constructed; or
- (b) be altered; or
- (c) acquire a right to occupy.

Once the premises have been built; altered or acquired, the holder of the Provisional Statement can apply for a full Premises Licence. That application will be treated in a different way from an application by a person who does not hold a Provisional Statement.

When determining whether or not to grant such an application the Licensing Authority cannot take into account any further representations from Responsible Authorities or Interested Parties, unless they concern matters which could not have been addressed at the Provisional Statement stage, or they reflect a change in the applicant's circumstances.

Similarly, the Licensing Authority may refuse the Premises Licence (or grant it on terms different from those attached to the Provisional Statement) only by reference to matters which could not have been addressed in representations at the Provisional Statement stage or, in the Licensing Authority's opinion, reflect a change in the operator's circumstances.

If the Licensing Authority do not consider the premises were constructed or altered in accordance with the plans and information submitted with the application for the Provisional Statement, then the restrictions mentioned above no longer will be applicable.

Tracks

Where there is betting at race tracks, sporting events or point to point racing a Betting Premises Licence (Tracks) is required.

Occasional Use Notice (OUNs)

These Notices are for tracks where there is betting on 8 days or less in a calendar year. Betting may be permitted by way of an Occasional Use Notice without the need for a full Premises Licence.

The use of such Notices dispenses with the need for a betting Premises Licence for the track in question and is intended for events in which the betting is of a temporary, infrequent nature.

Vessels

The Act permits premises licences to be granted for passenger vessels. Licences for vessels are issued by the Licensing Authority for the area in which the vessel is usually moored or berthed. The definition of a vessel is:

- anything (other than a seaplane or amphibious vehicle), designed or adapted for use on water
- a hovercraft; or
- anything, or part of any place, situated on or in water.

Displaying of Licence

The holder of a premises licence has to keep the licence on the premises, and arrange for it to be made available on request to a constable, an enforcement officer, or an authorized local authority officer.

The holder must also display the licence Summary in a prominent place within the premises.

Responsible Authorities

Authorities required to be consulted during the licence application process and who can make representations in respect of the application.

For full addresses and contact details for Responsible Authority please refer to page 15

APPLICATION FORM AND REQUIREMENTS

Quick Reference

<i>Premises Licence</i>
Premises Licence Standard Form The standard form for a new premises licence
Premises Licence for Vessels The standard form for a new premises licence for a vessel
Provisional Statement Form
Provisional Statement for Vessels
Notice of Application for a Premises Licence For display on the premises
Notice to Responsible Authority of Application for a Premises Licence
Notice of Application for a Provisional Statement For display on or as near as is practicable to the premises
Notice to Responsible Authority Application for a Provisional Statement

<i>Permit</i>
Application for New Grant/Change of Name of a Prize Gaming Permit
Application for New Grant/Change of Name of an Unlicensed Family Entertainment Centre Gaming Machine Permit
Notification of 2 or Less Gaming Machines or Gaming Machine Permit Applications (more than 2 machines) for: New/Variation/Transfer.

Application Form for a Premises Licence

A plan, for which there are a number of requirements, depending on the type of

premises. For all premises:

- (a) the plan must be to scale;
- (b) the plan must show
 - the extent of the boundary or perimeter of the premises;

- where the premises include, or consists of, one or more buildings, the location of any external or internal walls of each such building;
- where the premises form part of a building, the location of any external or internal walls of the building which are include in the premises;
- where the premises is a vessel, the location of any part of the sides of the vessel, and of any internal walls of the vessel, which are included in the premises; and
- the location of each point of entry to and exit from the premises, including in each case a description of the place from which entry is made or to which the exit leads.

For Bingo premises:

- the location and extent of any part of the premises which will be used to provide facilities for gaming in reliance on the licence (other than those parts which include Category B or C gaming machines);
- the location and extent of an part of the premises in which Category B or C gaming machines will be made available for use in reliance on the licence;
- the nature and location of any barrier or other thing separating any part of the premises in which Category B or C gaming machines will be made available for use from any other part of the premises.

For Adult Gaming Centres:

- the plan must show the location and extent of any part of the premises in which gaming machines will be made available for use in reliance on the licence.

