

Please reply to:
Direct Line:
Fax:
Email:

Planning Infrastructure and Transport Policy

Gail Kenyon
Group Manager



Developer Name &
Address

Date

Dear Sirs

Application to enter into a Section 278/38 Agreement

I refer to your recent inquiry in respect of the requirement to enter into a section 278/38 agreement for highway works to be undertaken in conjunction with a planning permission.

In order to get this matter underway, I am required to secure a legal undertaking from you and would be grateful to hear from you, either with a cheque made payable to 'RBWM' for the Council's legal costs in the sum of £1100.00 [minimum charge] or alternatively a solicitor's undertaking for payment of these costs.

Please note these costs will be due and payable regardless of whether or not the agreement proceeds to completion. The above undertaking should accompany the section 278/38 application form.

I look forward to hearing from you in due course.

Yours sincerely

Gail Kenyon
Manager
Planning Infrastructure & Transport Policy

Tim Slaney, Head of Planning and Development

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