For Family Entertainment Centres:

- the location and extent of any part of the premises in which category C gaming machines will be made available for use in reliance on the licence;
- the location and extent of any part of the premises in which Category D gaming machines will be made available for use in reliance on the licence; and
- the nature and location of any barrier or other thing separating any part of the premises in which Category C gaming machines will be made available for use from any other part of the premises.

For betting premises (off-course):

- the nature and extent of any part of the premises which will be used to provide facilities for gambling.

Betting premises (on-course i.e. track premises licence):

- the location and extent of any part of the premises where the five time rule applies;
- the location and extent of any part of the premises which will be used to provide facilities for gambling;
- the location and extent of any part of the premises which will be used for making gaming machines Category B and C available;

- the nature and location of any barrier, or other thing, separating the area where the gaming machines Category B or C are made available, from other parts of the premises.

(c) The plant must also meet the mandatory and default conditions (summary at Annex)

Notes for completing application form

Part 1 – Type of premises licence applied for

The "fast track procedure" is to allow for the conversion of an existing licence or permit subject to the default conditions applicable to the appropriate premises licence under the new scheme. You should not tick the box if you wish to exclude or vary a default condition, or to change the trading hours permitted by a default condition (see Part 4 – Times of operation, below).

Part 3 – Premises Details

Answers to this should be consistent with the submitted plan of the premises. If there appear to be any inconsistencies, e.g. regarding access, it will be necessary in most cases for us to inform you of the licensing authority's concerns and advise you of possible enforcement action if mandatory/default conditions are not complied with.

Part 4 – Times of operation

The default condition on times for gambling is specified for the following types of premises:

Adult gaming centres:	24 hours
Family entertainment centres:	24 hours
Betting premises:	7 a.m. to 10 p.m.
Track premises:	7 a.m. to 10 p.m., extended when later sporting event is taking place on the premises

Fast track – No requirement to notify Responsible Authorities or to publish notice

Non Fast Track – Send Notification of Application to all Responsible Authorities - Publish Notice (see below)

Errors or omissions in the application

If (a) your application is not in the prescribed 'form and manner' to a significant degree or doesn't contain the prescribed information, or

(b) the plan provided is not consistent with the mandatory/default conditions then you will be informed in writing.

In either case you will be informed in writing and given at least 14 days to rectify the error or omission.

If you subsequently fail to rectify the error or omission then the application will be rejected and there will be no continuation rights granted to you.

If the fee or plan is not enclosed the application is invalid

Application form for a (new) Premises Licence (standard form)

Documents to accompany application

- Relevant application form and application fee
- Plan of the premises
- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Notes for completing application form

Part 6 – Declarations and Checklist

1. Applications must be notified to responsible authorities within 7 days of the date of you application [Notice to Responsible Authorities for Premises Licence].

Responsible authorities are, for the purpose of your application:

Gambling Commission
Chief Office of Police
Fire and Rescue Authority
Planning Authority
Environmental Health Authority
Child Protection Authority HM
Revenue and Customs

2. Notice of your application must also be
 - (a) Published in a local newspaper circulating within the licensing authority's area at least once during a period of 10 working days starting the day after the day on which the application is made; and
 - (b) Posted on the premises in a place where it can be conveniently read by members of the place from the exterior of the premises for 28 consecutive days starting on the date of the application.

Documents to accompany Provisional Statement (including Vessels)

- Relevant application form and application fee
- Plan of the premises
- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Documents to accompany Variation (including Vessels)

- Relevant application form and application fee
- Plan of the premises, if application relevant to plan
- Existing Premises Licence
- If it is not practicable to enclose the existing premises licence then:
 - (a) A statement explaining why it is not reasonably practicable

- (b) An application under Section 190 of the Gambling Act for the issue of a copy Licence and application fee
- Send Notification of Application to all Responsible Authorities
- Publish Notice (see below)

Documents to accompany Transfer

- Relevant application form and application fee
 - Plan of the premises
 - Existing Premise Licence
 - If it is not practicable to enclose the existing premises licence then:
 - (a) A statement explaining why it is not reasonably practicable
 - (b) An Application under Section 190 of the Gambling Act for the issue of a copy Licence and application fee
- Send Notification to **FIVE** Responsible Authorities (see below) No requirement to Publish

Documents to accompany Reinstatement

- Relevant application form and application fee
- Plan of the premises
- Existing Premise Licence
- If it is not practicable to enclose the existing premises licence then:
 - a) A statement explaining why it is not reasonably practicable
 - b) An Application under Section 190 of the Gambling Act for the issue of a copy Licence and application fee
- Send Notification to **FIVE** Responsible Authorities (see below)
- No requirement to Publish

NOTICE OF APPLICATION TO RESPONSIBLE AUTHORITIES

- Fast Track conversion applications do not require the sending of notices of applications to Responsible Authorities.
- Transfer / reinstatements only – Notice of Application must be sent to the following Responsible Authorities:
 - (1) Licensing authority in whose area the whole/part of the premises is situated
 - (2) Gambling Commission
 - (3) Chief Officer of Police
 - (4) Children & Young People's Service
 - (5) HM Customs & Excise

All other applications must be sent to all the statutory Responsible authorities listed above

- Notice must be sent within **7 days, starting on the date on which the application was made.**

Failure to give proper notice of application to a Responsible Authority will result in your application being rejected. Potential reasons for failure are:

- Use of incorrect form
- Non-notification to one or more Responsible Authorities;
- notification not given within the specified time frame.

PUBLISHING OF APPLICATION

All Premises applications, Variations and Provisional Statements must be published in the following manner (excluding fast track/transfer/reinstatement applications):

- in a local newspaper or, if there is none, a local newsletter, circular or similar document circulating within the area. This must be published in at least one occasion during the period of 10 working days starting with the day after the application is made to the Licensing Authority.
- Display the Notice on the premises:
 - a) in a place at which it can conveniently be read by the public from the exterior of the premises; and
 - b) for a period of no less than 28 consecutive days starting on the day on which the applications is made to the Licensing Authority.

The form of Public Notice is in a prescribed form and available with the application pack or by downloading it from the Council's web site.

There is no requirement for publishing applications for

- Fast Track Applications
- Transfer and Reinstatement applications

PERMITS

1. Unlicensed Family Entertainment Centre Permit

- Duration: 10 years
- No First Annual/Annual Fee

Documents to accompany Unlicensed FEC Permit application

- Application Form and Fee
- Conversions only: Existing Section 34 Permit issued under Gaming Act 1968
- Scaled plan (see requirements below)
- Basic CRB Check (see requirements below)
- Original/certified copy of Public Liability Insurance documentation
- Additional Information as listed in the Principles below

A copy of the Application Form and all accompanying documentation must be sent to the Chief Officer of Police.

2. Club Gaming Permit and Club Machine Permit

- Duration: 10 years
- First Annual/Annual Fee applicable

Documents to accompany Club Gaming Permit and Club Machine Permit application

- Application Form and Fee

Club Premises Certificate Holders applying for Fast Track Procedure:

Original Club Premises Certificate issued under Section 72 of the Licensing Act 2003 nb: Copy of Application Form and all accompanying documentation must be sent to the Gambling Commission and Chief Officer of Police. This must be sent within a period of 7 days beginning on the date on which the application is made.

3. Licensed Premises Gaming Machine Permit

- Notification and fee for automatic entitlement for 2 gaming machines (you are entitled to 2 gaming machines but you must notify the Licensing Authority before your Permit expires and pay the appropriate fee). Failure to pay this fee will result in you forfeiting your automatic entitlement of 2 machines.
- Duration of automatic entitlement: Unlimited duration
- First Annual/Annual Fee applicable

Documents to accompany Licensed Premises Gaming Machine Permit application

You do not have to complete an application form if you want no more than 2 machines. However, you must submit a Notification of Automatic Entitlement together with the appropriate fee.

For new applications for 3 or more machines:

- Application Form and Fee
- All applications for over 2 machines will automatically go to a Hearing

4. Prize Gaming Permit

- Duration: 10 years
- No First Annual/Annual fee

Documents to accompany Prize Gaming Permit application

- Application Form and Fee
- Scaled Plan
- Basic CRB check
- Original/certified copy of Public Liability Insurance documentation
- Additional Information as listed in the Principles below.

A copy of the Application Form and all accompanying documentation must be sent to the Chief Officer of Police.

OCCASIONAL USE NOTICES (for tracks) (OUN)

Where there is a betting on a track on 8 days or less in a calendar year, such betting may be permitted by an Occasional Use Notice without the need for a full premises licence. Track operators and occupiers should note that the processes set out in the Act for applying for an Occasional Use Notice are different from those for temporary use notices.

- An application must be made by a person who is responsible for the administration of events on the track or by an occupier of the track
- The notice must specify the day on which it has effect
- OUNs may not be used for more than 8 days in a calendar year
- Notices may be given in relation to consecutive days, so long as the overall limit of 8 days is not exceeded in the calendar year
- The notice must be served on the Licensing Authority and copied to the Police for the area in which the track is located.
- The fee must be sent with the application.

TEMPORARY USE NOTICES (TUN)

TUNs allow the use of the premises for gambling where there is no premises licence, but where a **gaming operator** wishes to use the premises temporarily for providing facilities for gambling. A TUN can only be granted to a **person or company holding an Operators licence**.

There may be a number of TUNs for premises over a period of time provided the total number of days does not exceed 21 in any 12 month period. A counter notice will be served by the licensing authority in respect of any TUN which would have the effect of exceeding the 21 days.

- A TUN must be given to the Licensing Authority **not less than 3 months and 1 day before the day on which the gambling event is to take place**.
- The fee must be with an application
- A copy of the application must be sent to the following:
 - (1) The Gambling Commission
 - (2) The Police
 - (3) HM Commissioners for Revenue & Customs
 - (4) Any other Licensing Authority in which the premises are situated.
- The applicant must ensure the notice and all copies are received by the recipients within 7 days of the date on the application.

The Licensing Authority will send formal written acknowledgement of the TUN. There will then be a 14 day consultation period for the Licensing Authority and other bodies to consider whether they wish to object to the TUN. If there is no objections the TUN will be considered valid and signed by the Licensing Authority and returned to the applicant.

A copy of the TUN must be displayed prominently on the premises whilst any gambling is taking place.

It is an offence not to produce the notice when requested to do so by a constable, an officer of Revenue & Customs or an authorised Local Authority Officer.

**GAMBLING ACT 2005
LIST OF RESPONSIBLE AUTHORITIES**

<p>The Licensing Team Town Hall St Ives Road Maidenhead SL6 1RF Tel: 01628 683840 Email: licensing@rbwm.gov.uk</p>	<p>Licensing Thames Valley Police Headquarters (South) Kidlington OX5 2NX Tel: 01753 835571 Police Licensing Officer - RBWM E-mail: licensing@thamesvalley.pnn.police.uk</p>
<p>Royal Berkshire Fire & Rescue Service Fire Safety Office Bridge Road Maidenhead SL6 8PG Tel: 0118 932 2422 Fax: 01628 773193 Email: maidenheadfiresafety@rbfrs.co.uk</p>	<p>The Business Manager Local Safeguarding Children Board Town Hall St Ives Road Maidenhead SL6 1RF Tel: 01628 683234 E-mail: lscb@rbwm.gov.uk</p>
<p>Planning Department RBWM Town Hall St Ives Road Maidenhead SL6 1RF Tel: 01628 683810 Email: Planning.maidenhead@rbwm.gov.uk</p>	<p>HM Revenue & Customs National Registration Unit Portcullis House 21 India Street Glasgow G2 4PZ Tel: 0141 555 3633 Email: nrubetting&gaming@hmrc.gsi.gov.uk</p>
<p>Environmental Health RBWM York House Sheet Street Windsor SL4 1DD Commercial Services: 01628 683516 Environmental Protection: 01628 683526 Residential: 01628 683594 Email: env.health@rbwm.gov.uk</p>	<p>Gambling Commission Victoria Square House Victoria Square Birmingham B2 4BP Tel: 0121 230 6666 Fax: 0121 230 6720 Email: info@glamblingcommission.gov.uk</p>

Vessels only – all above and the following

Environment Agency
Swift House
Frimley Business Park
Camberley
Surrey
GU16 7SQ
Tel: 08708 506506

British Waterways
510 – 524 Elder House
Eldergate
Central Milton Keynes
Buckinghamshire
MK9 1BW
Tel: 01908 302500
Fax: 01908 302510
Email: enquiries.southeast@britishwaterways.co.uk

Annex

Mandatory and Default Conditions

Type of Premises	Requirement	Mandatory or Default Condition
All	Summary of the terms and conditions of the premises licence shall be displayed in a prominent place within the premises	MANDATORY
All	The layout of the premises shall be maintained in accordance with the plan	MANDATORY
All	The premises shall not be used for the sale of tickets in a private lottery or customer lottery or the sale of tickets in any other lottery in respect of which the sale of tickets on the premises is otherwise prohibited.	MANDATORY

Betting premises (off course)	A notice stating that no person under the age of 18 is permitted to enter the premises shall be displayed in a prominent place at every entrance to the premises	MANDATORY
Betting premises (off course)	The premises shall not be used for any purpose other than for providing facilities for betting apart from anything permitted under the Gambling Act 2005 and having an ATM, permitted visual/sound apparatus and permitted publications.	MANDATORY
Betting premises (off course)	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to leave any gaming machine or betting machine in order to do so.	MANDATORY
Betting premises (off course)	No apparatus for making information or other material available in the form of sounds or visual images may be used on the premises, except for apparatus used for the following purposes: <ul style="list-style-type: none"> a) Communicating information about, or coverage of, sporting events, <ul style="list-style-type: none"> (i) including information relating to betting on such an event; and (ii) any other matter of information, including an advertisement, which is incidental to such an event. b) communicating information relating to betting on any event (including the result of an event) in connection with which betting transactions may be or have been effected on the 	MANDATORY
Betting premises (off course)	No publications, other than racing periodicals or specialist betting publications, may be sold or offered for sale on the premises	MANDATORY
Betting premises (off course)	No music, dancing or other entertainment shall be provided or permitted on the premises, save for entertainment provided via the sound / visual apparatus referred to above.	MANDATORY
Betting premises (off course)	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice explaining this shall be displayed in a prominent place at every entrance to the premises.	MANDATORY

Betting premises (off course)	A notice setting out the terms on which customers are invited to bet on the premises shall be displayed in a prominent place on the premises to which customers have unrestricted access.	MANDATORY
Betting premises (off course)	HOURS: No facilities for gambling shall be provided on the premises between the hours of 10 pm on one day and 7 am on the next day.	MANDATORY
Tracks (all)	No customers shall be able to access the premises directly from another premises which has a casino premises licence or an adult gaming centre premises licence.	MANDATORY
Tracks (all)	A notice stating that no person under the age of 18 is permitted to bet on the premises shall be displayed in a prominent place within the premises to which customers wishing to use facilities for betting have unrestricted access.	MANDATORY
Tracks (all)	The terms on which a bet may be placed must be displayed in a prominent place within the premises to which customers wishing to use the facilities for betting have unrestricted access.	MANDATORY
Tracks (all)	The premises licence holder shall make arrangements to ensure that betting operators who are admitted to the premises for the purpose of accepting bets - (a) will be operating under a valid operating licence; and (b) are enabled to accept such bets in accordance with (i) the conditions imposed under Sections 92 (general betting operating licence) or 93 (pool betting operating licence) of the 2005 Act, or (ii) an authorisation under Section 94 (horse-race pool betting operating licence) of that Act.	MANDATORY
Tracks (all)	The premises licence holder shall make arrangements to ensure that reasonable steps are taken to remove from the premises any person who is found to be accepting bets on the premises otherwise than in accordance with the 2005 Act.	MANDATORY
Tracks (all)	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling in order to do so.	MANDATORY

Horseracing tracks which have converted from an existing track.	The licence holder shall ensure that any part of the tracks which, prior to 1 st September 2007, were made available for betting operators (or their assistants) will continue to do so.	MANDATORY
Horseracing tracks which have converted from an existing track.	The charge for admission to an existing betting area for providing facilities for betting shall not exceed five times the cost of the highest charge paid by members of the public (for betting operators) or the highest charge paid by members of the public (for the betting operator's assistant). All betting operators and betting operators' assistants will be charged the same for admission to the same part of the tracks. No other charges may be made and the charges must only cover reasonable costs.	MANDATORY
Horseracing tracks (all)	The premises licence holder shall provide a place on the premises where betting operators and betting operators' assistants may provide facilities for betting. This does not apply to converted licences until 1 st September 2012.	MANDATORY

Tracks (all)	HOURS: No facilities for gambling shall be provided on the premises between the hours of 10 pm on one day and 7 am on the next, except where there is a sporting event taking place on the premises. Where there is a sporting event taking place on the premises then gambling may take place at any time that day.	DEFAULT
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Bingo	A notice stating that no person under the age of 18 is permitted to play bingo on the premises shall be displayed in a prominent place at every entrance to the premises.	MANDATORY
Bingo	No customer shall be able to enter a premises directly from any other premises in respect of which one of the following permissions has effect: <ul style="list-style-type: none"> • casino premises licence • adult gaming centre premises licence • betting premises licence other than a track premises licence 	MANDATORY
Bingo	Where children and/or other persons are permitted by the licence holder to enter the premises, and Category B or C gaming machines are made available for use on the premises, then the gaming machines must be: <ul style="list-style-type: none"> • separated from the rest of the premises by a physical barrier to prevent access other than via an entrance designed to be the entrance: • supervised at all times to ensure children or young person do not enter the area <ul style="list-style-type: none"> • arranged so that the area can be observed by persons responsible for supervision or closed circuit television which is monitored. The gaming machines area must also have a notice at the entrance stating that no person under the age of 18 years is permitted to enter the area.	MANDATORY
Bingo	Where there is a charge for admission there must be a notice of the charge displayed in a prominent place at the principle entrance to the premises.	MANDATORY
Bingo	A notice setting out any other charges in respect of the gaming (except prize gamin) shall be displayed at the main point where payment for the charge is to be made. Such a notice must include the cost (in money) of each game card or set of game cards, payable by an individual in respect of the game of bingo, and the amount that will be charged by way of a participation fee. There should also be in the notice a statement that all/part of the participation fee may be waived at the discretion of the person charging it. This notice can be displayed in electronic form.	MANDATORY
Bingo	The rules of each type of game that is available (other than gaming machines) shall be made available to customers within the premises by either displaying a sign, making leaflets or other written material available, or running an audio-visual guide prior to any game commencing.	

AGCs	A notice stating that no person under the age of 18 is permitted to enter the premises shall be displayed in a prominent place at every entrance to the premises.	MANDATORY
AGCs	No customer shall be able to access the premises directly from any other premises in respect of which a premises licence of the following type of permit have effect: <ul style="list-style-type: none"> • unlicensed family entertainment centre gaming machine permit • club gaming or club machine permit • alcohol licensed premises gaming machine permit 	MANDATORY
AGCs	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling at any gaming machine in order to do so.	MANDATORY
AGCs	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice to this effect shall be displayed at every entrance to the premises in a prominent place.	MANDATORY
FECs	No customer shall be able to access the premises directly from a premises where there is: <ul style="list-style-type: none"> • casino premises licence • adult gaming licence • betting premises licence (other than track premises licence) 	MANDATORY
FECs	Any ATM made available for use on the premises shall be located in a place that requires any customer who wishes to use it to cease gambling at any gaming machine in order to do so.	MANDATORY
FECs	Where Category C gaming machines are made available for use on the premises, then the gaming machines must be: <ul style="list-style-type: none"> • separate from the rest of the premises by a physical barrier to prevent access other than via an entrance designed to be the entrance • supervised at all times to ensure children or young persons do not enter the area • arranged so that the area can be observed by persons responsible for supervision, or closed circuit television which is monitored. The gaming machines area must also have a notice at the entrance stating that no person under the age of 18 is permitted to enter the area.	MANDATORY
FECs	No alcohol shall be permitted to be consumed on the premises at any time during which facilities for gambling are being provided on the premises. A notice to this effect shall be displayed at every entrance to the premises in a prominent place.	